

Governance Information (Authority-Related)

Question	Response	URL (if applicable)
1. Has the Authority prepared its annual report on operations and accomplishments for the reporting period as required by section 2800 of PAL?	Yes	www.saratogacountywaterauthority.com
2. As required by section 2800(9) of PAL, did the Authority prepare an assessment of the effectiveness of its internal controls?	Yes	www.saratogacountywaterauthority.com
3. Has the lead audit partner for the independent audit firm changed in the last five years in accordance with section 2802(4) of PAL?	Yes	N/A
4. Does the independent auditor provide non-audit services to the Authority?	No	N/A
5. Does the Authority have an organization chart?	Yes	www.saratogacountywaterauthority.com
6. Are any Authority staff also employed by another government agency?	No	
7. Has the Authority posted their mission statement to their website?	Yes	www.saratogacountywaterauthority.com
8. Has the Authority's mission statement been revised and adopted during the reporting period?	No	N/A
9. Attach the Authority's measurement report, as required by section 2824-a of PAL and provide the URL.		www.saratogacountywaterauthority.com

Governance Information (Board-Related)

Question	Response	URL
1. Has the Board established a Governance Committee in accordance with Section 2824(7) of PAL?	Yes	N/A
2. Has the Board established an Audit Committee in accordance with Section 2824(4) of PAL?	Yes	N/A
3. Has the Board established Finance Committee in accordance with Section 2824(8) of PAL?	Yes	N/A
4. Provide a URL link where a list of Board committees can be found (including the name of the committee and the date established):		www.saratogacountywaterauthority.com
5. Does the majority of the Board meet the independence requirements of Section 2825(2) of PAL?	Yes	N/A
6. Provide a URL link to the minutes of the Board and committee meetings held during the covered fiscal year		www.saratogacountywaterauthority.com
7. Has the Board adopted bylaws and made them available to Board members and staff?	Yes	www.saratogacountywaterauthority.com
8. Has the Board adopted a code of ethics for Board members and staff?	Yes	www.saratogacountywaterauthority.com
9. Does the Board review and monitor the Authority's implementation of financial and management controls?	Yes	N/A
10. Does the Board execute direct oversight of the CEO and management in accordance with Section 2824(1) of PAL?	Yes	N/A
11. Has the Board adopted policies for the following in accordance with Section 2824(1) of PAL?		
Salary and Compensation	Yes	N/A
Time and Attendance	Yes	N/A
Whistleblower Protection	Yes	N/A
Defense and Indemnification of Board Members	No	N/A
12. Has the Board adopted a policy prohibiting the extension of credit to Board members and staff in accordance with Section 2824(5) of PAL?	Yes	N/A
13. Are the Authority's Board members, officers, and staff required to submit financial disclosure forms in accordance with Section 2825(3) of PAL?	Yes	N/A
14. Was a performance evaluation of the board completed?	Yes	N/A
15. Was compensation paid by the Authority made in accordance with employee or union contracts?	No	N/A
16. Has the board adopted a conditional/additional compensation policy governing all employees?	Yes	www.saratogacountywaterauthority.com

Board of Directors Listing

Name	Lawler, John E	Name	Daly, Anita M
Chair of the Board	Yes	Chair of the Board	No
If yes, Chair Designated by.	Elected by Board	If yes, Chair Designated by.	
Term Start Date	01/01/2010	Term Start Date	01/01/2013
Term Expiration Date	12/31/2013	Term Expiration Date	12/31/2014
Title		Title	
Has the Board member appointed a designee?		Has the Board member appointed a designee?	
Designee Name		Designee Name	
Ex-officio	No	Ex-officio	No
Nominated By	Local	Nominated By	Local
Appointed By	Local	Appointed By	Local
Confirmed by Senate?		Confirmed by Senate?	
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes	Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	Yes	Complied with training requirement of Section 2824?	Yes
Does the Board member/designee also hold an elected or appointed State gove	No	Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	Yes	Does the Board member/designee also hold an elected or appointed municipal government position?	Yes

Board of Directors Listing

Name	Kinowski, Edward	Name	Allerdice, Wallace
Chair of the Board	No	Chair of the Board	No
If yes, Chair Designated by.		If yes, Chair Designated by.	
Term Start Date	04/15/2013	Term Start Date	06/27/2013
Term Expiration Date	12/31/2013	Term Expiration Date	12/31/2013
Title		Title	
Has the Board member appointed a designee?		Has the Board member appointed a designee?	
Designee Name		Designee Name	
Ex-officio	No	Ex-officio	No
Nominated By	Local	Nominated By	Local
Appointed By	Local	Appointed By	Local
Confirmed by Senate?	No	Confirmed by Senate?	No
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes	Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	Yes	Complied with training requirement of Section 2824?	No
Does the Board member/designee also hold an elected or appointed State gove	No	Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	Yes	Does the Board member/designee also hold an elected or appointed municipal government position?	No

Board of Directors Listing

Name	Johnson, Arthur J	Name	Connors, Gregory
Chair of the Board	No	Chair of the Board	No
If yes, Chair Designated by.		If yes, Chair Designated by.	
Term Start Date	01/01/2013	Term Start Date	01/01/2012
Term Expiration Date	12/31/2014	Term Expiration Date	04/15/2013
Title		Title	
Has the Board member appointed a designee?		Has the Board member appointed a designee?	
Designee Name		Designee Name	
Ex-officio	No	Ex-officio	No
Nominated By	Local	Nominated By	Local
Appointed By	Local	Appointed By	Local
Confirmed by Senate?		Confirmed by Senate?	Yes
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes	Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	Yes	Complied with training requirement of Section 2824?	Yes
Does the Board member/designee also hold an elected or appointed State gove	No	Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	Yes	Does the Board member/designee also hold an elected or appointed municipal government position?	No

Board of Directors Listing

Name	Wait, Charles	Name	King, Kevin T
Chair of the Board	No	Chair of the Board	No
If yes, Chair Designated by.		If yes, Chair Designated by.	
Term Start Date	01/01/2012	Term Start Date	01/01/2012
Term Expiration Date	06/27/2013	Term Expiration Date	12/31/2013
Title		Title	
Has the Board member appointed a designee?		Has the Board member appointed a designee?	
Designee Name		Designee Name	
Ex-officio	No	Ex-officio	No
Nominated By	Local	Nominated By	Local
Appointed By	Local	Appointed By	Local
Confirmed by Senate?		Confirmed by Senate?	
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes	Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	No	Complied with training requirement of Section 2824?	Yes
Does the Board member/designee also hold an elected or appointed State gove	No	Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	No	Does the Board member/designee also hold an elected or appointed municipal government position?	Yes

Board of Directors Listing

Name	Hynes, Mary Beth
Chair of the Board	No
If yes, Chair Designated by.	
Term Start Date	01/01/2013
Term Expiration Date	12/31/2013
Title	
Has the Board member appointed a designee?	
Designee Name	
Ex-officio	No
Nominated By	Local
Appointed By	Local
Confirmed by Senate?	
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	Yes
Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	Yes

Staff Listing

Name	Title	Group	Department / Subsidiary	Union Name	Bargaining Unit	Full Time/ Part Time	Exempt	Base Annualized Salary	Actual salary paid to the individual	Overtime paid by Authority	Performance Bonus	Extra Pay	Other Compensation/Allowances/Adjustments	Total Compensation	Individual also paid by another entity to perform the work of the Authority	If yes, Is the payment made by State or local government
Alden, Carol A	Confidential Secretary	Administrative and Clerical				FT	Yes	45,617.00	45,502.28	0	0	0	2,500	48,002.28	No	
Demers, Andre A	Water Plant Operator	Operational				FT	No	45,900.00	4,516.04	0	0	0	0	4,516.04	No	
Dixon, John	Water Plant Operator	Operational				PT	No	13,373.52	13,373.52	129.84	0	0	0	13,503.36	No	
Huneau, Edmund J	Distribution Supervisor	Operational				FT	No	75,345.77	75,323.87	0	0	0	0	75,323.87	No	
Lundquist, Thomas P	Water Plant Operator	Operational				FT	No	47,754.36	47,735.21	706.02	0	0	0	48,441.23	No	
Martin, David A	Water Plant Operator	Operational				FT	No	46,818.00	46,803.27	1,620.73	0	0	1,800	50,224	No	
Perini, Paul J	Instrumentation Technician	Operational				FT	No	56,181.60	53,431.92	1,781.16	0	0	2,500	57,713.08	No	
Russell, Floyd D	Distribution System Equipment Operator	Operational				FT	No	53,060.40	53,036.83	0	1,500	0	1,800	56,336.83	No	
Stahl, Patrick R	Maintenance Mechanic	Operational				FT	No	56,181.60	56,175.37	0	0	0	2,500	58,675.37	No	
Thompson, Eric D	Distribution System Laborer	Operational				FT	No	37,142.28	37,132.04	214.32	0	0	1,500	38,846.36	No	
Thompson, Frank	Laborer	Operational				FT	No	35,000.00	35,189.45	201.96	0	0	1,500	36,891.41	No	

Benefit Information

During the fiscal year, did the Authority continue to pay for any of the above mentioned benefits for

No

Board Members

Name	Title	Severance Package	Payment for Unused Leave	Club Member-ships	Use of Corporate Credit Cards	Personal Loans	Auto	Transportation	Housing Allow-ance	Spousal / Dependent Life Insurance	Tuition Assist-ance	Multi-Year Employ-ment	None of These Benefits	Other
Kinowski, Edward	Board of Directors												X	
Allerdice, Wallace	Board of Directors												X	
Wait, Charles	Board of Directors												X	
King, Kevin T	Board of Directors												X	
Connors, Gregory	Board of Directors												X	
Hynes, Mary Beth	Board of Directors												X	
Daly, Anita M	Board of Directors												X	
Lawler, John E	Board of Directors												X	
Johnson, Arthur J	Board of Directors												X	

Staff

Name	Title	Severance Package	Payment for Unused Leave	Club Member-ships	Use of Corporate Credit Cards	Personal Loans	Auto	Transportation	Housing Allow-ance	Spousal / Dependent Life Insurance	Tuition Assist-ance	Multi-Year Employ-ment	None of These Benefits	Other
No Data has been entered by the Authority for this section in PARIS														

Subsidiary/Component Unit Verification

Is the list of subsidiaries, as assembled by the Office of the State Comptroller, correct? Yes
 Are there other subsidiaries or component units of the Authority that are active, not included in the PARIS reports submitted by this No

Name of Subsidiary/Component Unit	Status	Requested Changes
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Subsidiary/Component Unit Creation

Name of Subsidiary/Component Unit	Establishment Date	Entity Purpose
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Subsidiary/Component Unit Termination

Name of Subsidiary/Component Unit	Termination Date	Termination Reason	Proof of Termination
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No Data has been entered by the Authority for this section in PARIS

Summary Financial Information

SUMMARY STATEMENT OF NET ASSETS

<u>Assets</u>	
Current Assets	
Cash and cash equivalents	\$1,063,380
Investments	\$0
Receivables, net	\$751,244
Other assets	\$23,081
Total Current Assets	\$1,837,705
Noncurrent Assets	
Restricted cash and investments	\$2,982,756
Long-term receivables, net	\$107,754
Other assets	\$0
Capital Assets	
Land and other nondepreciable property	\$3,042,378
Buildings and equipment	\$18,825,413
Infrastructure	\$60,417,244
Accumulated depreciation	\$9,782,913
Net Capital Assets	\$72,502,122
Total Noncurrent Assets	\$75,592,632
Total Assets	\$77,430,337

Summary Financial Information

SUMMARY STATEMENT OF NET ASSETS

Liabilities

Current Liabilities

Accounts payable	\$311,876
Pension contribution payable	\$0
Other post-employment benefits	\$0
Accrued liabilities	\$1,199,227
Deferred revenues	\$171,095
Bonds and notes payable	\$505,000
Other long-term obligations due within one year	\$0
Total Current Liabilities	\$2,187,198

Noncurrent Liabilities

Pension contribution payable	\$0
Other post-employment benefits	\$65,353
Bonds and notes payable	\$42,640,000
Long Term Leases	\$0
Other long-term obligations	\$6,700,190
Total Noncurrent Liabilities	\$49,405,543

Total Liabilities

\$51,592,741

Net Asset (Deficit)

Net Asset

Invested in capital assets, net of related debt	\$25,634,152
Restricted	\$2,982,756
Unrestricted	(\$2,779,312)
Total Net Assets	\$25,837,596

Summary Financial InformationSUMMARY STATEMENT OF REVENUE, EXPENSES AND CHANGES IN NET ASSETSOperating Revenues

Charges for services	\$3,408,811
Rental & financing income	\$0
Other operating revenues	\$68,560
Total Operating Revenue	\$3,477,371

Operating Expenses

Salaries and wages	\$479,955
Other employee benefits	\$229,895
Professional services contracts	\$214,250
Supplies and materials	\$274,335
Depreciation & amortization	\$2,567,154
Other operating expenses	\$701,700
Total Operating Expenses	\$4,467,289

Operating Income (Loss) **(\$989,918)**

Nonoperating Revenues

Investment earnings	\$31,980
State subsidies/grants	\$0
Federal subsidies/grants	\$0
Municipal subsidies/grants	\$0
Public authority subsidies	\$0
Other nonoperating revenues	\$0
Total Nonoperating Revenue	\$31,980

Summary Financial InformationSUMMARY STATEMENT OF REVENUE, EXPENSES AND CHANGES IN NET ASSETSNonoperating Expenses

Interest and other financing charges	\$2,204,681
Subsidies to other public authorities	\$0
Grants and donations	\$0
Other nonoperating expenses	\$48,503
Total Nonoperating Expenses	\$2,253,184
Income (Loss) Before Contributions	(\$3,211,122)
Capital Contributions	\$0
Change in net assets	(\$3,211,122)
Net assets (deficit) beginning of year	\$29,048,718
Other net assets changes	\$0
Net assets (deficit) at end of year	\$25,837,596

Current Debt

Question	Response
1. Did the Authority have any outstanding debt, including conduit debt, at any point during the reporting period?	Yes
2. If yes, has the Authority issued any debt during the reporting period?	No

New Debt Issuances List by Type of Debt and Program

No Data has been entered by the Authority for this section in PARIS

Schedule of Authority Debt

Type of Debt	Statutory Authorization (\$)	Outstanding Start of Fiscal Year (\$)	New Debt Issuances (\$)	Debt Retired (\$)	Outstanding End of Fiscal Year (\$)
State Obligation					
State Guaranteed					
State Supported					
State Contingent Obligation					
State Moral Obligation					
Other State Funded					
Authority Obligation					
General Obligation					
Revenue	0.00	43,630,000.00	0.00	990,000.00	42,640,000.00
Other Non-State Funded					
Conduit					
Conduit Debt					
Conduit Debt - Pilot Increment Financing					

Real Property Acquisition/Disposal List

1. Address Line1: Worth Road
Address Line2:
City: SARATOGA SPRINGS
State: NY
Postal Code: 12866
Plus4:
Province/Region:
Country: USA
Property Description: Vacant Lot/Undeveloped Land
Estimated Fair Market Value: \$17,728.94
How was the Fair Market Value Appraisal
Determined?
Transaction Type: ACQUISITION
If Other, Explain:

Transaction Date: 09/12/2013
Purchase Sale Price: \$17,728.94

Lease Data (If applicable)

Market Rate(\$/square foot):
Lease Rate(\$/square foot):
Lease Period (months):

Seller/Purchaser/Tenant Data:

Organization: 708 Route 9 LLC
Last Name:
First Name:

Address Line1: 11 Eastman Lane
Address Line2:
City: SARATOGA SPRINGS
State: NY
Postal Code: 12866
Plus4:
Province/Region:
Country: USA

Relation With Board
member/senior authority
management? No

Personal Property

This Authority has indicated that it had no personal property disposals during the reporting period.

Property Documents

Question	Response	URL (if applicable)
1. In accordance with Section 2896(3) of PAL, the Authority is required to prepare a report at least annually of all real property of the Authority. Has this report been prepared?	Yes	www.saratogacountywaterauthority.com
2. Has the Authority prepared policies, procedures, or guidelines regarding the use, awarding, monitoring, and reporting of contracts for the acquisition and disposal of property?	Yes	www.saratogacountywaterauthority.com
3. In accordance with Section 2896(1) of PAL, has the Authority named a contracting officer who shall be responsible for the Authority's compliance with and enforcement of such guidelines?	Yes	

No Data has been entered by the Authority for this section in PARIS

Additional Comments: