

Governance Information (Authority-Related)

Question	Response	URL (if applicable)
1. Has the Authority prepared its annual report on operations and accomplishments for the reporting period as required by section 2800 of PAL?	Yes	http://www.parkalbany.com/Financial-Disclosures.aspx
2. As required by section 2800(9) of PAL, did the Authority prepare an assessment of the effectiveness of its internal controls?	Yes	http://www.parkalbany.com/Financial-Disclosures.aspx
3. Has the lead audit partner for the independent audit firm changed in the last five years in accordance with section 2802(4) of PAL?	Yes	N/A
4. Does the independent auditor provide non-audit services to the Authority?	No	N/A
5. Does the Authority have an organization chart?	Yes	http://www.parkalbany.com/Financial-Disclosures.aspx
6. Are any Authority staff also employed by another government agency?	No	
7. Has the Authority posted their mission statement to their website?	Yes	http://www.parkalbany.com/Financial-Disclosures.aspx
8. Has the Authority's mission statement been revised and adopted during the reporting period?	Yes	N/A
9. Attach the Authority's measurement report, as required by section 2824-a of PAL and provide the URL.		http://www.parkalbany.com/Financial-Disclosures.aspx

Governance Information (Board-Related)

Question	Response	URL
1. Has the Board established a Governance Committee in accordance with Section 2824(7) of PAL?	Yes	N/A
2. Has the Board established an Audit Committee in accordance with Section 2824(4) of PAL?	Yes	N/A
3. Has the Board established Finance Committee in accordance with Section 2824(8) of PAL?	Yes	N/A
4. Provide a URL link where a list of Board committees can be found (including the name of the committee and the date established):		http://www.parkalbany.com/Financial-Disclosures.aspx
5. Does the majority of the Board meet the independence requirements of Section 2825(2) of PAL?	Yes	N/A
6. Provide a URL link to the minutes of the Board and committee meetings held during the covered fiscal year		http://www.parkalbany.com/Financial-Disclosures.aspx
7. Has the Board adopted bylaws and made them available to Board members and staff?	Yes	http://www.parkalbany.com/Financial-Disclosures.aspx
8. Has the Board adopted a code of ethics for Board members and staff?	Yes	http://www.parkalbany.com/Financial-Disclosures.aspx
9. Does the Board review and monitor the Authority's implementation of financial and management controls?	Yes	N/A
10. Does the Board execute direct oversight of the CEO and management in accordance with Section 2824(1) of PAL?	Yes	N/A
11. Has the Board adopted policies for the following in accordance with Section 2824(1) of PAL?		
Salary and Compensation	Yes	N/A
Time and Attendance	Yes	N/A
Whistleblower Protection	Yes	N/A
Defense and Indemnification of Board Members	Yes	N/A
12. Has the Board adopted a policy prohibiting the extension of credit to Board members and staff in accordance with Section 2824(5) of PAL?	Yes	N/A
13. Are the Authority's Board members, officers, and staff required to submit financial disclosure forms in accordance with Section 2825(3) of PAL?	Yes	N/A
14. Was a performance evaluation of the board completed?	Yes	N/A
15. Was compensation paid by the Authority made in accordance with employee or union contracts?	Yes	N/A
16. Has the board adopted a conditional/additional compensation policy governing all employees?	Yes	http://www.parkalbany.com/Financial-Disclosures.aspx

Board of Directors Listing

Name	O'Connor, Kevin	Name	Sperry, Jeff
Chair of the Board	Yes	Chair of the Board	No
If yes, Chair Designated by.	Local	If yes, Chair Designated by.	
Term Start Date	01/02/2010	Term Start Date	01/02/2011
Term Expiration Date	01/02/2015	Term Expiration Date	01/02/2016
Title		Title	
Has the Board member appointed a designee?		Has the Board member appointed a designee?	
Designee Name		Designee Name	
Ex-officio	No	Ex-officio	No
Nominated By	Local	Nominated By	Local
Appointed By	Local	Appointed By	Local
Confirmed by Senate?	No	Confirmed by Senate?	
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes	Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	Yes	Complied with training requirement of Section 2824?	Yes
Does the Board member/designee also hold an elected or appointed State gove	No	Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	No	Does the Board member/designee also hold an elected or appointed municipal government position?	No

Board of Directors Listing

Name	Burke, Christopher	Name	Pettit III, William
Chair of the Board	No	Chair of the Board	No
If yes, Chair Designated by.		If yes, Chair Designated by.	
Term Start Date	01/02/2009	Term Start Date	01/02/2007
Term Expiration Date	01/02/2019	Term Expiration Date	01/02/2017
Title		Title	
Has the Board member appointed a designee?		Has the Board member appointed a designee?	
Designee Name		Designee Name	
Ex-officio	No	Ex-officio	No
Nominated By	Local	Nominated By	Local
Appointed By	Local	Appointed By	Local
Confirmed by Senate?	No	Confirmed by Senate?	No
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes	Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	Yes	Complied with training requirement of Section 2824?	Yes
Does the Board member/designee also hold an elected or appointed State gove	No	Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	No	Does the Board member/designee also hold an elected or appointed municipal government position?	No

Board of Directors Listing

Name	Lacey, Beth
Chair of the Board	No
If yes, Chair Designated by.	
Term Start Date	01/02/2008
Term Expiration Date	01/02/2018
Title	
Has the Board member appointed a designee?	
Designee Name	
Ex-officio	No
Nominated By	Local
Appointed By	Local
Confirmed by Senate?	No
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	Yes
Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	No

Staff Listing

Name	Title	Group	Department / Subsidiary	Union Name	Bargaining Unit	Full Time/Part Time	Exempt	Base Annualized Salary	Actual salary paid to the individual	Overtime paid by Authority	Performance Bonus	Extra Pay	Other Compensation/Allowances/Adjustments	Total Compensation	Individual also paid by another entity to perform the work of the Authority	If yes, Is the payment made by State or local government
Alvear-Galvez, Angie	Business Analyst	Administrative and Clerical				FT	No	34,424.00	14,910.43	0	0	0	0	14,910.43	No	
Bernard, Michael	Customer Service Representative	Operational				PT	No	21,655.00	23,432.7	213.53	0	0	0	23,646.23	No	
Bunch, Samuel	Customer Service Representative	Operational				FT	No	31,387.00	31,464.2	2,410.64	0	0	0	33,874.84	No	
Burrows, Jody	Customer Service Representative	Operational				FT	No	35,027.00	35,451.15	6,959.14	0	0	0	42,410.29	No	
Caouette, Edward T	Facilities Manager	Operational				FT	No	46,610.00	46,733.57	0	0	0	0	46,733.57	No	
Cooley, Alexis	Customer Service Rep	Operational				PT	No	9,360.00	9,288	0	0	0	0	9,288	No	
DeLong Jr., Donald	Customer Service Rep	Operational				PT	No	11,606.00	11,602.58	481.28	0	0	0	12,083.86	No	
DeLong, Donald	Customer Service Rep	Operational				PT	No	9,776.00	14,227.05	28.2	0	0	0	14,255.25	No	
Giles, Anthony	Customer Service Representative	Operational				PT	No	9,360.00	4,025.25	0	0	0	0	4,025.25	No	
Gould, Daniel	Customer Service Representative	Operational				FT	No	23,858.00	24,033.13	6,947.73	0	0	0	30,980.86	No	

Staff Listing

Name	Title	Group	Department / Subsidiary	Union Name	Bargaining Unit	Full Time/ Part Time	Exempt	Base Annualized Salary	Actual salary paid to the individual	Overtime paid by Authority	Performance Bonus	Extra Pay	Other Compensation/Allowances/Adjustments	Total Compensation	Individual also paid by another entity to perform the work of the Authority	If yes, Is the payment made by State or local government
Gray, Derrick	Customer Service Rep	Operational				PT	No	9,516.00	11,002.17	92.64	0	0	0	11,094.81	No	
King, Harold	Associate Director	Executive				FT	Yes	82,067.00	82,073.44	0	0	0	0	82,073.44	No	
Klein, Michael	Executive Director	Executive				FT	Yes	130,034.00	129,961.25	0	0	0	4,647.09	134,608.34	No	
Lajoy, Keith	Customer Service Representative	Operational				FT	No	41,163.20	41,252.31	2,864.61	0	0	0	44,116.92	No	
McDermott, Michael	Customer Service Representative	Operational				FT	No	20,800.00	2,038.75	240	0	0	0	2,278.75	No	
Monaghan, Lorra	Customer Service Representative	Operational				FT	No	31,636.80	31,654.88	5,076.22	0	0	0	36,731.1	No	
Monaghan, Robert	Customer Service Representative	Operational				FT	No	34,424.00	34,687.12	6,201.58	0	0	0	40,888.7	No	
Moore, Cornelius	Customer Service Representative	Operational				PT	No	12,025.00	11,372.73	0	0	0	0	11,372.73	No	
Oduor, Stephen	Customer Service Representative	Operational				PT	No	9,360.00	8,883	297	0	0	0	9,180	No	
Palladino, Sean	Operations Director	Managerial				FT	No	54,959.00	54,980.87	0	0	0	0	54,980.87	No	

Staff Listing

Name	Title	Group	Department / Subsidiary	Union Name	Bargaining Unit	Full Time/Part Time	Exempt	Base Annualized Salary	Actual salary paid to the individual	Overtime paid by Authority	Performance Bonus	Extra Pay	Other Compensation/Allowances/Adjustments	Total Compensation	Individual also paid by another entity to perform the work of the Authority	If yes, Is the payment made by State or local government
Reedy, David	Customer Service Representative	Operational				FT	No	27,830.40	24,962.63	2,539.52	0	0	0	27,502.15	No	
Rosencrans, Courtney	Customer Service Representative	Operational				FT	No	33,238.40	33,234.38	263.7	0	0	0	33,498.08	No	
Sheehan, Vincent	Customer Service Representative	Operational				FT	No	29,161.60	30,209.63	5,011.91	0	0	0	35,221.54	No	
Shell, Linda	Finance Director	Administrative and Clerical				FT	Yes	68,615.00	68,576.09	3,138.53	0	0	0	71,714.62	No	
Stachowiak, Robert	On-Street Supervisor	Operational				FT	No	43,305.60	43,667.3	577.78	0	0	0	44,245.08	No	
Wang, Xiaojing	Business Analyst	Administrative and Clerical				FT	No	35,006.40	12,395.61	331.44	0	0	0	12,727.05	No	
White, Brian	Customer Service Rep	Operational				PT	No	9,734.40	15,466.33	358.02	0	0	0	15,824.35	No	
Williams, Yacob	Customer Service Rep	Operational				PT	No	9,516.00	8,432.49	27.46	0	0	0	8,459.95	No	

Benefit Information

During the fiscal year, did the Authority continue to pay for any of the above mentioned benefits for

No

Board Members

Name	Title	Severance Package	Payment for Unused Leave	Club Member-ships	Use of Corporate Credit Cards	Personal Loans	Auto	Transportation	Housing Allow-ance	Spousal / Dependent Life Insurance	Tuition Assist-ance	Multi-Year Employ-ment	None of These Benefits	Other
Lacey, Beth	Board of Directors												X	
Sperry, Jeff	Board of Directors												X	
O'Connor, Kevin	Board of Directors												X	
Pettit III, William	Board of Directors												X	
Burke, Christopher	Board of Directors												X	

Staff

Name	Title	Severance Package	Payment for Unused Leave	Club Member-ships	Use of Corporate Credit Cards	Personal Loans	Auto	Transportation	Housing Allow-ance	Spousal / Dependent Life Insurance	Tuition Assist-ance	Multi-Year Employ-ment	None of These Benefits	Other
Klein, Michael	Executive Director							X				X		

Subsidiary/Component Unit Verification

Is the list of subsidiaries, as assembled by the Office of the State Comptroller, correct? Yes
 Are there other subsidiaries or component units of the Authority that are active, not included in the PARIS reports submitted by this No

Name of Subsidiary/Component Unit	Status	Requested Changes
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Subsidiary/Component Unit Creation

Name of Subsidiary/Component Unit	Establishment Date	Entity Purpose
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Subsidiary/Component Unit Termination

Name of Subsidiary/Component Unit	Termination Date	Termination Reason	Proof of Termination
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No Data has been entered by the Authority for this section in PARIS

Summary Financial Information

SUMMARY STATEMENT OF NET ASSETS

<u>Assets</u>	
Current Assets	
Cash and cash equivalents	\$1,255,389
Investments	\$0
Receivables, net	\$63,747
Other assets	\$110,445
Total Current Assets	\$1,429,581
Noncurrent Assets	
Restricted cash and investments	\$4,543,670
Long-term receivables, net	\$0
Other assets	\$424,393
Capital Assets	
Land and other nondepreciable property	\$3,774,681
Buildings and equipment	\$23,669,825
Infrastructure	\$0
Accumulated depreciation	\$12,421,059
Net Capital Assets	\$15,023,447
Total Noncurrent Assets	\$19,991,510
Total Assets	\$21,421,091

Summary Financial Information

SUMMARY STATEMENT OF NET ASSETS

Liabilities

Current Liabilities

Accounts payable	\$213,248
Pension contribution payable	\$0
Other post-employment benefits	\$32,932
Accrued liabilities	\$1,019,919
Deferred revenues	\$72,187
Bonds and notes payable	\$976,436
Other long-term obligations due within one year	\$245,538
Total Current Liabilities	\$2,560,260

Noncurrent Liabilities

Pension contribution payable	\$0
Other post-employment benefits	\$997,893
Bonds and notes payable	\$16,524,638
Long Term Leases	\$409,733
Other long-term obligations	\$74,822
Total Noncurrent Liabilities	\$18,007,086

Total Liabilities

\$20,567,346

Net Asset (Deficit)

Net Asset

Invested in capital assets, net of related debt	\$2,306,888
Restricted	\$0
Unrestricted	(\$1,453,143)
Total Net Assets	\$853,745

Summary Financial InformationSUMMARY STATEMENT OF REVENUE, EXPENSES AND CHANGES IN NET ASSETSOperating Revenues

Charges for services	\$5,787,318
Rental & financing income	\$128,450
Other operating revenues	\$0
Total Operating Revenue	\$5,915,768

Operating Expenses

Salaries and wages	\$907,778
Other employee benefits	\$627,131
Professional services contracts	\$104,793
Supplies and materials	\$385,858
Depreciation & amortization	\$760,071
Other operating expenses	\$1,301,147
Total Operating Expenses	\$4,086,778

Operating Income (Loss) **\$1,828,990**

Nonoperating Revenues

Investment earnings	\$100,643
State subsidies/grants	\$0
Federal subsidies/grants	\$0
Municipal subsidies/grants	\$0
Public authority subsidies	\$0
Other nonoperating revenues	\$0
Total Nonoperating Revenue	\$100,643

Summary Financial InformationSUMMARY STATEMENT OF REVENUE, EXPENSES AND CHANGES IN NET ASSETSNonoperating Expenses

Interest and other financing charges	\$972,035
Subsidies to other public authorities	\$0
Grants and donations	\$0
Other nonoperating expenses	\$38,701
Total Nonoperating Expenses	\$1,010,736
Income (Loss) Before Contributions	\$918,897
Capital Contributions	\$0
Change in net assets	\$918,897
Net assets (deficit) beginning of year	(\$65,152)
Other net assets changes	\$0
Net assets (deficit) at end of year	\$853,745

Current Debt

Question	Response
1. Did the Authority have any outstanding debt, including conduit debt, at any point during the reporting period?	Yes
2. If yes, has the Authority issued any debt during the reporting period?	No

New Debt Issuances List by Type of Debt and Program

No Data has been entered by the Authority for this section in PARIS

Schedule of Authority Debt

Type of Debt	Statutory Authorization (\$)	Outstanding Start of Fiscal Year (\$)	New Debt Issuances (\$)	Debt Retired (\$)	Outstanding End of Fiscal Year (\$)
State Obligation					
State Guaranteed					
State Supported					
State Contingent Obligation					
State Moral Obligation					
Other State Funded					
Authority Obligation					
General Obligation					
Revenue	0.00	17,470,443.00	0.00	885,776.60	16,584,666.40
Other Non-State Funded					
Conduit					
Conduit Debt					
Conduit Debt - Pilot Increment Financing					

Real Property Acquisition/Disposal List

This Authority has indicated that it had no real property acquisitions or disposals during the reporting period.

Personal Property

This Authority has indicated that it had no personal property disposals during the reporting period.

Property Documents

Question	Response	URL (if applicable)
1. In accordance with Section 2896(3) of PAL, the Authority is required to prepare a report at least annually of all real property of the Authority. Has this report been prepared?	Yes	http://www.parkalbany.com/Financial-Disclosures.aspx
2. Has the Authority prepared policies, procedures, or guidelines regarding the use, awarding, monitoring, and reporting of contracts for the acquisition and disposal of property?	Yes	http://www.parkalbany.com/Financial-Disclosures.aspx
3. In accordance with Section 2896(1) of PAL, has the Authority named a contracting officer who shall be responsible for the Authority's compliance with and enforcement of such guidelines?	Yes	

No Data has been entered by the Authority for this section in PARIS

Additional Comments:

These materials are being presented to the Board 4/3/15.