

Governance Information (Authority-Related)

Question	Response	URL (if applicable)
1. Has the Authority prepared its annual report on operations and accomplishments for the reporting period as required by section 2800 of PAL?	Yes	http://www.cayugacounty.us/Departments/Water-and-Sewer-Authority/Administration
2. As required by section 2800(9) of PAL, did the Authority prepare an assessment of the effectiveness of its internal controls?	Yes	http://www.cayugacounty.us/Departments/Water-and-Sewer-Authority/Administration
3. Has the lead audit partner for the independent audit firm changed in the last five years in accordance with section 2802(4) of PAL?	Yes	N/A
4. Does the independent auditor provide non-audit services to the Authority?	No	N/A
5. Does the Authority have an organization chart?	Yes	http://www.cayugacounty.us/Departments/Water-and-Sewer-Authority/Administration
6. Are any Authority staff also employed by another government agency?	No	
7. Has the Authority posted their mission statement to their website?	Yes	http://www.cayugacounty.us/Departments/Water-and-Sewer-Authority
8. Has the Authority's mission statement been revised and adopted during the reporting period?	No	N/A
9. Attach the Authority's measurement report, as required by section 2824-a of PAL and provide the URL.		http://www.cayugacounty.us/Departments/Water-and-Sewer-Authority/Administration

Governance Information (Board-Related)

Question	Response	URL
1. Has the Board established a Governance Committee in accordance with Section 2824(7) of PAL?	Yes	N/A
2. Has the Board established an Audit Committee in accordance with Section 2824(4) of PAL?	Yes	N/A
3. Has the Board established Finance Committee in accordance with Section 2824(8) of PAL?	Yes	N/A
4. Provide a URL link where a list of Board committees can be found (including the name of the committee and the date established):		http://www.cayugacounty.us/Departments/Water-and-Sewer-Authority/Committees
5. Does the majority of the Board meet the independence requirements of Section 2825(2) of PAL?	Yes	N/A
6. Provide a URL link to the minutes of the Board and committee meetings held during the covered fiscal year		http://www.cayugacounty.us/Departments/Water-and-Sewer-Authority/Board-of-Directors
7. Has the Board adopted bylaws and made them available to Board members and staff?	Yes	http://www.cayugacounty.us/Departments/Water-and-Sewer-Authority/Administration
8. Has the Board adopted a code of ethics for Board members and staff?	Yes	http://www.cayugacounty.us/Departments/Water-and-Sewer-Authority/Administration
9. Does the Board review and monitor the Authority's implementation of financial and management controls?	Yes	N/A
10. Does the Board execute direct oversight of the CEO and management in accordance with Section 2824(1) of PAL?	Yes	N/A
11. Has the Board adopted policies for the following in accordance with Section 2824(1) of PAL?		
Salary and Compensation	Yes	N/A
Time and Attendance	Yes	N/A
Whistleblower Protection	Yes	N/A
Defense and Indemnification of Board Members	Yes	N/A
12. Has the Board adopted a policy prohibiting the extension of credit to Board members and staff in accordance with Section 2824(5) of PAL?	Yes	N/A
13. Are the Authority's Board members, officers, and staff required to submit financial disclosure forms in accordance with Section 2825(3) of PAL?	Yes	N/A
14. Was a performance evaluation of the board completed?	Yes	N/A
15. Was compensation paid by the Authority made in accordance with employee or union contracts?	Yes	N/A
16. Has the board adopted a conditional/additional compensation policy governing all employees?	No	

Board of Directors Listing

Name	VanDyke, Lester	Name	Bower, Robert J
Chair of the Board	No	Chair of the Board	Yes
If yes, Chair Designated by.		If yes, Chair Designated by.	Elected by Board
Term Start Date	01/01/2014	Term Start Date	01/01/2012
Term Expiration Date	12/31/2016	Term Expiration Date	12/31/2017
Title		Title	
Has the Board member appointed a designee?		Has the Board member appointed a designee?	
Designee Name		Designee Name	
Ex-officio	No	Ex-officio	No
Nominated By	Other	Nominated By	Other
Appointed By	Local	Appointed By	Local
Confirmed by Senate?		Confirmed by Senate?	
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes	Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	Yes	Complied with training requirement of Section 2824?	Yes
Does the Board member/designee also hold an elected or appointed State gove	No	Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	Yes	Does the Board member/designee also hold an elected or appointed municipal government position?	No

Board of Directors Listing

Name	Taber, James	Name	Farrell, Mark
Chair of the Board	No	Chair of the Board	No
If yes, Chair Designated by.		If yes, Chair Designated by.	
Term Start Date	01/01/2014	Term Start Date	01/01/2012
Term Expiration Date	12/31/2016	Term Expiration Date	12/31/2017
Title		Title	
Has the Board member appointed a designee?		Has the Board member appointed a designee?	
Designee Name		Designee Name	
Ex-officio	No	Ex-officio	No
Nominated By	Other	Nominated By	Local
Appointed By	Local	Appointed By	Local
Confirmed by Senate?		Confirmed by Senate?	
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes	Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	Yes	Complied with training requirement of Section 2824?	No
Does the Board member/designee also hold an elected or appointed State gove	No	Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	No	Does the Board member/designee also hold an elected or appointed municipal government position?	Yes

Board of Directors Listing

Name	Reohr, Robert	Name	Dudley, Paul
Chair of the Board	No	Chair of the Board	No
If yes, Chair Designated by.		If yes, Chair Designated by.	
Term Start Date	01/01/2013	Term Start Date	01/01/2013
Term Expiration Date	12/31/2015	Term Expiration Date	12/31/2015
Title		Title	
Has the Board member appointed a designee?		Has the Board member appointed a designee?	
Designee Name		Designee Name	
Ex-officio	No	Ex-officio	No
Nominated By	Other	Nominated By	Other
Appointed By	Local	Appointed By	Local
Confirmed by Senate?		Confirmed by Senate?	
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes	Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	Yes	Complied with training requirement of Section 2824?	Yes
Does the Board member/designee also hold an elected or appointed State gove	No	Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	No	Does the Board member/designee also hold an elected or appointed municipal government position?	No

Board of Directors Listing

Name	Mitchel, Francis	Name	Marshall, Herbert
Chair of the Board	No	Chair of the Board	No
If yes, Chair Designated by.		If yes, Chair Designated by.	
Term Start Date	01/01/2013	Term Start Date	01/01/2014
Term Expiration Date	12/31/2015	Term Expiration Date	12/31/2016
Title		Title	
Has the Board member appointed a designee?		Has the Board member appointed a designee?	
Designee Name		Designee Name	
Ex-officio	No	Ex-officio	No
Nominated By	Local	Nominated By	Other
Appointed By	Local	Appointed By	Local
Confirmed by Senate?		Confirmed by Senate?	
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes	Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	No	Complied with training requirement of Section 2824?	Yes
Does the Board member/designee also hold an elected or appointed State gove	No	Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	No	Does the Board member/designee also hold an elected or appointed municipal government position?	No

Board of Directors Listing

Name	Selby, Douglas
Chair of the Board	No
If yes, Chair Designated by.	
Term Start Date	01/01/2012
Term Expiration Date	12/31/2017
Title	
Has the Board member appointed a designee?	
Designee Name	
Ex-officio	No
Nominated By	Local
Appointed By	Local
Confirmed by Senate?	
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	No
Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	Yes

Staff Listing

Name	Title	Group	Department / Subsidiary	Union Name	Bargaining Unit	Full Time/ Part Time	Exempt	Base Annualized Salary	Actual salary paid to the individual	Overtime paid by Authority	Performance Bonus	Extra Pay	Other Compensation/Allowances/Adjustments	Total Compensation	Individual also paid by another entity to perform the work of the Authority	If yes, Is the payment made by State or local government
ALBRECHT, WARREN	DIRECTOR OF OPERATIONS - CHIEF EXECUTIVE OFFICER	Executive				PT	Yes	23,631.14	23,631.14	0	0	0	0	23,631.14	No	
BONA, ELAINE	TYPIST/CLERK	Administrative and Clerical				PT	Yes	6,926.40	6,526.4	0	0	0	0	6,526.4	No	
PACZKOWSKI, WALTER	WATER MAINTENANCE PERSON	Operational				PT	Yes	9,656.00	9,656	0	0	0	0	9,656	No	
PADLICK, TIMOTHY	WATER MAINTENANCE PERSON	Operational				FT	Yes	7,954.72	7,954.72	0	0	0	0	7,954.72	No	
RINDFLEISCH, KARL	WATER/SEWER MAINTENANCE MECHANIC	Operational				PT	Yes	23,330.65	23,330.65	0	0	0	0	23,330.65	No	
WILSON, JEANINE	SENIOR CLERK	Administrative and Clerical				FT	Yes	38,613.12	38,613.12	0	0	0	0	38,613.12	No	

Benefit Information

During the fiscal year, did the Authority continue to pay for any of the above mentioned benefits for

No

Board Members

Name	Title	Severance Package	Payment for Unused Leave	Club Member-ships	Use of Corporate Credit Cards	Personal Loans	Auto	Transportation	Housing Allow-ance	Spousal / Dependent Life Insurance	Tuition Assist-ance	Multi-Year Employ-ment	None of These Benefits	Other
Mitchel, Francis	Board of Directors												X	
Farrell, Mark	Board of Directors												X	
Selby, Douglas	Board of Directors												X	
VanDyke, Lester	Board of Directors												X	
Marshall, Herbert	Board of Directors												X	
Bower, Robert J	Board of Directors												X	
Reohr, Robert	Board of Directors												X	
Taber, James	Board of Directors												X	
Dudley, Paul	Board of Directors												X	

Staff

Name	Title	Severance Package	Payment for Unused Leave	Club Member-ships	Use of Corporate Credit Cards	Personal Loans	Auto	Transportation	Housing Allow-ance	Spousal / Dependent Life Insurance	Tuition Assist-ance	Multi-Year Employ-ment	None of These Benefits	Other
No Data has been entered by the Authority for this section in PARIS														

Subsidiary/Component Unit Verification

Is the list of subsidiaries, as assembled by the Office of the State Comptroller, correct? Yes
 Are there other subsidiaries or component units of the Authority that are active, not included in the PARIS reports submitted by this No

Name of Subsidiary/Component Unit	Status	Requested Changes
-----------------------------------	--------	-------------------

Subsidiary/Component Unit Creation

Name of Subsidiary/Component Unit	Establishment Date	Entity Purpose
-----------------------------------	--------------------	----------------

Subsidiary/Component Unit Termination

Name of Subsidiary/Component Unit	Termination Date	Termination Reason	Proof of Termination
-----------------------------------	------------------	--------------------	----------------------

No Data has been entered by the Authority for this section in PARIS

Summary Financial Information

SUMMARY STATEMENT OF NET ASSETS

<u>Assets</u>	
Current Assets	
Cash and cash equivalents	\$470,180
Investments	\$0
Receivables, net	\$1,216,332
Other assets	\$16,135
Total Current Assets	\$1,702,647
Noncurrent Assets	
Restricted cash and investments	\$524,664
Long-term receivables, net	\$0
Other assets	\$0
Capital Assets	
Land and other nondepreciable property	\$37,927
Buildings and equipment	\$76,003
Infrastructure	\$20,556,588
Accumulated depreciation	\$3,697,826
Net Capital Assets	\$16,972,692
Total Noncurrent Assets	\$17,497,356
Total Assets	\$19,200,003

Summary Financial Information

SUMMARY STATEMENT OF NET ASSETS

Liabilities

Current Liabilities

Accounts payable	\$87,456
Pension contribution payable	\$0
Other post-employment benefits	\$0
Accrued liabilities	\$11,546
Deferred revenues	\$0
Bonds and notes payable	\$864,259
Other long-term obligations due within one year	\$0
Total Current Liabilities	\$963,261

Noncurrent Liabilities

Pension contribution payable	\$0
Other post-employment benefits	\$0
Bonds and notes payable	\$4,347,961
Long Term Leases	\$0
Other long-term obligations	\$0
Total Noncurrent Liabilities	\$4,347,961

Total Liabilities

\$5,311,222

Net Asset (Deficit)

Net Asset

Invested in capital assets, net of related debt	\$11,769,472
Restricted	\$692,406
Unrestricted	\$1,426,903
Total Net Assets	\$13,888,781

Summary Financial Information

SUMMARY STATEMENT OF REVENUE, EXPENSES AND CHANGES IN NET ASSETS

Operating Revenues

Charges for services	\$1,302,409
Rental & financing income	\$0
Other operating revenues	\$0
Total Operating Revenue	\$1,302,409

Operating Expenses

Salaries and wages	\$126,027
Other employee benefits	\$44,338
Professional services contracts	\$14,327
Supplies and materials	\$547,555
Depreciation & amortization	\$562,801
Other operating expenses	\$80,125
Total Operating Expenses	\$1,375,173

Operating Income (Loss) **(\$72,764)**

Nonoperating Revenues

Investment earnings	\$21,045
State subsidies/grants	\$0
Federal subsidies/grants	\$325,537
Municipal subsidies/grants	\$0
Public authority subsidies	\$0
Other nonoperating revenues	\$239,476
Total Nonoperating Revenue	\$586,058

Summary Financial Information

SUMMARY STATEMENT OF REVENUE, EXPENSES AND CHANGES IN NET ASSETS

Nonoperating Expenses

Interest and other financing charges	\$111,488
Subsidies to other public authorities	\$0
Grants and donations	\$0
Other nonoperating expenses	\$6,542
Total Nonoperating Expenses	\$118,030
Income (Loss) Before Contributions	\$395,264
Capital Contributions	\$0
Change in net assets	\$395,264
Net assets (deficit) beginning of year	\$13,493,517
Other net assets changes	\$0
Net assets (deficit) at end of year	\$13,888,781

Current Debt

Question	Response
1. Did the Authority have any outstanding debt, including conduit debt, at any point during the reporting period?	Yes
2. If yes, has the Authority issued any debt during the reporting period?	Yes

New Debt Issuances List by Type of Debt and Program

Type Of Debt: Authority Debt - General Obligation

Program:

Project	Amounts	CUSIP Number	Bond Closing Date	Taxable Status	Issue Process	True Interest Cost	Interest Type	Term	Cost of Issuance (\$)	PACB Project	URL
USDA RD 92-14 (series 2014A)	Refunding	0.00	09/25/2015		Negotiated	2.48	Fixed	38	27,300.00		
	New	1,084,000.00									
	Total	1,084,000.00									

Type Of Debt: Authority Debt - Revenue

Program:

Project	Amounts	CUSIP Number	Bond Closing Date	Taxable Status	Issue Process	True Interest Cost	Interest Type	Term	Cost of Issuance (\$)	PACB Project	URL
2014 RRN	Refunding	0.00	03/25/2014		Competitive	2.37	Fixed	1	12,900.00		
	New	550,000.00									
	Total	550,000.00									

Schedule of Authority Debt

Type of Debt	Statutory Authorization (\$)	Outstanding Start of Fiscal Year (\$)	New Debt Issuances (\$)	Debt Retired (\$)	Outstanding End of Fiscal Year (\$)
State Obligation					
State Guaranteed					
State Supported					
State Contingent Obligation					
State Moral Obligation					
Other State Funded					
Authority Obligation					
General Obligation	0.00	3,144,947.00	1,084,000.00	85,057.00	4,143,890.00
Revenue	0.00	4,238,926.00	550,000.00	2,953,688.00	1,835,238.00
Other Non-State Funded					
Conduit					
Conduit Debt					
Conduit Debt - Pilot Increment Financing					

Real Property Acquisition/Disposal List

This Authority has indicated that it had no real property acquisitions or disposals during the reporting period.

Personal Property

This Authority has indicated that it had no personal property disposals during the reporting period.

Property Documents

Question	Response	URL (if applicable)
1. In accordance with Section 2896(3) of PAL, the Authority is required to prepare a report at least annually of all real property of the Authority. Has this report been prepared?	Yes	http://www.cayugacounty.us/Departments/Water-and-Sewer-Authority/Administration
2. Has the Authority prepared policies, procedures, or guidelines regarding the use, awarding, monitoring, and reporting of contracts for the acquisition and disposal of property?	Yes	http://www.cayugacounty.us/Departments/Water-and-Sewer-Authority/Administration
3. In accordance with Section 2896(1) of PAL, has the Authority named a contracting officer who shall be responsible for the Authority's compliance with and enforcement of such guidelines?	Yes	

No Data has been entered by the Authority for this section in PARIS

Additional Comments: