

Governance Information (Authority-Related)

Question	Response	URL (if applicable)
1. Has the Authority prepared its annual report on operations and accomplishments for the reporting period as required by section 2800 of PAL?	Yes	http://www.co.livingston.state.ny.us/lcwsa.htm
2. As required by section 2800(9) of PAL, did the Authority prepare an assessment of the effectiveness of its internal controls?	Yes	http://www.co.livingston.state.ny.us/lcwsa.htm
3. Has the lead audit partner for the independent audit firm changed in the last five years in accordance with section 2802(4) of PAL?	Yes	N/A
4. Does the independent auditor provide non-audit services to the Authority?	No	N/A
5. Does the Authority have an organization chart?	Yes	http://www.co.livingston.state.ny.us/lcwsa.htm
6. Are any Authority staff also employed by another government agency?	No	
7. Has the Authority posted their mission statement to their website?	Yes	http://www.co.livingston.state.ny.us/lcwsa.htm
8. Has the Authority's mission statement been revised and adopted during the reporting period?	Yes	N/A
9. Attach the Authority's measurement report, as required by section 2824-a of PAL and provide the URL.		http://www.co.livingston.state.ny.us/lcwsa.htm

Governance Information (Board-Related)

Question	Response	URL
1. Has the Board established a Governance Committee in accordance with Section 2824(7) of PAL?	Yes	N/A
2. Has the Board established an Audit Committee in accordance with Section 2824(4) of PAL?	Yes	N/A
3. Has the Board established Finance Committee in accordance with Section 2824(8) of PAL?	Yes	N/A
4. Provide a URL link where a list of Board committees can be found (including the name of the committee and the date established):		http://www.co.livingston.state.ny.us/lcwsa.htm
5. Does the majority of the Board meet the independence requirements of Section 2825(2) of PAL?	Yes	N/A
6. Provide a URL link to the minutes of the Board and committee meetings held during the covered fiscal year		http://www.co.livingston.state.ny.us/lcwsa.htm
7. Has the Board adopted bylaws and made them available to Board members and staff?	Yes	http://www.co.livingston.state.ny.us/lcwsa.htm
8. Has the Board adopted a code of ethics for Board members and staff?	Yes	http://www.co.livingston.state.ny.us/lcwsa.htm
9. Does the Board review and monitor the Authority's implementation of financial and management controls?	Yes	N/A
10.Does the Board execute direct oversight of the CEO and management in accordance with Section 2824(1) of PAL?	Yes	N/A
11.Has the Board adopted policies for the following in accordance with Section 2824(1) of PAL?		
Salary and Compensation	Yes	N/A
Time and Attendance	Yes	N/A
Whistleblower Protection	Yes	N/A
Defense and Indemnification of Board Members	Yes	N/A
12.Has the Board adopted a policy prohibiting the extension of credit to Board members and staff in accordance with Section 2824(5) of PAL?	Yes	N/A
13.Are the Authority's Board members, officers, and staff required to submit financial disclosure forms in accordance with Section 2825(3) of PAL?	Yes	N/A
14.Was a performance evaluation of the board completed?	Yes	N/A
15.Was compensation paid by the Authority made in accordance with employee or union contracts?	Yes	N/A
16.Has the board adopted a conditional/additional compensation policy governing all employees?	Yes	http://www.co.livingston.state.ny.us/lcwsa.htm

<u>Board of Directors Listing</u>			
Name	Brooks, Phil	Name	Beardsley, Steven
Chair of the Board	No	Chair of the Board	No
If yes, Chair Designated by.		If yes, Chair Designated by.	
Term Start Date	12/31/2012	Term Start Date	12/31/2011
Term Expiration Date	12/31/2015	Term Expiration Date	12/31/2014
Title		Title	
Has the Board member appointed a designee?		Has the Board member appointed a designee?	
Designee Name		Designee Name	
Ex-officio	No	Ex-officio	No
Nominated By	Local	Nominated By	Local
Appointed By	Local	Appointed By	Local
Confirmed by Senate?		Confirmed by Senate?	
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes	Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	No	Complied with training requirement of Section 2824?	Yes
Does the Board member/designee also hold an elected or appointed State gove	No	Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	Yes	Does the Board member/designee also hold an elected or appointed municipal government position?	No

<u>Board of Directors Listing</u>			
Name	Stewart, Harold W	Name	Moore, Gary
Chair of the Board	Yes	Chair of the Board	No
If yes, Chair Designated by.	Elected by Board	If yes, Chair Designated by.	
Term Start Date	12/31/2011	Term Start Date	12/31/2012
Term Expiration Date	12/31/2014	Term Expiration Date	12/31/2015
Title		Title	
Has the Board member appointed a designee?		Has the Board member appointed a designee?	
Designee Name		Designee Name	
Ex-officio	No	Ex-officio	No
Nominated By	Local	Nominated By	Local
Appointed By	Local	Appointed By	Local
Confirmed by Senate?	No	Confirmed by Senate?	
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes	Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	Yes	Complied with training requirement of Section 2824?	Yes
Does the Board member/designee also hold an elected or appointed State gove	No	Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	No	Does the Board member/designee also hold an elected or appointed municipal government position?	No

<u>Board of Directors Listing</u>			
Name	Miller, Frank	Name	Anderson, Timothy
Chair of the Board	No	Chair of the Board	No
If yes, Chair Designated by.		If yes, Chair Designated by.	
Term Start Date	12/31/2013	Term Start Date	12/31/2013
Term Expiration Date	12/31/2016	Term Expiration Date	12/31/2016
Title		Title	
Has the Board member appointed a designee?		Has the Board member appointed a designee?	
Designee Name		Designee Name	
Ex-officio	No	Ex-officio	No
Nominated By	Local	Nominated By	Local
Appointed By	Local	Appointed By	Local
Confirmed by Senate?		Confirmed by Senate?	
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes	Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	Yes	Complied with training requirement of Section 2824?	Yes
Does the Board member/designee also hold an elected or appointed State gove	No	Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	No	Does the Board member/designee also hold an elected or appointed municipal government position?	No

<u>Board of Directors Listing</u>	
Name	Kriewall, Dale
Chair of the Board	No
If yes, Chair Designated by.	
Term Start Date	12/31/2011
Term Expiration Date	12/31/2014
Title	
Has the Board member appointed a designee?	
Designee Name	
Ex-officio	No
Nominated By	Local
Appointed By	Local
Confirmed by Senate?	
Has the Board member/designee signed the acknowledgement of fiduciary duty?	No
Complied with training requirement of Section 2824?	No
Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	No

Annual Report for Livingston County Water and Sewer Authority
Fiscal Year Ending:12/31/2014

Run Date: 04/09/2015

Status: CERTIFIED

Staff Listing

Name	Title	Group	Department / Subsidiary	Union Name	Bargaining Unit	Full Time/Part Time	Exempt	Base Annualized Salary	Actual salary paid to the individual	Overtime paid by Authority	Performance Bonus	Extra Pay	Other Compensation/Allowances/Adjustments	Total Compensation	Individual also paid by another entity to perform the work of the Authority	If yes, Is the payment made by State or local government
Bauer, Joseph J	water/wastewater maintenance person	Operational	water and sewer operations	CSEA	Local 826	FT	No	47,340.80	47,522.55	3,328.68	0	3,445	0	54,296.23	No	
Cappadona, Cheryl A	Account Clerk Typist	Administrative and Clerical	Administration	CSEA	Local 826	FT	No	25,316.20	6,092.58	0	0	0	0	6,092.58	No	
Carroll, Steven	Sewage Treatment Plant Operator	Operational	water and sewer operations	CSEA	Local 826	FT	No	54,246.00	55,328	3,026.4	0	4,100	0	62,454.4	No	
D'Aprile, Thomas	Sewage Treatment Plant Operator	Operational	Water & Sewer Operations	CSEA	Local 826	FT	No	53,206.40	39,003.36	1,646.42	0	2,365	0	43,014.78	No	
Gascon, Matthew T	water/wastewater maintenance person	Operational	water and sewer operations	CSEA	Local 826	FT	No	50,024.00	50,986	6,231.23	0	3,205	0	60,422.23	No	
Hauslauer, Joseph	Water/Wastewater Maintenance Person	Operational	Water and Sewer Operations	CSEA	Local 826	FT	No	34,507.20	11,878.44	80.87	0	0	0	11,959.31	No	
Kosakowski, Mark D	Water Treatment Plant Operator	Managerial	water and sewer operations	CSEA	Local 826	FT	No	57,449.60	61,944.07	3,998.02	0	2,355	0	68,297.09	No	
Kuch, Thomas G	Building Maintenance Person	Operational	Building Maintenance	CSEA	Local 826	FT	No	31,613.40	31,734.99	0	0	0	0	31,734.99	No	
Lewis, Rene P	Senior Account Clerk/Typist	Administrative and Clerical	Administration	CSEA	Local 826	FT	No	38,056.20	40,660.2	292.26	0	0	0	40,952.46	No	

Annual Report for Livingston County Water and Sewer Authority
Fiscal Year Ending:12/31/2014

Run Date: 04/09/2015
Status: CERTIFIED

Staff Listing

Name	Title	Group	Department / Subsidiary	Union Name	Bargaining Unit	Full Time/ Part Time	Exempt	Base Annualized Salary	Actual salary paid to the individual	Overtime paid by Authority	Performance Bonus	Extra Pay	Other Compensation/Allowances/Adjustments	Total Compensation	Individual also paid by another entity to perform the work of the Authority	If yes, Is the payment made by State or local government
Marsh, Todd M	Water/Wastewater Maintenance Person	Operational	water and sewer operations	CSEA	Local 826	FT	No	49,129.60	49,318.56	4,366.75	0	3,700	0	57,385.31	No	
Rewald, Carole V	Account Clerk Typist	Administrative and Clerical	Administration	CSEA	Local 826	FT	No	35,326.20	35,462.07	0	0	0	0	35,462.07	No	
Stone, Richard	water/wastewater maintenance person	Operational	water and sewer operations	CSEA	Local 826	FT	No	50,024.00	51,178.4	5,781.06	0	4,235	0	61,194.46	No	
Travis, Judith A	Financial Manager	Managerial	Administration			FT	Yes	63,000.00	60,773.97	0	0	0	0	60,773.97	No	
VanHorne, Catherine	Executive Director	Executive	Administration			FT	Yes	82,125.00	82,122.61	0	0	0	0	82,122.61	No	

Benefit Information

During the fiscal year, did the Authority continue to pay for any of the above mentioned benefits for No

Board Members

Name	Title	Severance Package	Payment for Unused Leave	Club Member- ships	Use of Corporate Credit Cards	Personal Loans	Auto	Transpo- rtation	Housing Allow- ance	Spousal / Dependent Life Insurance	Tuition Assist- ance	Multi- Year Employ- ment	None of These Benefits	Other
Stewart, Harold W	Board of Directors												X	
Anderson, Timothy	Board of Directors												X	
Moore, Gary	Board of Directors												X	
Brooks, Phil	Board of Directors												X	
Kriewall, Dale	Board of Directors												X	
Beardsley, Steven	Board of Directors												X	
Miller, Frank	Board of Directors												X	

Staff

Name	Title	Severance Package	Payment for Unused Leave	Club Member- ships	Use of Corporate Credit Cards	Personal Loans	Auto	Transpo- rtation	Housing Allow- ance	Spousal / Dependent Life Insurance	Tuition Assist- ance	Multi- Year Employ- ment	None of These Benefits	Other
------	-------	----------------------	-----------------------------------	--------------------------	--	-------------------	------	---------------------	---------------------------	---	----------------------------	-----------------------------------	---------------------------------	-------

No Data has been entered by the Authority for this section in PARIS

Annual Report for Livingston County Water and Sewer Authority
Fiscal Year Ending:12/31/2014

Run Date: 04/09/2015
Status: CERTIFIED

Subsidiary/Component Unit Verification

Is the list of subsidiaries, as assembled by the Office of the State Comptroller, correct? Yes
Are there other subsidiaries or component units of the Authority that are active, not included in the PARIS reports submitted by this No

Name of Subsidiary/Component Unit	Status	Requested Changes
-----------------------------------	--------	-------------------

Subsidiary/Component Unit Creation

Name of Subsidiary/Component Unit	Establishment Date	Entity Purpose
-----------------------------------	--------------------	----------------

Subsidiary/Component Unit Termination

Name of Subsidiary/Component Unit	Termination Date	Termination Reason	Proof of Termination
-----------------------------------	------------------	--------------------	----------------------

No Data has been entered by the Authority for this section in PARIS

Summary Financial Information

SUMMARY STATEMENT OF NET ASSETS

<u>Assets</u>	
Current Assets	
Cash and cash equivalents	\$2,626,302
Investments	\$0
Receivables, net	\$849,426
Other assets	\$100,805
Total Current Assets	\$3,576,533
Noncurrent Assets	
Restricted cash and investments	\$257,725
Long-term receivables, net	\$461,876
Other assets	\$0
Capital Assets	
Land and other nondepreciable property	\$1,012,474
Buildings and equipment	\$7,609,705
Infrastructure	\$30,000,844
Accumulated depreciation	\$13,697,759
Net Capital Assets	\$24,925,264
Total Noncurrent Assets	\$25,644,865
Total Assets	\$29,221,398

Summary Financial Information

SUMMARY STATEMENT OF NET ASSETS

Liabilities

Current Liabilities

Accounts payable	\$169,023
Pension contribution payable	\$0
Other post-employment benefits	\$0
Accrued liabilities	\$163,872
Deferred revenues	\$0
Bonds and notes payable	\$146,725
Other long-term obligations due within one year	\$0
Total Current Liabilities	\$479,620

Noncurrent Liabilities

Pension contribution payable	\$0
Other post-employment benefits	\$0
Bonds and notes payable	\$4,483,125
Long Term Leases	\$0
Other long-term obligations	\$0
Total Noncurrent Liabilities	\$4,483,125

Total Liabilities

\$4,962,745Net Asset (Deficit)

Net Asset

Invested in capital assets, net of related debt	\$20,295,414
Restricted	\$257,725
Unrestricted	\$3,705,514
Total Net Assets	\$24,258,653

Summary Financial Information

SUMMARY STATEMENT OF REVENUE, EXPENSES AND CHANGES IN NET ASSETS

Operating Revenues

Charges for services	\$2,988,945
Rental & financing income	\$0
Other operating revenues	\$42,296
Total Operating Revenue	\$3,031,241

Operating Expenses

Salaries and wages	\$679,949
Other employee benefits	\$368,628
Professional services contracts	\$142,709
Supplies and materials	\$1,226,120
Depreciation & amortization	\$963,370
Other operating expenses	\$59,863
Total Operating Expenses	\$3,440,639

Operating Income (Loss) **(\$409,398)**

Nonoperating Revenues

Investment earnings	\$24,956
State subsidies/grants	\$0
Federal subsidies/grants	\$15,132
Municipal subsidies/grants	\$0
Public authority subsidies	\$0
Other nonoperating revenues	\$5,209
Total Nonoperating Revenue	\$45,297

Summary Financial InformationSUMMARY STATEMENT OF REVENUE, EXPENSES AND CHANGES IN NET ASSETSNonoperating Expenses

Interest and other financing charges	\$78,657
Subsidies to other public authorities	\$0
Grants and donations	\$0
Other nonoperating expenses	\$0
Total Nonoperating Expenses	\$78,657
Income (Loss) Before Contributions	(\$442,758)
Capital Contributions	\$0
Change in net assets	(\$442,758)
Net assets (deficit) beginning of year	\$24,701,411
Other net assets changes	\$0
Net assets (deficit) at end of year	\$24,258,653

Current Debt

Question	Response
1. Did the Authority have any outstanding debt, including conduit debt, at any point during the reporting period?	Yes
2. If yes, has the Authority issued any debt during the reporting period?	No

New Debt Issuances List by Type of Debt and Program

No Data has been entered by the Authority for this section in PARIS

Schedule of Authority Debt

Type of Debt	Statutory Authorization (\$)	Outstanding Start of Fiscal Year (\$)	New Debt Issuances (\$)	Debt Retired (\$)	Outstanding End of Fiscal Year (\$)
State Obligation					
State Guaranteed					
State Supported					
State Contingent Obligation					
State Moral Obligation					
Other State Funded					
Authority Obligation					
General Obligation					
Revenue	0.00	4,774,267.00	0.00	291,142.00	4,483,125.00
Other Non-State Funded					
Conduit					
Conduit Debt					
Conduit Debt - Pilot Increment Financing					

Real Property Acquisition/Disposal List

This Authority has indicated that it had no real property acquisitions or disposals during the reporting period.

Personal Property

1. Property Description: 2009 Ford F 150 4WD

Estimated Fair Market Value: \$6,235.43

How was Fair Market Value

Determined?: Other

Transaction Date: 10/16/2014

Sale Price: \$11,250.00

Organization: Roy Teitsworth, INC

Last Name:

First Name:

Purchaser Address

Address Line1: 6502 Barber Hill Road

Address Line2:

City: GENESEO

State: NY

Postal Code: 14454

Plus4:

Province/Region:

Country: USA

Property Documents

Question	Response	URL (if applicable)
1. In accordance with Section 2896(3) of PAL, the Authority is required to prepare a report at least annually of all real property of the Authority. Has this report been prepared?	Yes	http://www.co.livingston.state.ny.us/lcwsa.htm
2. Has the Authority prepared policies, procedures, or guidelines regarding the use, awarding, monitoring, and reporting of contracts for the acquisition and disposal of property?	Yes	http://www.co.livingston.state.ny.us/lcwsa.htm
3. In accordance with Section 2896(1) of PAL, has the Authority named a contracting officer who shall be responsible for the Authority's compliance with and enforcement of such guidelines?	Yes	

No Data has been entered by the Authority for this section in PARIS

Additional Comments: