

Governance Information (Authority-Related)

Question	Response	URL (if applicable)
1. Has the Authority prepared its annual report on operations and accomplishments for the reporting period as required by section 2800 of PAL?	Yes	http://visitfingerlakes.com/media/uploads/brochures-maps-pdfs-logos/pdfs/PARIS%20pdfs/2015-2016/2015_annual_report_ye_9-30-2015.pdf
2. As required by section 2800(9) of PAL, did the Authority prepare an assessment of the effectiveness of its internal controls?	Yes	http://visitfingerlakes.com/media/uploads/brochures-maps-pdfs-logos/pdfs/PARIS%20pdfs/policy-current/internal_contro_structure.pdf
3. Has the lead audit partner for the independent audit firm changed in the last five years in accordance with section 2802(4) of PAL?	Yes	N/A
4. Does the independent auditor provide non-audit services to the Authority?	No	N/A
5. Does the Authority have an organization chart?	Yes	https://visitfingerlakes.com/media/uploads/brochures-maps-pdfs-logos/pdfs/PARIS%20pdfs/organizational_chart_september_2015.pdf
6. Are any Authority staff also employed by another government agency?	No	
7. Has the Authority posted their mission statement to their website?	Yes	http://visitfingerlakes.com/media/uploads/brochures-maps-pdfs-logos/pdfs/PARIS%20pdfs/mission_statement_and_vision_statement.pdf
8. Has the Authority's mission statement been revised and adopted during the reporting period?	No	N/A
9. Attach the Authority's measurement report, as required by section 2824-a of PAL and provide the URL.		http://visitfingerlakes.com/media/uploads/brochures-maps-pdfs-logos/pdfs/PARIS%20pdfs/2014_board_of_directors_performance_goals_fina1.pdf

Governance Information (Board-Related)

Question	Response	URL
1. Has the Board established a Governance Committee in accordance with Section 2824(7) of PAL?	Yes	N/A
2. Has the Board established an Audit Committee in accordance with Section 2824(4) of PAL?	Yes	N/A
3. Has the Board established Finance Committee in accordance with Section 2824(8) of PAL?	Yes	N/A
4. Provide a URL link where a list of Board committees can be found (including the name of the committee and the date established):		http://visitfingerlakes.com/media/uploads/brochures-maps-pdfs-logos/pdfs/PARIS%20pdfs/2015-2016/2015
5. Does the majority of the Board meet the independence requirements of Section 2825(2) of PAL?	Yes	N/A
6. Provide a URL link to the minutes of the Board and committee meetings held during the covered fiscal year		http://visitfingerlakes.com/about/local-development-corporation/
7. Has the Board adopted bylaws and made them available to Board members and staff?	Yes	http://visitfingerlakes.com/media/uploads/brochures-maps-pdfs-logos/pdfs/PARIS%20pdfs/2014_by-laws.p
8. Has the Board adopted a code of ethics for Board members and staff?	Yes	http://visitfingerlakes.com/media/uploads/brochures-maps-pdfs-logos/pdfs/PARIS%20pdfs/conflict_of_in
9. Does the Board review and monitor the Authority's implementation of financial and management controls?	Yes	N/A
10. Does the Board execute direct oversight of the CEO and management in accordance with Section 2824(1) of PAL?	Yes	N/A
11. Has the Board adopted policies for the following in accordance with Section 2824(1) of PAL?		
Salary and Compensation	Yes	N/A
Time and Attendance	Yes	N/A
Whistleblower Protection	Yes	N/A
Defense and Indemnification of Board Members	Yes	N/A
12. Has the Board adopted a policy prohibiting the extension of credit to Board members and staff in accordance with Section 2824(5) of PAL?	Yes	N/A
13. Are the Authority's Board members, officers, and staff required to submit financial disclosure forms in accordance with Section 2825(3) of PAL?	No	N/A
14. Was a performance evaluation of the board completed?	Yes	N/A
15. Was compensation paid by the Authority made in accordance with employee or union contracts?	No	N/A
16. Has the board adopted a conditional/additional compensation policy governing all employees?	No	

Board of Directors Listing

Name	Carlson, Carl	Name	Gifford, Alexa
Chair of Board	No	Chair of Board	No
If yes, Chair designated By.		If yes, Chair designated By.	
Term Start Date	02/01/2009	Term Start Date	02/01/2010
Term Expiration Date	09/30/2018	Term Expiration Date	09/30/2018
Title		Title	
Has the Board member appointed a designee?		Has the Board member appointed a designee?	
Designee Name		Designee Name	
Ex-officio	No	Ex-officio	No
Nominated By	Other	Nominated By	Other
Appointed By	Local	Appointed By	Local
Confirmed by Senate?		Confirmed by Senate?	
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes	Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	Yes	Complied with training requirement of Section 2824?	Yes
Does the Board member/designee also hold an elected or appointed State gove	No	Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	No	Does the Board member/designee also hold an elected or appointed municipal government position?	No

Board of Directors Listing

Name	Hutchings, David	Name	Roeder, Michael
Chair of Board	No	Chair of Board	Yes
If yes, Chair designated By.		If yes, Chair designated By.	Elected by Board
Term Start Date	10/01/2011	Term Start Date	02/01/2009
Term Expiration Date	09/30/2017	Term Expiration Date	09/30/2017
Title		Title	
Has the Board member appointed a designee?		Has the Board member appointed a designee?	
Designee Name		Designee Name	
Ex-officio	No	Ex-officio	No
Nominated By	Other	Nominated By	Other
Appointed By	Local	Appointed By	Local
Confirmed by Senate?		Confirmed by Senate?	
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes	Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	Yes	Complied with training requirement of Section 2824?	Yes
Does the Board member/designee also hold an elected or appointed State gove	No	Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	No	Does the Board member/designee also hold an elected or appointed municipal government position?	No

Board of Directors Listing

Name	Fitzgerald, Lisa	Name	Maltman, Richard
Chair of Board	No	Chair of Board	No
If yes, Chair designated By.		If yes, Chair designated By.	
Term Start Date	02/01/2008	Term Start Date	02/01/2008
Term Expiration Date	09/30/2016	Term Expiration Date	09/30/2016
Title		Title	
Has the Board member appointed a designee?		Has the Board member appointed a designee?	
Designee Name		Designee Name	
Ex-officio	No	Ex-officio	No
Nominated By	Other	Nominated By	Other
Appointed By	Local	Appointed By	Local
Confirmed by Senate?		Confirmed by Senate?	
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes	Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	Yes	Complied with training requirement of Section 2824?	Yes
Does the Board member/designee also hold an elected or appointed State gove	No	Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	No	Does the Board member/designee also hold an elected or appointed municipal government position?	No

Board of Directors Listing

Name	Farley, Suzanne	Name	Kenyon, C. Edward
Chair of Board	No	Chair of Board	No
If yes, Chair designated By.		If yes, Chair designated By.	
Term Start Date	02/01/2009	Term Start Date	02/01/2008
Term Expiration Date	09/30/2018	Term Expiration Date	09/30/2016
Title		Title	
Has the Board member appointed a designee?		Has the Board member appointed a designee?	
Designee Name		Designee Name	
Ex-officio	No	Ex-officio	No
Nominated By	Other	Nominated By	Other
Appointed By	Local	Appointed By	Local
Confirmed by Senate?		Confirmed by Senate?	
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes	Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	Yes	Complied with training requirement of Section 2824?	Yes
Does the Board member/designee also hold an elected or appointed State gove	No	Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	No	Does the Board member/designee also hold an elected or appointed municipal government position?	No

Board of Directors Listing

Name	Linger, David	Name	Kauffman, Michael
Chair of Board	No	Chair of Board	No
If yes, Chair designated By.		If yes, Chair designated By.	
Term Start Date	03/30/2012	Term Start Date	02/01/2010
Term Expiration Date	09/30/2018	Term Expiration Date	09/30/2018
Title		Title	
Has the Board member appointed a designee?		Has the Board member appointed a designee?	
Designee Name		Designee Name	
Ex-officio	No	Ex-officio	No
Nominated By	Other	Nominated By	Other
Appointed By	Local	Appointed By	Local
Confirmed by Senate?	No	Confirmed by Senate?	
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes	Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	Yes	Complied with training requirement of Section 2824?	Yes
Does the Board member/designee also hold an elected or appointed State gove	No	Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	No	Does the Board member/designee also hold an elected or appointed municipal government position?	No

Board of Directors Listing

Name	Brahm III, John	Name	Carrier, Audrey
Chair of Board	No	Chair of Board	No
If yes, Chair designated By.		If yes, Chair designated By.	
Term Start Date	02/01/2010	Term Start Date	03/28/2014
Term Expiration Date	09/30/2018	Term Expiration Date	09/30/2018
Title		Title	
Has the Board member appointed a designee?		Has the Board member appointed a designee?	
Designee Name		Designee Name	
Ex-officio	No	Ex-officio	No
Nominated By	Other	Nominated By	Local
Appointed By	Local	Appointed By	Local
Confirmed by Senate?		Confirmed by Senate?	No
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes	Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	Yes	Complied with training requirement of Section 2824?	Yes
Does the Board member/designee also hold an elected or appointed State gove	No	Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	No	Does the Board member/designee also hold an elected or appointed municipal government position?	No

Board of Directors Listing

Name	Bacher, Jessica	Name	Bennett, Robert
Chair of Board	No	Chair of Board	No
If yes, Chair designated By.		If yes, Chair designated By.	
Term Start Date	02/01/2008	Term Start Date	02/01/2009
Term Expiration Date	09/30/2016	Term Expiration Date	09/30/2017
Title		Title	
Has the Board member appointed a designee?		Has the Board member appointed a designee?	
Designee Name		Designee Name	
Ex-officio	No	Ex-officio	No
Nominated By	Other	Nominated By	Other
Appointed By	Local	Appointed By	Local
Confirmed by Senate?		Confirmed by Senate?	
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes	Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	Yes	Complied with training requirement of Section 2824?	Yes
Does the Board member/designee also hold an elected or appointed State gove	No	Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	No	Does the Board member/designee also hold an elected or appointed municipal government position?	No

Board of Directors Listing

Name	Riccio, Frank	Name	Fuller, Daniel
Chair of Board	No	Chair of Board	No
If yes, Chair designated By.		If yes, Chair designated By.	
Term Start Date	02/01/2008	Term Start Date	02/01/2009
Term Expiration Date	09/30/2016	Term Expiration Date	09/30/2017
Title		Title	
Has the Board member appointed a designee?		Has the Board member appointed a designee?	
Designee Name		Designee Name	
Ex-officio	No	Ex-officio	No
Nominated By	Other	Nominated By	Other
Appointed By	Local	Appointed By	Local
Confirmed by Senate?		Confirmed by Senate?	
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes	Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	Yes	Complied with training requirement of Section 2824?	Yes
Does the Board member/designee also hold an elected or appointed State gove	No	Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	No	Does the Board member/designee also hold an elected or appointed municipal government position?	No

Board of Directors Listing

Name	Cowley, John
Chair of Board	No
If yes, Chair designated By.	
Term Start Date	01/01/2014
Term Expiration Date	Pleasure of Authority
Title	
Has the Board member appointed a designee?	
Designee Name	
Ex-officio	No
Nominated By	Local
Appointed By	Local
Confirmed by Senate?	No
Has the Board member/designee signed the acknowledgement of fiduciary duty?	No
Complied with training requirement of Section 2824?	No
Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	Yes

Staff Listing

Name	Title	Group	Department / Subsidiary	Union Name	Bargaining Unit	Full Time/Part Time	Exempt	Base Annualized Salary	Actual salary paid to the Individual	Over time paid by Authority	Performance Bonus	Extra Pay	Other Compensation/Allowances/Adjustments	Total Compensation	Individual also paid by another entity to perform the work of the Authority	If yes, Is the payment made by a State or local government
Adams, Laurie	Clerical Support	Administrative and Clerical				PT	No	10,000.00	6,736	0	0	0	0	6,736	No	
Banas, Jacob J	Visitor Services	Professional				FT	No	30,000.00	8,750	0	0	0	0	8,750	No	
Cappelutti, Melissa A	Communications Specialist	Operational				PT	No	16,200.00	18,225	0	0	0	0	18,225	No	
Dawson, Michelle A	Former-Executive Assistant to the President	Professional				FT	Yes	45,000.00	23,067	0	0	0	0	23,067	No	
Elisabeth, Herpich	Bookkeeper	Operational				PT	No	960.00	430	0	0	0	0	430	No	
Hicks, Carol	Executive Assistant to the President	Professional				FT	No	40,800.00	37,167	0	0	0	0	37,167	No	
Knoblauch, Andrew	Intern	Operational				FT	Yes	15,600.00	3,600	0	0	0	0	3,600	No	
Knoblauch, Valerie	President	Executive				FT	Yes	86,000.00	89,890	0	3,500	0	0	93,390	No	
Lee, David	Digital Marketing Manager	Professional				FT	Yes	45,000.00	45,588	0	0	0	0	45,588	No	
Miltner, Karen A	Content Officer and Communications	Executive				FT	Yes	52,000.00	25,264	0	0	0	0	25,264	No	
Rice, Lindsay	Intern	Administrative and Clerical				PT	No	5,000.00	4,752	0	0	0	0	4,752	No	
Schmidt, Sue	Sales - Vice President	Professional				FT	Yes	63,000.00	63,692	0	0	0	0	63,692	No	

Staff Listing

Name	Title	Group	Department / Subsidiary	Union Name	Bargaining Unit	Full Time/ Part Time	Exempt	Base Annualized Salary	Actual salary paid to the Individual	Over time paid by Authority	Performance Bonus	Extra Pay	Other Compensation/Allowances/Adjustments	Total Compensation	Individual also paid by another entity to perform the work of the Authority	If yes, Is the payment made by a State or local government
Shear, Andrew J	Former-Communications Manager	Professional				FT	Yes	44,000.00	16,684	0	0	0	0	16,684	No	
Whittaker, Taylor A	Intern	Administrative and Clerical				PT	No	5,000.00	5,502	0	0	0	0	5,502	No	

Benefit Information

During the fiscal year, did the Authority continue to pay for any of the above mentioned benefits for

No

Board Members

Name	Title	Severance Package	Payment for Unused Leave	Club Member-ships	Use of Corporate Credit Cards	Personal Loans	Auto	Transportation	Housing Allowance	Spousal / Dependent Life Insurance	Tuition Assistance	Multi-Year Employment	None of These Benefits	Other
Carrier, Audrey	Board of Directors												X	
Hutchings, David	Board of Directors												X	
Fuller, Daniel	Board of Directors												X	
Bacher, Jessica	Board of Directors												X	
Fitzgerald, Lisa	Board of Directors												X	
Linger, David	Board of Directors												X	
Kenyon, C. Edward	Board of Directors												X	
Kauffman, Michael	Board of Directors												X	
Bennett, Robert	Board of Directors												X	
Farley, Suzanne	Board of Directors												X	
Brahm III, John	Board of Directors												X	
Riccio, Frank	Board of Directors												X	
Gifford, Alexa	Board of Directors												X	
Carlson, Carl	Board of Directors												X	
Cowley, John	Board of Directors												X	
Roeder, Michael	Board of Directors												X	
Maltman, Richard	Board of Directors												X	

Staff

Name	Title	Severance Package	Payment for Unused Leave	Club Member- ships	Use of Corporate Credit Cards	Personal Loans	Auto	Transpo- rtation	Housing Allow- ance	Spousal / Dependent Life Insurance	Tuition Assist- ance	Multi- Year Employ- ment	None of These Benefits	Other
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No Data has been entered by the Authority for this section in PARIS

Subsidiary/Component Unit Verification

Is the list of subsidiaries, as assembled by the Office of the State Comptroller, correct? Yes
 Are there other subsidiaries or component units of the Authority that are active, not included in the PARIS reports submitted by this Aut Yes

Name of Subsidiary/Component Unit	Status	Requested Changes
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Subsidiary/Component Unit Creation

Name of Subsidiary/Component Unit	Establishment Date	Entity Purpose
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Subsidiary/Component Unit Termination

Name of Subsidiary/Component Unit	Termination Date	Termination Reason	Proof of Termination
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No Data has been entered by the Authority for this section in PARIS

Summary Financial Information

SUMMARY STATEMENT OF NET ASSETS

<u>Assets</u>	
Current Assets	
Cash and cash equivalents	\$753,389
Investments	\$0
Receivables, net	\$0
Other assets	\$7,268
Total Current Assets	\$760,657
Noncurrent Assets	
Restricted cash and investments	\$4,485
Long-term receivables, net	\$0
Other assets	\$0
Capital Assets	
Land and other nondepreciable property	\$0
Buildings and equipment	\$332,924
Infrastructure	\$0
Accumulated depreciation	\$0
Net Capital Assets	\$332,924
Total Noncurrent Assets	\$337,409
Total Assets	\$1,098,066

Summary Financial Information

SUMMARY STATEMENT OF NET ASSETS

Liabilities

Current Liabilities

Accounts payable	\$12,437
Pension contribution payable	\$0
Other post-employment benefits	\$30,334
Accrued liabilities	\$0
Deferred revenues	\$222,938
Bonds and notes payable	\$0
Other long-term obligations due within one year	\$0
Total Current Liabilities	\$265,709

Noncurrent Liabilities

Pension contribution payable	\$0
Other post-employment benefits	\$0
Bonds and notes payable	\$0
Long Term Leases	\$0
Other long-term obligations	\$4,485
Total Noncurrent Liabilities	\$4,485

Total Liabilities **\$270,194**

Net Asset (Deficit)

Net Asset

Invested in capital assets, net of related debt	\$0
Restricted	\$597,036
Unrestricted	\$230,836
Total Net Assets	\$827,872

Summary Financial InformationSUMMARY STATEMENT OF REVENUE, EXPENSES AND CHANGE IN NET ASSETSOperating Revenues

Charges for services	\$899,734
Rental & financing income	\$0
Other operating revenues	\$83,315
Total Operating Revenue	\$983,049

Operating Expenses

Salaries and wages	\$362,729
Other employee benefits	\$0
Professional services contracts	\$15,858
Supplies and materials	\$0
Depreciation & amortization	\$24,798
Other operating expenses	\$574,409
Total Operating Expenses	\$977,794

Operating Income (Loss) **\$5,255**

Nonoperating Revenues

Investment earnings	\$0
State subsidies/grants	\$80,760
Federal subsidies/grants	\$0
Municipal subsidies/grants	\$0
Public authority subsidies	\$0
Other nonoperating revenues	\$3,297
Total Nonoperating Revenue	\$84,057

Summary Financial InformationSUMMARY STATEMENT OF REVENUE, EXPENSES AND CHANGE IN NET ASSETSNonoperating Expenses

Interest and other financing charges	\$0
Subsidies to other public authorities	\$0
Grants and donations	\$0
Other nonoperating expenses	\$0
Total Nonoperating Expenses	\$0
Income (Loss) Before Contributions	\$89,312
Capital Contributions	\$0
Change in net assets	\$89,312
Net assets (deficit) beginning of year	\$738,560
Other net assets changes	\$0
Net assets (deficit) at end of year	\$827,872

Current Debt

Question	Response
1. Did the Authority have any outstanding debt, including conduit debt, at any point during the reporting period?	No
2. If yes, has the Authority issued any debt during the reporting period?	

New Debt Issuances List by Type of Debt and Program

No Data has been entered by the Authority for this section in PARIS

Schedule of Authority Debt

Type of Debt	Statutory Authorization (\$)	Outstanding Start of Fiscal Year (\$)	New Debt Issuances (\$)	Debt Retired (\$)	Outstanding End of Fiscal Year (\$)
State Obligation					
State Guaranteed					
State Supported					
State Contingent Obligation					
State Moral Obligation					
Other State Funded					
Authority Obligation					
General Obligation					
Revenue					
Other Non-State Funded					
Conduit					
Conduit Debt					
Conduit Debt - Pilot Increment Financing					

Real Property Acquisition/Disposal List

This Authority has indicated that it had no real property acquisitions or disposals during the reporting period.

Personal Property

This Authority has indicated that it had no personal property disposals during the reporting period.

Property Documents

Question	Response	URL (if applicable)
1. In accordance with Section 2896(3) of PAL, the Authority is required to prepare a report at least annually of all real property of the Authority. Has this report been prepared?	Yes	http://visitfingerlakes.com/media/uploads/brochures-maps-pdfs-logos/pdfs/PARIS%20pdfs/2015-2016/2015
2. Has the Authority prepared policies, procedures, or guidelines regarding the use, awarding, monitoring, and reporting of contracts for the acquisition and disposal of property?	Yes	http://visitfingerlakes.com/media/uploads/brochures-maps-pdfs-logos/pdfs/PARIS%20pdfs/procurement_po
3. In accordance with Section 2896(1) of PAL, has the Authority named a contracting officer who shall be responsible for the Authority's compliance with and enforcement of such guidelines?	Yes	

Grant Information

This Authority has indicated that it did not award any grants during the reporting period.

Loan Information

This Authority has indicated that it did not award any loans during the reporting period.

Bond Information

This Authority has indicated that it did not have any outstanding bonds during the reporting period.

Additional Comments: