

Governance Information (Authority-Related)

Question	Response	URL (if applicable)
1. Has the Authority prepared its annual report on operations and accomplishments for the reporting period as required by section 2800 of PAL?	Yes	http://www.orleansdevelopment.org/#!olrc-reports/clq6t
2. As required by section 2800(9) of PAL, did the Authority prepare an assessment of the effectiveness of its internal controls?	Yes	http://www.orleansdevelopment.org/#!olrc-reports/clq6t
3. Has the lead audit partner for the independent audit firm changed in the last five years in accordance with section 2802(4) of PAL?	Yes	N/A
4. Does the independent auditor provide non-audit services to the Authority?	No	N/A
5. Does the Authority have an organization chart?	No	
6. Are any Authority staff also employed by another government agency?	No	
7. Has the Authority posted their mission statement to their website?	Yes	http://www.orleansdevelopment.org/#!olrc-reports/clq6t
8. Has the Authority's mission statement been revised and adopted during the reporting period?	No	N/A
9. Attach the Authority's measurement report, as required by section 2824-a of PAL and provide the URL.		http://www.orleansdevelopment.org/#!olrc-reports/clq6t

Governance Information (Board-Related)

Question	Response	URL
1. Has the Board established a Governance Committee in accordance with Section 2824(7) of PAL?	Yes	N/A
2. Has the Board established an Audit Committee in accordance with Section 2824(4) of PAL?	Yes	N/A
3. Has the Board established Finance Committee in accordance with Section 2824(8) of PAL?	Yes	N/A
4. Provide a URL link where a list of Board committees can be found (including the name of the committee and the date established):		http://www.orleansdevelopment.org/#!olrc-public-info/cnio
5. Does the majority of the Board meet the independence requirements of Section 2825(2) of PAL?	Yes	N/A
6. Provide a URL link to the minutes of the Board and committee meetings held during the covered fiscal year		http://www.orleansdevelopment.org/#!olrc-board/clsv0
7. Has the Board adopted bylaws and made them available to Board members and staff?	Yes	http://www.orleansdevelopment.org/#!olrc2/clr3u
8. Has the Board adopted a code of ethics for Board members and staff?	Yes	http://www.orleansdevelopment.org/#!olrc2/clr3u
9. Does the Board review and monitor the Authority's implementation of financial and management controls?	Yes	N/A
10. Does the Board execute direct oversight of the CEO and management in accordance with Section 2824(1) of PAL?	Yes	N/A
11. Has the Board adopted policies for the following in accordance with Section 2824(1) of PAL?		
Salary and Compensation	No	N/A
Time and Attendance	No	N/A
Whistleblower Protection	Yes	N/A
Defense and Indemnification of Board Members	Yes	N/A
12. Has the Board adopted a policy prohibiting the extension of credit to Board members and staff in accordance with Section 2824(5) of PAL?	Yes	N/A
13. Are the Authority's Board members, officers, and staff required to submit financial disclosure forms in accordance with Section 2825(3) of PAL?	No	N/A
14. Was a performance evaluation of the board completed?	Yes	N/A
15. Was compensation paid by the Authority made in accordance with employee or union contracts?	No	N/A
16. Has the board adopted a conditional/additional compensation policy governing all employees?	No	

Board of Directors Listing

Name	DeFilipps, John	Name	Rush, Kenneth
Chair of Board	No	Chair of Board	No
If yes, Chair designated By.		If yes, Chair designated By.	
Term Start Date	01/01/2014	Term Start Date	01/01/2008
Term Expiration Date	Pleasure of Authority	Term Expiration Date	Pleasure of Authority
Title		Title	
Has the Board member appointed a designee?		Has the Board member appointed a designee?	
Designee Name		Designee Name	
Ex-officio	No	Ex-officio	No
Nominated By	Local	Nominated By	Other
Appointed By	Local	Appointed By	Other
Confirmed by Senate?		Confirmed by Senate?	
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes	Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	No	Complied with training requirement of Section 2824?	Yes
Does the Board member/designee also hold an elected or appointed State gove	No	Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	Yes	Does the Board member/designee also hold an elected or appointed municipal government position?	Yes

Board of Directors Listing

Name	Hendel, Paul	Name	Misiti, John
Chair of Board	No	Chair of Board	No
If yes, Chair designated By.		If yes, Chair designated By.	
Term Start Date	02/20/2009	Term Start Date	02/20/2009
Term Expiration Date	Pleasure of Authority	Term Expiration Date	Pleasure of Authority
Title		Title	
Has the Board member appointed a designee?		Has the Board member appointed a designee?	
Designee Name		Designee Name	
Ex-officio	No	Ex-officio	No
Nominated By	Other	Nominated By	Other
Appointed By	Other	Appointed By	Other
Confirmed by Senate?		Confirmed by Senate?	
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes	Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	Yes	Complied with training requirement of Section 2824?	Yes
Does the Board member/designee also hold an elected or appointed State gove	No	Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	Yes	Does the Board member/designee also hold an elected or appointed municipal government position?	No

Board of Directors Listing

Name	D;Agostino, Carol	Name	DeRoller, Kenneth
Chair of Board	No	Chair of Board	No
If yes, Chair designated By.		If yes, Chair designated By.	
Term Start Date	03/01/2015	Term Start Date	02/20/2009
Term Expiration Date	Pleasure of Authority	Term Expiration Date	Pleasure of Authority
Title		Title	
Has the Board member appointed a designee?		Has the Board member appointed a designee?	
Designee Name		Designee Name	
Ex-officio	No	Ex-officio	No
Nominated By	Local	Nominated By	Other
Appointed By	Local	Appointed By	Other
Confirmed by Senate?		Confirmed by Senate?	
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes	Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	No	Complied with training requirement of Section 2824?	Yes
Does the Board member/designee also hold an elected or appointed State gove	No	Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	No	Does the Board member/designee also hold an elected or appointed municipal government position?	No

Board of Directors Listing

Name	Draper, Merle
Chair of Board	No
If yes, Chair designated By.	
Term Start Date	11/21/2008
Term Expiration Date	Pleasure of Authority
Title	
Has the Board member appointed a designee?	
Designee Name	
Ex-officio	No
Nominated By	Other
Appointed By	Other
Confirmed by Senate?	
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	Yes
Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	Yes

Staff Listing

Name	Title	Group	Department / Subsidiary	Union Name	Bargaining Unit	Full Time/ Part Time	Exempt	Base Annualized Salary	Actual salary paid to the Individual	Over time paid by Authority	Performance Bonus	Extra Pay	Other Compensation/Allowances/Adjustments	Total Compensation	Individual also paid by another entity to perform the work of the Authority	If yes, Is the payment made by a State or local government
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This authority has indicated that it has no staff during the reporting period.

Benefit Information

During the fiscal year, did the Authority continue to pay for any of the above mentioned benefits for

No

Board Members

Name	Title	Severance Package	Payment for Unused Leave	Club Member-ships	Use of Corporate Credit Cards	Personal Loans	Auto	Transportation	Housing Allow-ance	Spousal / Dependent Life Insurance	Tuition Assist-ance	Multi-Year Employ-ment	None of These Benefits	Other
Rush, Kenneth	Board of Directors												X	
Hendel, Paul	Board of Directors												X	
D'Agostino, Carol	Board of Directors												X	
Draper, Merle	Board of Directors												X	
Misiti, John	Board of Directors												X	
DeFilipps, John	Board of Directors												X	
DeRoller, Kenneth	Board of Directors												X	

Staff

Name	Title	Severance Package	Payment for Unused Leave	Club Member-ships	Use of Corporate Credit Cards	Personal Loans	Auto	Transportation	Housing Allow-ance	Spousal / Dependent Life Insurance	Tuition Assist-ance	Multi-Year Employ-ment	None of These Benefits	Other
No Data has been entered by the Authority for this section in PARIS														

Subsidiary/Component Unit Verification

Is the list of subsidiaries, as assembled by the Office of the State Comptroller, correct? Yes
 Are there other subsidiaries or component units of the Authority that are active, not included in the PARIS reports submitted by this Aut No

Name of Subsidiary/Component Unit	Status	Requested Changes
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Subsidiary/Component Unit Creation

Name of Subsidiary/Component Unit	Establishment Date	Entity Purpose
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Subsidiary/Component Unit Termination

Name of Subsidiary/Component Unit	Termination Date	Termination Reason	Proof of Termination
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No Data has been entered by the Authority for this section in PARIS

Summary Financial Information

SUMMARY STATEMENT OF NET ASSETS

<u>Assets</u>	
Current Assets	
Cash and cash equivalents	\$50,645
Investments	\$0
Receivables, net	\$151,467
Other assets	\$0
Total Current Assets	\$202,112
Noncurrent Assets	
Restricted cash and investments	\$0
Long-term receivables, net	\$394,088
Other assets	\$20,000
Capital Assets	
Land and other nondepreciable property	\$724,140
Buildings and equipment	\$4,675
Infrastructure	\$0
Accumulated depreciation	\$2,303
Net Capital Assets	\$726,512
Total Noncurrent Assets	\$1,140,600
Total Assets	\$1,342,712

Summary Financial Information

SUMMARY STATEMENT OF NET ASSETS

Liabilities

Current Liabilities

Accounts payable	\$83,387
Pension contribution payable	\$0
Other post-employment benefits	\$0
Accrued liabilities	\$0
Deferred revenues	\$0
Bonds and notes payable	\$83,970
Other long-term obligations due within one year	\$53,327
Total Current Liabilities	\$220,684

Noncurrent Liabilities

Pension contribution payable	\$0
Other post-employment benefits	\$0
Bonds and notes payable	\$141,503
Long Term Leases	\$0
Other long-term obligations	\$0
Total Noncurrent Liabilities	\$141,503

Total Liabilities **\$362,187**

Net Asset (Deficit)

Net Asset

Invested in capital assets, net of related debt	\$0
Restricted	\$980,525
Unrestricted	\$0
Total Net Assets	\$980,525

Summary Financial InformationSUMMARY STATEMENT OF REVENUE, EXPENSES AND CHANGE IN NET ASSETSOperating Revenues

Charges for services	\$0
Rental & financing income	\$0
Other operating revenues	\$9,845
Total Operating Revenue	\$9,845

Operating Expenses

Salaries and wages	\$0
Other employee benefits	\$0
Professional services contracts	\$273,971
Supplies and materials	\$0
Depreciation & amortization	\$953
Other operating expenses	\$33,621
Total Operating Expenses	\$308,545

Operating Income (Loss) **(\$298,700)**

Nonoperating Revenues

Investment earnings	\$0
State subsidies/grants	\$849,492
Federal subsidies/grants	\$0
Municipal subsidies/grants	\$0
Public authority subsidies	\$0
Other nonoperating revenues	\$0
Total Nonoperating Revenue	\$849,492

Summary Financial InformationSUMMARY STATEMENT OF REVENUE, EXPENSES AND CHANGE IN NET ASSETSNonoperating Expenses

Interest and other financing charges	\$13,340
Subsidies to other public authorities	\$0
Grants and donations	\$0
Other nonoperating expenses	\$367,000
Total Nonoperating Expenses	\$380,340
Income (Loss) Before Contributions	\$170,452
Capital Contributions	\$0
Change in net assets	\$170,452
Net assets (deficit) beginning of year	\$830,684
Other net assets changes	(\$20,611)
Net assets (deficit) at end of year	\$980,525

Current Debt

Question	Response
1. Did the Authority have any outstanding debt, including conduit debt, at any point during the reporting period?	Yes
2. If yes, has the Authority issued any debt during the reporting period?	Yes

New Debt Issuances List by Type of Debt and Program

Type Of Debt: Authority Debt - General Obligation

Program:

Project	Amounts	CUSIP Number	Bond Closing Date	Taxable Status	Issue Process	True Interest Cost	Interest Type	Term	Cost of Issuance (\$)	PACB Project	URL
Cardone Family Living Trust-Medina Business Park	Refunding 0.00 New 44,285.00 Total 44,285.00		12/23/2015		Negotiated	4	Fixed	5	0.00		

Schedule of Authority Debt

Type of Debt	Statutory Authorization (\$)	Outstanding Start of Fiscal Year (\$)	New Debt Issuances (\$)	Debt Retired (\$)	Outstanding End of Fiscal Year (\$)
State Obligation					
State Guaranteed					
State Supported					
State Contingent Obligation					
State Moral Obligation					
Other State Funded					
Authority Obligation					
General Obligation	0.00	187,581.00	44,285.00	10,393.00	221,473.00
Revenue					
Other Non-State Funded					
Conduit					
Conduit Debt					
Conduit Debt - Pilot Increment Financing					

Real Property Acquisition/Disposal List

1. Address Line1: 10611 Maple Ridge Road
Address Line2:
City: MEDINA
State: NY
Postal Code: 14103
Plus4:
Province/Region:
Country: USA
Property Description: Residential Building
Estimated Fair Market Value: \$50,000
How was the Fair Market Competitive Bid
Value Determined?:
Transaction Type: ACQUISITION
If Other, Explain:

Transaction Date: 08/14/2014
Purchase Sale Price: \$50,000.00

Lease Data (If applicable)

Market Rate(\$/square foot):
Lease Rate(\$/square foot):
Lease Period (months):

Seller/Purchaser/Tenant Data:

Organization:
Last Name: Heschke by Ref
First Name: Althea

Address Line1: 10611 Maple Ridge Road
Address Line2:
City: MEDINA
State: NY
Postal Code: 14103
Plus4:
Province/Region:
Country: USA

Relation With Board
member/senior authority
management? No

2. Address Line1: East Oakorchard Street
Address Line2:
City: MEDINA
State: NY
Postal Code: 14103
Plus4:
Province/Region:
Country: USA
Property Description: Vacant Lot/Undeveloped Land
Estimated Fair Market Value: \$139,516
How was the Fair Market Other
Value Determined?:
Transaction Type: ACQUISITION
If Other, Explain:

Transaction Date: 12/23/2015
Purchase Sale Price: \$139,516.00

Lease Data (If applicable)

Market Rate(\$/square foot):
Lease Rate(\$/square foot):
Lease Period (months):

Seller/Purchaser/Tenant Data:

Organization: Cardone Family Trust
Last Name:
First Name:

Address Line1: 210 North Main Street
Address Line2:
City: MEDINA
State: NY
Postal Code: 14103
Plus4:
Province/Region:
Country: USA

Relation With Board
member/senior authority
management? No

Personal Property

This Authority has indicated that it had no personal property disposals during the reporting period.

Property Documents

Question	Response	URL (if applicable)
1. In accordance with Section 2896(3) of PAL, the Authority is required to prepare a report at least annually of all real property of the Authority. Has this report been prepared?	Yes	http://www.orleansdevelopment.org/#!olrc-reports/clq6t
2. Has the Authority prepared policies, procedures, or guidelines regarding the use, awarding, monitoring, and reporting of contracts for the acquisition and disposal of property?	Yes	http://www.orleansdevelopment.org/#!olrc2/clr3u
3. In accordance with Section 2896(1) of PAL, has the Authority named a contracting officer who shall be responsible for the Authority's compliance with and enforcement of such guidelines?	Yes	

Grant Information

1. Source of Grant Funds: State
Name of Grant Recipient: CRFS
Address Line1: 231 East Avenue
Address Line2:
City: ALBION
State: NY
Zip - Plus4: 14411
Province/Region:
Country: USA
Amount of Grant Award Provided
During Reporting Year: \$734,000
Date Grant Awarded: 01/08/2014
Purpose of Grant: Business Expansion/Startup

Was the grant expected to result
in new jobs being created? Yes
If yes, how many jobs were planned
to be created? 130
If yes, how many jobs have been
created to date? 130

Loan Information

1. Source of Loan Funds: State
 Name of Loan Recipient: CRFS-Forgiveable
 Address Line1: 231 East Avenue
 Address Line2:
 City: ALBION
 State: NY
 Zip - Plus4: 14411
 Province/Region:
 Country: USA
 Original Amount of Loan: \$367,000
 Date Loan Awarded: 09/23/2015
 Interest Rate(%): 0
 Length of Loan(# of years
 to repay): 5
 Amount of Loan Principal Repaid
 to Date: \$0.00
 Purpose of Loan: Business Expansion/Startup

Was the Loan expected to result
 in new jobs being created? No
 If yes, how many jobs were planned
 to be created?
 If yes, how many jobs have been
 created to date?
 Have the terms of the loan been
 completed? No

2. Source of Loan Funds: State
 Name of Loan Recipient: CRFS-Term
 Address Line1: 231 East Avenue
 Address Line2:
 City: ALBION
 State: NY
 Zip - Plus4: 14411
 Province/Region:
 Country: USA
 Original Amount of Loan: \$367,000
 Date Loan Awarded: 09/23/2015
 Interest Rate(%): 2
 Length of Loan(# of years
 to repay): 5
 Amount of Loan Principal Repaid
 to Date: \$5,721.00
 Purpose of Loan: Business Expansion/Startup

Was the Loan expected to result
 in new jobs being created? Yes
 If yes, how many jobs were planned
 to be created? 140
 If yes, how many jobs have been
 created to date? 140
 Have the terms of the loan been
 completed? No

Loan Information

3. Source of Loan Funds: State
 Name of Loan Recipient: Hinsperger Poly Industries , Inc. - Term
 Address Line1: 430 West oak Orchard Street
 Address Line2:
 City: MEDINA
 State: NY
 Zip - Plus4: 14103
 Province/Region:
 Country: USA
 Original Amount of Loan: \$100,000
 Date Loan Awarded: 03/31/2011
 Interest Rate(%): 2
 Length of Loan(# of years
 to repay): 5
 Amount of Loan Prinicipal Repaid
 to Date: \$93,018.00
 Purpose of Loan: Equipment and Fixed Asset Acquisition

Was the Loan expected to result
 in new jobs being created? Yes
 If yes, how many jobs were planned
 to be created? 20
 If yes, how many jobs have been
 created to date? 20
 Have the terms of the loan been
 completed? No

4. Source of Loan Funds: State
 Name of Loan Recipient: Hinsperger Poly Industries Inc-Forgiven
 Address Line1: 430 West Oak Orchard Street
 Address Line2:
 City: MEDINA
 State: NY
 Zip - Plus4: 14103
 Province/Region:
 Country: USA
 Original Amount of Loan: \$100,000
 Date Loan Awarded: 03/31/2011
 Interest Rate(%): 0
 Length of Loan(# of years
 to repay): 5
 Amount of Loan Prinicipal Repaid
 to Date: \$0.00
 Purpose of Loan: Equipment and Fixed Asset Acquisition

Was the Loan expected to result
 in new jobs being created? No
 If yes, how many jobs were planned
 to be created?
 If yes, how many jobs have been
 created to date?
 Have the terms of the loan been
 completed? No

Loan Information

5. Source of Loan Funds: State
 Name of Loan Recipient: Intergrow Greenhouses, Inc.-Forgiven
 Address Line1: 2428 Oak Orchard Road
 Address Line2:
 City: ALBION
 State: NY
 Zip - Plus4: 14411
 Province/Region:
 Country: USA
 Original Amount of Loan: \$150,000
 Date Loan Awarded: 02/15/2012
 Interest Rate(%): 0
 Length of Loan(# of years
 to repay): 5
 Amount of Loan Principal Repaid
 to Date: \$0.00
 Purpose of Loan: Equipment and Fixed Asset Acquisition

Was the Loan expected to result
 in new jobs being created? No
 If yes, how many jobs were planned
 to be created?
 If yes, how many jobs have been
 created to date?
 Have the terms of the loan been
 completed? No

6. Source of Loan Funds: State
 Name of Loan Recipient: Intergrow Greenhouses, Inc.-Term
 Address Line1: 2428 Oak Orchard Road
 Address Line2:
 City: ALBION
 State: NY
 Zip - Plus4: 14411
 Province/Region:
 Country: USA
 Original Amount of Loan: \$150,000
 Date Loan Awarded: 02/15/2012
 Interest Rate(%): 3
 Length of Loan(# of years
 to repay): 5
 Amount of Loan Principal Repaid
 to Date: \$110,367.00
 Purpose of Loan: Equipment and Fixed Asset Acquisition

Was the Loan expected to result
 in new jobs being created? Yes
 If yes, how many jobs were planned
 to be created? 25
 If yes, how many jobs have been
 created to date? 25
 Have the terms of the loan been
 completed? No

Loan Information

7. Source of Loan Funds: State
 Name of Loan Recipient: Liberty Fresh Farms Inc. - Forgiven
 Address Line1: 110 Terrace Drive
 Address Line2:
 City: OLYPHANT
 State: PA
 Zip - Plus4: 18447
 Province/Region:
 Country: USA
 Original Amount of Loan: \$85,000
 Date Loan Awarded: 03/09/2012
 Interest Rate(%): 0
 Length of Loan(# of years
 to repay): 5
 Amount of Loan Principal Repaid
 to Date: \$85,000.00
 Purpose of Loan: Equipment and Fixed Asset Acquisition

Was the Loan expected to result
 in new jobs being created? No
 If yes, how many jobs were planned
 to be created?
 If yes, how many jobs have been
 created to date?
 Have the terms of the loan been
 completed? Yes

8. Source of Loan Funds: State
 Name of Loan Recipient: Quorum Group LLC-Forgiven
 Address Line1: 11601 Maple Ridge Road
 Address Line2:
 City: MEDINA
 State: NY
 Zip - Plus4: 14103
 Province/Region:
 Country: USA
 Original Amount of Loan: \$150,000
 Date Loan Awarded: 01/22/2014
 Interest Rate(%): 0
 Length of Loan(# of years
 to repay): 5
 Amount of Loan Principal Repaid
 to Date: \$0.00
 Purpose of Loan: Equipment and Fixed Asset Acquisition

Was the Loan expected to result
 in new jobs being created? No
 If yes, how many jobs were planned
 to be created?
 If yes, how many jobs have been
 created to date?
 Have the terms of the loan been
 completed? No

Loan Information

9. Source of Loan Funds: State
Name of Loan Recipient: Quorum Group LLC-Term
Address Line1: 11601 Maple Ridge Road
Address Line2:
City: MEDINA
State: NY
Zip - Plus4: 14103
Province/Region:
Country: USA
Original Amount of Loan: \$150,000
Date Loan Awarded: 01/22/2014
Interest Rate(%): 2
Length of Loan(# of years
to repay): 5
Amount of Loan Principal Repaid
to Date: \$53,449.00
Purpose of Loan: Equipment and Fixed Asset Acquisition

Was the Loan expected to result
in new jobs being created? Yes
If yes, how many jobs were planned
to be created? 30
If yes, how many jobs have been
created to date? 50
Have the terms of the loan been
completed? No

Bond Information

This Authority has indicated that it did not have any outstanding bonds during the reporting period.

Additional Comments: