

**Sherburne Area Local  
Development Corporation  
(A New York Public Authority)**

Financial Report

December 31, 2014 and 2013

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Development Corporation  
(A New York Public Authority)**

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## Independent Auditor's Report

Board of Directors  
Sherburne Area Local Development Corporation  
Sherburne, New York

### Report on the Financial Statements

We have audited the accompanying financial statements of the Sherburne Area Local Development Corporation (Corporation), as of and for the years ended December 31, 2014 and 2013, and the related notes to the financial statements, which collectively comprise the Corporation's basic financial statements as listed in the table of contents.

#### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### ***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Corporation's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Corporation's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### ***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Sherburne Area Local Development Corporation as of December 31, 2014 and 2013, and the changes in its financial position and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

**Other Matters**

*Required Supplemental Information*

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated February 4, 2015, on our consideration of the Corporation's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Corporation's internal control over financial reporting and compliance.

SaxBST LLP

Albany, New York  
February 4, 2015

# Sherburne Area Local Development Corporation

## Statements of Net Position

		December 31,	
		2014	2013
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Cash		\$ 57,733	\$ 61,553
<b>CAPITAL ASSETS</b>			
Land and land improvements		748,314	748,314
Building		1,644,358	1,644,358
		2,392,672	2,392,672
Accumulated depreciation		(130,178)	(89,069)
		2,262,494	2,303,603
<b>OTHER ASSETS</b>			
Cash held with fiscal agent		-	170,000
Organizational costs, net		15,619	16,660
		15,619	186,660
		<b>\$ 2,335,846</b>	<b>\$ 2,551,816</b>
<b>LIABILITIES AND NET POSITION</b>			
<b>CURRENT LIABILITIES</b>			
Accrued interest		\$ 31,954	\$ 27,305
<b>NONCURRENT LIABILITIES</b>			
Loan payable		-	170,000
Unearned rental income		546,561	603,084
Mortgage payable		190,531	190,531
Bonds payable		1,094,800	1,246,100
		1,831,892	2,209,715
<b>NET POSITION</b>			
Net investment in capital assets		977,163	866,972
Unrestricted		(505,163)	(552,176)
		472,000	314,796
		<b>\$ 2,335,846</b>	<b>\$ 2,551,816</b>

See accompanying Notes to Financial Statements.

# Sherburne Area Local Development Corporation

## Statements of Revenues, Expenses, and Changes in Net Position

	Years Ended December 31,	
	2014	2013
<b>REVENUES</b>		
Rental income	\$ 261,429	\$ 268,131
<b>EXPENSES</b>		
Amortization	1,041	1,041
Audit and accounting	4,750	4,700
Depreciation	41,109	41,109
Interest expense	58,255	64,774
	105,155	111,624
<b>Operating income</b>	<b>156,274</b>	<b>156,507</b>
<b>OTHER INCOME</b>		
Interest income	930	126
<b>CHANGE IN NET POSITION</b>	<b>157,204</b>	<b>156,633</b>
<b>NET POSITION, <i>beginning of year</i></b>	314,796	158,163
<b>NET POSITION, <i>end of year</i></b>	<b>\$ 472,000</b>	<b>\$ 314,796</b>

See accompanying Notes to Financial Statements.

# Sherburne Area Local Development Corporation

## Statements of Cash Flows

	Years Ended December 31,	
	2014	2013
<b>CASH FLOWS PROVIDED (USED) BY OPERATING ACTIVITIES</b>		
Cash received from rents	\$ 204,906	\$ 211,425
Cash paid to vendors	(58,356)	(64,825)
	<b>146,550</b>	<b>146,600</b>
<b>CASH FLOWS PROVIDED (USED) BY INVESTING ACTIVITIES</b>		
Interest income	930	126
	<b>930</b>	<b>126</b>
<b>CASH FLOWS PROVIDED (USED) BY FINANCING ACTIVITIES</b>		
Repayment of bond payable	(151,300)	(151,300)
	<b>(151,300)</b>	<b>(151,300)</b>
<b>Net decrease in cash</b>	<b>(3,820)</b>	<b>(4,574)</b>
<b>CASH, beginning of year</b>	61,553	66,127
<b>CASH, end of year</b>	<b>\$ 57,733</b>	<b>\$ 61,553</b>
<b>RECONCILIATION OF OPERATING INCOME TO NET</b>		
<b>CASH PROVIDED (USED) BY OPERATING ACTIVITIES</b>		
Operating income	\$ 156,274	\$ 156,507
Adjustments to reconcile operating income to net cash provided (used) by operating activities		
Amortization	1,041	1,041
Depreciation	41,109	41,109
Increase (decrease) in		
Accrued interest	4,649	4,649
Unearned rental income	(56,523)	(56,706)
	<b>\$ 146,550</b>	<b>\$ 146,600</b>

See accompanying Notes to Financial Statements.

# Sherburne Area Local Development Corporation

Notes to Financial Statements  
December 31, 2014 and 2013

## Note 1 - Organization and Summary of Significant Accounting Policies

### *a. Organization and Purpose*

The Sherburne Area Local Development Corporation (Corporation) was created in February 2008, under the provisions of Section 1411 of the Not-For-Profit Law of the State of New York, for the purpose of relieving and reducing unemployment by promoting and providing job opportunities in the Village of Sherburne, New York (Village) and surrounding communities. This is accomplished by making revolving loans to local businesses to enhance redevelopment, as well as further development of the central business district of the Village, including real estate and infrastructure development and management, real estate and infrastructure project finance, and other community-based economic development.

The Corporation is a public instrumentality of and supporting organization for, but separate and apart from the Village.

### *b. Basis of Accounting and Financial Statement Presentation*

The Corporation's financial statements are prepared using the accrual basis in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP) for government entities. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

The accounting and financial reporting treatment applied to the Corporation is determined by its measurement focus. The transactions of the Corporation are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and liabilities associated with the operations are included on the statements of net position. Net position is presented in the following categories:

- *Net investment in capital assets* consists of capital assets, net of accumulated depreciation less the outstanding indebtedness used to finance those capital assets.
- *Unrestricted* consists of assets and liabilities that do not meet the definition of "restricted net assets" or "net investment in capital assets."

Revenues are recognized when earned, and expenses are recognized when incurred. The Corporation distinguishes operating revenues and expenses from nonoperating items. Operating revenues are determined based on the services provided by the Corporation. Operating expenses include the costs associated with providing those services. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

### *c. Estimates*

The preparation of financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates

# Sherburne Area Local Development Corporation

Notes to Financial Statements  
December 31, 2014 and 2013

## Note 1 - Organization and Summary of Significant Accounting Policies - Continued

### *d. Capital Assets*

Capital assets are reported at cost. Expenditures for acquisitions, renewals, and betterments are capitalized, whereas maintenance and repairs costs, if any, are expensed as incurred. When, and if, capital assets are retired or disposed of, the appropriate accounts are relieved of costs, and any resultant gain or loss is credited to operations.

Depreciation for the Corporation's building is recorded under the straight-line method using an estimated useful life of forty years.

The Corporation evaluated prominent events or changes in circumstances affecting capital assets to determine if impairment of any capital assets has occurred. A capital asset is considered impaired if both (a) the decline in service utility of the capital asset is large in magnitude and (b) the event or change in circumstance is outside the normal life cycle of the capital asset. There were no impaired capital assets at December 31, 2014 or 2013.

### *e. Tax Status*

The Corporation is exempt from income taxes as a not-for-profit corporation under Section 501(c)(3) of the Internal Revenue Code and comparable New York State law. Accordingly, no provisions have been made for income taxes in these financial statements.

### *f. Subsequent Events*

The Corporation has evaluated subsequent events for potential recognition or disclosure through February 4, 2015, the date the financial statements were available to be issued.

### *g. New Accounting Pronouncements*

Effective January 1, 2014, the Corporation adopted GASB Statement No. 69, *Government Combinations and Disposals of Government Operations*. This statement establishes accounting and financial reporting standards related to government combinations and disposals of government operations, including mergers and acquisitions. This statement requires disclosures to be made that will enable financial statement users to evaluate the nature and financial effect of those transactions.

Effective January 1, 2014, the Corporation adopted GASB Statement No. 70, *Accounting and Financial Reporting for Nonexchange Financial Guarantees*. This statement requires a government that extends a nonexchange financial guarantee to recognize a liability when qualitative factors and historical data indicate that it is more-likely-than-not that the government will be required to make a payment on the guarantee. An obligation guaranteed in a nonexchange transaction will need to be reported until it is legally released as an obligor.

There was no impact to the financial statements as a result of these adoptions.

# Sherburne Area Local Development Corporation

Notes to Financial Statements  
December 31, 2014 and 2013

## Note 2 - Cash and Deposits

The Corporation's investment policies are governed by New York State statutes. In addition, the Corporation has its own written investment policy. Corporation monies must be deposited in Federal Deposit Insurance Corporation insured commercial banks or trust companies located within the State. The Corporation is authorized to use demand accounts, money market accounts, and certificates of deposit. Permissible investments include obligations of the U.S. Treasury and agencies of the United States of America and obligations of New York State.

Collateral is required for demand deposits and certificates of deposit. Certificates of deposits purchased with a maturity of three months or less are considered cash equivalents. Obligations that may be pledged as collateral are obligations of the United States and its agencies, New York State, irrevocable letters of credit issued by a qualified bank, or a surety bond.

Cash balances at December 31, 2014, were fully collateralized.

## Note 3 - Capital Assets

Capital assets are comprised of land purchased for eventual resale, a building, and building related costs. Costs to acquire and develop the land and building are capitalized as incurred. No depreciation expense is recorded on the land held for eventual resale.

A summary of the Corporation's capital assets is as follows:

	December 31, 2014		
	Balance at Beginning of Year	Additions	Balance at End of Year
Building	\$ 1,644,358	\$ -	\$ 1,644,358
Less accumulated depreciation	(89,069)	(41,109)	(130,178)
Land	748,314	-	748,314
	<u>\$ 2,303,603</u>	<u>\$ (41,109)</u>	<u>\$ 2,262,494</u>
	December 31, 2013		
	Balance at Beginning of Year	Additions	Balance at End of Year
Building	\$ 1,644,358	\$ -	\$ 1,644,358
Less accumulated depreciation	(47,960)	(41,109)	(89,069)
Land	748,314	-	748,314
	<u>\$ 2,344,712</u>	<u>\$ (41,109)</u>	<u>\$ 2,303,603</u>

# Sherburne Area Local Development Corporation

Notes to Financial Statements  
December 31, 2014 and 2013

## Note 3 - Capital Assets - Continued

Land and related acquisition and development costs at December 31, 2014 and 2013, represent a 30.919 acre parcel of land located adjacent to Classic Street within the Village. The land was purchased and is being developed for the purpose of undertaking the development of a multi-tenant industrial park to be known as "Sherburne Electric Business Park."

A summary of land costs as of December 31, 2014 and 2013, is as follows:

Acquisition of land	\$	197,356
Other acquisition and development costs		
Survey		2,063
Engineering		105,076
Legal		11,349
Development		408,405
Design		17,000
Other		7,065
		<hr/>
	\$	<u>748,314</u>

## Note 4 - Organizational Costs

The Corporation incurred certain start-up costs in regard to its creation and organization. These costs include legal and other professional fees totaling \$20,824. These costs are being amortized over 20 years, on a straight-line basis, beginning January 1, 2010. Future annual amortization expense is \$1,041 per year.

## Note 5 - Indebtedness, Village of Sherburne

During 2008 and 2009, the Village loaned the Corporation \$295,000 to finance the acquisition of a certain parcel of land and related costs (Note 3) and to provide funding for certain organizational costs of the Corporation (Note 4). During 2012, the Corporation made a \$100,000 payment to the Village to begin its pay down of principal on this mortgage. The balance of the mortgage at December 31, 2014 and 2013, was \$190,531.

Terms of the mortgage include monthly payments of interest at 2.44%, with a balloon payment of \$190,531 in April 2019, the due date of the mortgage. The loan is secured by the property financed and all fixtures and personal property which now is or which later may be attached to the property.

The Corporation is currently in arrears with its scheduled payments of interest. Unpaid scheduled interest totaled \$31,954 and \$27,305 at December 31, 2014 and 2013, respectively.

Interest expense incurred and paid on this indebtedness for both the years ended December 31, 2014 and 2013, totaled \$4,649 and \$-0-, respectively.

# Sherburne Area Local Development Corporation

Notes to Financial Statements  
December 31, 2014 and 2013

## Note 5 - Indebtedness, Village of Sherburne - Continued

In addition, during 2011, the Village made a \$170,000 loan to the Corporation to provide partial funding for the acquisition and construction of a building (Note 3). The loan was non-interest bearing and was repaid to the Village during January 2014 with the release of certain cash balances held by NBT Bank in accordance with the terms of a bond issuance (Note 6).

## Note 6 - Bonds Payable

On June 1, 2011, the Corporation issued two tax-exempt Revenue Bonds, Series 2011, for the (1) acquisition of certain lands located within the Sherburne Electric Business Park; (2) planning, design, and construction of a 15,000 square foot facility for lease to the Village and use by the Village's Electric Department and Department of Public Works; (3) acquisition of certain equipment, machinery, and other tangible personal property, and (4) paying of certain costs and expenses incidental to the issuance of the bonds.

Beginning January 1, 2011, the Corporation is obligated to make annual payments of principal and interest at 4.25% through January 2021. The terms of one of the bonds also includes a balloon payment on January 1, 2021. Interest expense incurred and paid on these bonds was \$53,606 and \$60,125 for the years ended December 31, 2014 and 2013, respectively. The Corporation paid the annual installment of principal and interest, due January 1, 2015 and 2014, during December 2014 and 2013, respectively.

The bonds are secured by a mortgage and Security Agreement, dated June 1, 2011, and are collateralized by the land, building, and equipment described above. In addition, the bonds are secured by an assignment of certain leases and rents (Note 7).

A summary of bonds payable is as follows:

	December 31,	
	2014	2013
Revenue Bond, Series 2011, payable in annual installments of principal of \$18,700 plus interest at 4.25%, maturing January 1, 2021, with a balloon payment of \$205,700	\$ 299,200	\$ 317,900
Revenue Bond, Series 2011, payable in annual installments of principal of \$132,600 plus interest at 4.25%, maturing January 1, 2021.	795,600	928,200
	\$ 1,094,800	\$ 1,246,100

# Sherburne Area Local Development Corporation

Notes to Financial Statements  
December 31, 2014 and 2013

## Note 6 - Bonds Payable - Continued

The following is a summary of annual principal and interest payments for the bonds:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
For the year ending December 31,			
2015	\$ -	\$ -	\$ -
2016	151,300	47,176	198,476
2017	151,300	40,767	192,067
2018	151,300	34,136	185,436
2019	151,300	27,617	178,917
2020 through 2021	489,600	35,714	525,314
	<u>\$ 1,094,800</u>	<u>\$ 185,410</u>	<u>\$ 1,280,210</u>

In addition, under the terms of the bond issuance, the Corporation was required to leave \$170,000 of the bond proceeds on deposit with NBT Bank, until certain outstanding bond balances are achieved. This deposit was returned to the Corporation during January 2014 (Note 5).

## Note 7 - Rental Agreement

On June 1, 2011, the Corporation entered into a lease agreement with the Village for the rental of a building owned by the Corporation (Note 3).

Base rents under the agreement are in an amount sufficient to pay the interest and principal due and payable on the bonds on each bond payment date. The lease terminates on December 1, 2021. Rental income related to this agreement for the years ended December 31, 2014 and 2013, totaled \$211,425 and \$218,127, respectively. The Village paid the January 2015 and 2014 rent payments of \$204,905 and \$211,425, respectively, during December 2014 and 2013, respectively. These amounts have been reported as deferred rental income at December 31, 2014 and 2013.

The Village is responsible for most building related expenses, including water, gas, oil, electricity, heat, telephone, sewage, trash removal, janitorial service, insurance, and snow removal.

A schedule of future minimum rental receipts is as follows:

For the year ending December 31,	
2015	\$ -
2016	198,476
2017	192,067
2018	185,436
2019	178,917
2020 through 2021	525,314
	<u>\$ 1,280,210</u>

# Sherburne Area Local Development Corporation

Notes to Financial Statements  
December 31, 2014 and 2013

## Note 7 - Rental Agreement - Continued

In addition to the lease agreement described above, during October 2009, the Corporation entered into an agreement with the Village which required the Village to place a \$500,000 deposit with the Corporation, to be utilized by the Corporation in furtherance of the land development and construction of the building. This deposit is considered additional rent under the lease agreement and will be amortized into rental income on a straight-line basis, over a ten-year period beginning November 1, 2011, and expiring October 31, 2021. Rental income recognized from this deposit totaled \$50,004 for both the years ended December 31, 2014 and 2013.

Amortization of this deferred rental income is as follows:

For the year ending December 31,	
2015	\$ 50,004
2016	50,004
2017	50,004
2018	50,004
2019	50,004
2020 through 2021	<u>91,635</u>
	<u>\$ 341,655</u>

## Note 8 - Accounting Standards Issued But Not Yet Implemented

During November 2013, GASB issued Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date*, an amendment of GASB Statement No. 68. This statement addresses an issue regarding the application of the transition provisions of statement No. 68, *Accounting and Reporting for Pensions*. The issue relates to amounts associated with contributions, if any, made by a state or local government employer or non-employer contributing entity to a defined benefit pension plan after the measurement date of the government's beginning net pension liability. The provisions of the statement are to be adopted simultaneously with Statement 68.

The scope of this statement also addresses accounting and financial reporting for pensions that are provided to the employees of state and local governmental employers through pension plans that are administered through trusts that have certain characteristics as defined in the statement. It establishes standards for measuring and recognizing liabilities, deferred outflows of resources, deferred inflows of resources, and expense/expenditures. For defined benefit pensions, this statement identifies the methods and assumptions that should be used to project benefit payments, discount projected benefit payments to their actuarial present value, and attribute that present value to periods of employee service. Note disclosure and required supplemental information requirements about pensions also are addressed. This statement is effective for periods beginning after June 15, 2014, with early implementation encouraged.

The estimated potential impact of this pronouncement on the Corporation's financial statements has not been determined at this time.

**Report on Internal Control Over Financial Reporting  
and on Compliance and Other Matters Based  
on an Audit of Financial Statements Performed in  
Accordance with *Government Auditing Standards***

Board of Directors  
Sherburne Area Local Development Corporation  
Sherburne, New York

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Sherburne Area Local Development Corporation (Corporation), as of and for the year ended December 31, 2014, and the related notes to the financial statements, which collectively comprise Corporation's basic financial statements, and have issued our report thereon dated February 4, 2015.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Corporation's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Corporation's internal control. Accordingly, we do not express an opinion on the effectiveness of the Corporation's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Corporation's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Corporation's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance that is required to be reported under *Government Auditing Standards* and which is described in the accompanying Schedule of Findings and Responses as item 2014.001.

### **The Corporation's Response to Finding**

The Corporation's response to the finding identified in our report is described in the accompanying Schedule of Findings and Responses. We did not audit the Corporation's response, and accordingly, we express no opinion on it.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Corporation's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

SaxBST LLP

Albany, New York  
February 4, 2015

# Sherburne Area Local Development Corporation

## Schedule of Findings and Responses Year Ended December 31, 2014

### Section I - Summary of Auditor's Results

#### Financial Statements

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

- Material weaknesses identified? \_\_\_\_\_ Yes  X  No
- Significant deficiencies identified that are not considered to be material weaknesses? \_\_\_\_\_ Yes  X  None Reported

Noncompliance material to financial statements? \_\_\_\_\_ Yes  X  No

### Section II - Financial Statement Findings

None.

### Section III - Compliance Findings

#### 2014.001. Posting and Maintaining Reports and Policies on Public Authority Website

*Criteria:* The New York State Authority Budget Office (ABO), in response to the Public Authorities Reform Act (PARA) of 2009, issued guidance and requirements to public authorities to make specific information available to the public through the internet.

*Condition:* The Corporation is not in full compliance with PARA requirements.

*Effect:* Required Corporation reports are not currently available to the public through the internet as follows:

- Report on operations and accomplishments, and
- Management's assessment of internal control structure and procedures.

*Cause:* The Corporation has not updated its website for the inclusion of these reports.

*Recommendation:* Using available ABO guidance, the Corporation should develop its website and schedule periodic maintenance and review to ensure required information is available to the public in a timely manner.

*View of Responsible Officials:* The Corporation is in the process of updating its website to be in compliance with ABO requirements.