

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://www.co.livingston.state.ny.us/lcida.htm">www.co.livingston.state.ny.us/lcida.htm</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: BME Associates

2. Vendor Name: Cardmember Services

Type of Procurement: Other Professional Services  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 12/02/2011  
 End Date:  
 Amount: \$28,000  
 Amount Expended for Fiscal Year: \$27,970.35  
 Fair market value: \$28,000

Type of Procurement: Other  
 Award Process: Non Contract Procurement/Purchase Order  
 Award Date:  
 End Date:  
 Amount:  
 Amount Expended for Fiscal Year: \$6,056  
 Fair market value:

Explain why the fair market value is less than the amount:

Explain why the fair market value is less than the amount:

Address Line1: 10 Lift Bridge Lane  
 Address Line2:  
 City: FAIRPORT  
 State: NY  
 Postal Code: 14450  
 Plus 4:  
 Province Region:  
 Country: USA

Address Line1: PO Box 790408  
 Address Line2:  
 City: SAINT LOUIS  
 State: MO  
 Postal Code: 63179  
 Plus 4: 0408  
 Province Region:  
 Country: USA

Procurement Description: engineering services

Procurement Description: credit card for travel and meeting expenses.

Procurement Transactions Listing:

3. Vendor Name: Livingston County Development Corporation

Type of Procurement: Other

Award Process: Authority Contract - Non-Competitive Bid

Award Date: 01/01/2012

End Date: 12/31/2012

Amount: \$50,000

Amount Expended for Fiscal Year: \$50,000

Fair market value: \$50,000

Explain why the fair market value is less than the amount:

Address Line1: 6 Court Street

Address Line2:

City: GENESEO

State: NY

Postal Code: 14454

Plus 4:

Province Region:

Country: USA

Procurement Description: economic development program administration services

4. Vendor Name: The Bonadio Group

Type of Procurement: Financial Services

Award Process: Authority Contract - Competitive Bid

Award Date: 02/11/2010

End Date: 12/31/2012

Amount: \$8,400

Amount Expended for Fiscal Year: \$8,400

Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 171 Sully's Trail, Suite 201

Address Line2:

City: PITTSFORD

State: NY

Postal Code: 14534

Plus 4:

Province Region:

Country: USA

Procurement Description: 2009, 2010 and 2011 Audit for the IDA, 2010 and 2011 Audit for the Capital Resource Corporation.

Procurement Transactions Listing:

5. Vendor Name: Town of Avon Highway Department

6. Vendor Name: Underberg & Kessler

Type of Procurement: Design and Construction/Maintenance  
 Award Process: Non Contract Procurement/Purchase Order  
 Award Date:  
 End Date:  
 Amount:  
 Amount Expended for Fiscal Year: \$158,967  
 Fair market value:

Explain why the fair market value is less than the amount:

Type of Procurement: Legal Services  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 01/01/1997  
 End Date:  
 Amount: \$10,000  
 Amount Expended for Fiscal Year: \$10,972  
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 23 Genesee Street  
 Address Line2:  
 City: AVON  
 State: NY  
 Postal Code: 14414  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: Road construction

Address Line1: 300 Bausch & Lomb Place  
 Address Line2:  
 City: ROCHESTER  
 State: NY  
 Postal Code: 14604  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: Legal Services

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Procurement Transactions Listing:

Additional Comments: