

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://www.growmonroe.org/comida/files/file/Policies/2012/COMIDA_Purchasing%20Policy12.pdf
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: County of Monroe

Type of Procurement: Other
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 12/01/2011
End Date: 12/31/2012
Amount: \$265,000
Amount Expended for Fiscal Year: \$0
Fair market value: \$265,000

Explain why the fair market value is less than the amount:

Address Line1: 39 West Main Street
Address Line2:
City: ROCHESTER
State: NY
Postal Code: 14614
Plus 4:
Province Region:
Country: USA

Procurement Description: Administrative support and facilities.

2. Vendor Name: Fennie & Associates

Type of Procurement: Other
Award Process: Authority Contract - Competitive Bid
Award Date: 01/01/2012
End Date: 12/31/2012
Amount: \$234,000
Amount Expended for Fiscal Year: \$237,598.71
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 98 North Country Club Drive
Address Line2:
City: ROCHESTER
State: NY
Postal Code: 14618
Plus 4:
Province Region:
Country: USA

Procurement Description: Monthly PLUS expenses. Identify and qualify DOD/INTEL prospects Program Manage the INTEL Project through completion and maintain involvement in the entity. Identify, develop and implement a strategy to secure Federal Earmarks to assist with above. Ot

Procurement Transactions Listing:

3. Vendor Name: Greater Rochester Enterprise

Type of Procurement: Other

Award Process: Authority Contract - Non-Competitive Bid

Award Date: 01/01/2012

End Date: 12/31/2012

Amount: \$100,000

Amount Expended for Fiscal Year: \$100,000

Fair market value: \$100,000

Explain why the fair market value is less than the amount:

Address Line1: 100 Chestnut Street

Address Line2:

City: ROCHESTER

State: NY

Postal Code: 14614

Plus 4:

Province Region:

Country: USA

Procurement Description: Economic Development Partnership Marketing

4. Vendor Name: Harris Beach, LLP

Type of Procurement: Legal Services

Award Process: Authority Contract - Competitive Bid

Award Date: 01/01/2012

End Date: 12/31/2015

Amount: \$0

Amount Expended for Fiscal Year: \$50,622.7

Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 99 Garnsey Road

Address Line2:

City: PITTSFORD

State: NY

Postal Code: 14534

Plus 4:

Province Region:

Country: USA

Procurement Description: Legal Services Contract calls for billing at standard billing rates.

Procurement Transactions Listing:

<p>5. Vendor Name: High Tech Rochester Inc.</p> <p>Type of Procurement: Other</p> <p>Award Process: Authority Contract - Non-Competitive Bid</p> <p>Award Date: 01/01/2012</p> <p>End Date: 12/31/2012</p> <p>Amount: \$190,000</p> <p>Amount Expended for Fiscal Year: \$190,000</p> <p>Fair market value: \$190,000</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 150 Lucius Gordon Drive</p> <p>Address Line2:</p> <p>City: WEST HENRIETTA</p> <p>State: NY</p> <p>Postal Code: 14586</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: Assistance in organizing and arranging The Entrepreneur's Network program.</p>	<p>6. Vendor Name: Loewke & Brill Consulting Group</p> <p>Type of Procurement: Other</p> <p>Award Process: Authority Contract - Competitive Bid</p> <p>Award Date: 11/01/2012</p> <p>End Date: 10/31/2013</p> <p>Amount: \$80,000</p> <p>Amount Expended for Fiscal Year: \$80,000</p> <p>Fair market value:</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 491 Elmgrove Road</p> <p>Address Line2: Suite #2</p> <p>City: ROCHESTER</p> <p>State: NY</p> <p>Postal Code: 14606</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: Local Labor Compliance Monitoring</p>
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Procurement Transactions Listing:

7. Vendor Name: The Bonadio Group

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Competitive Bid
Award Date: 01/01/2012
End Date: 12/31/2012
Amount: \$12,500
Amount Expended for Fiscal Year: \$12,200

Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 171 Sully's Trail
Address Line2:
City: PITTSFORD
State: NY
Postal Code: 14534
Plus 4:
Province Region:
Country: USA

Procurement Description: Audit of Financial Statements

8. Vendor Name: The Bonadio Group

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Competitive Bid
Award Date: 01/01/2012
End Date: 12/31/2012
Amount: \$0
Amount Expended for Fiscal Year: \$10,060

Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 171 Sully's Trail
Address Line2:
City: PITTSFORD
State: NY
Postal Code: 14534
Plus 4:
Province Region:
Country: USA

Procurement Description: Verified Exemptions. Contract calls for billing at standard billing rates.

Procurement Transactions Listing:

Additional Comments: