

Procurement Report for Monroe Industrial Development Agency

Run Date: 09/13/2013

Fiscal Year Ending: 12/31/2012

Status: CERTIFIED

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://www.growmonroe.org/comida/files/file/Policies/2012/COMIDA_Purchasing%20Policy12.pdf
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1. Vendor Name:	County of Monroe	2. Vendor Name:	Fennie & Associates
Type of Procurement:	Other	Type of Procurement:	Other
Award Process:	Authority Contract - Non-Competitive Bid	Award Process:	Authority Contract - Competitive Bid
Award Date:	12/01/2011	Award Date:	01/01/2012
End Date:	12/31/2012	End Date:	12/31/2012
Amount:	\$265,000	Amount:	\$234,000
Amount Expended for Fiscal Year:	\$0	Amount Expended for Fiscal Year:	\$237,598.71
Fair market value:	\$265,000	Fair market value:	
Explain why the fair market value is less than the amount:		Explain why the fair market value is less than the amount:	
Address Line1:	39 West Main Street	Address Line1:	98 North Country Club Drive
Address Line2:		Address Line2:	
City:	ROCHESTER	City:	ROCHESTER
State:	NY	State:	NY
Postal Code:	14614	Postal Code:	14618
Plus 4:		Plus 4:	
Province Region:		Province Region:	
Country:	USA	Country:	USA
Procurement Description:	Administrative support and facilities.	Procurement Description:	Monthly PLUS expenses. Identify and qualify DOD/INTEL prospects Program Manage the INTEL Project through completion and maintain involvement in the entity. Identify, develop and implement a strategy to secure Federal Earmarks to assist with above. Ot

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3. Vendor Name: Greater Rochester Enterprise

4. Vendor Name: Harris Beach, LLP

Type of Procurement: Other
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/01/2012
End Date: 12/31/2012
Amount: \$100,000
Amount Expended for Fiscal Year: \$100,000
Fair market value: \$100,000

Explain why the fair market
value is less than the amount:

Address Line1: 100 Chestnut Street
Address Line2:
City: ROCHESTER
State: NY
Postal Code: 14614
Plus 4:
Province Region:
Country: USA

Procurement Description: Economic Development Partnership
Marketing

Type of Procurement: Legal Services
Award Process: Authority Contract - Competitive Bid
Award Date: 01/01/2012
End Date: 12/31/2015
Amount: \$0
Amount Expended for Fiscal Year: \$50,622.7
Fair market value:

Explain why the fair market
value is less than the amount:

Address Line1: 99 Garnsey Road
Address Line2:
City: PITTSFORD
State: NY
Postal Code: 14534
Plus 4:
Province Region:
Country: USA

Procurement Description: Legal Services Contract calls for
billing at standard billing rates.

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5. Vendor Name: High Tech Rochester Inc.

6. Vendor Name: Loewke & Brill Consulting Group

Type of Procurement: Other
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/01/2012
End Date: 12/31/2012
Amount: \$190,000
Amount Expended for Fiscal Year: \$190,000
Fair market value: \$190,000

Explain why the fair market
value is less than the amount:

Address Line1: 150 Lucius Gordon Drive
Address Line2:
City: WEST HENRIETTA
State: NY
Postal Code: 14586
Plus 4:
Province Region:
Country: USA

Procurement Description: Assistance in organizing and arranging
The Entrepreneur's Network program.

Type of Procurement: Other
Award Process: Authority Contract - Competitive Bid
Award Date: 11/01/2012
End Date: 10/31/2013
Amount: \$80,000
Amount Expended for Fiscal Year: \$80,000
Fair market value:

Explain why the fair market
value is less than the amount:

Address Line1: 491 Elmgrove Road
Address Line2: Suite #2
City: ROCHESTER
State: NY
Postal Code: 14606
Plus 4:
Province Region:
Country: USA

Procurement Description: Local Labor Compliance Monitoring

Procurement Transactions Listing:

7. Vendor Name: The Bonadio Group

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Competitive Bid
Award Date: 01/01/2012
End Date: 12/31/2012
Amount: \$12,500
Amount Expended for Fiscal Year: \$12,200
Fair market value:

Explain why the fair market
value is less than the amount:

Address Line1: 171 Sully's Trail
Address Line2:
City: PITTSFORD
State: NY
Postal Code: 14534
Plus 4:
Province Region:
Country: USA

Procurement Description: Audit of Financial Statements

8. Vendor Name: The Bonadio Group

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Competitive Bid
Award Date: 01/01/2012
End Date: 12/31/2012
Amount: \$0
Amount Expended for Fiscal Year: \$10,060
Fair market value:

Explain why the fair market
value is less than the amount:

Address Line1: 171 Sully's Trail
Address Line2:
City: PITTSFORD
State: NY
Postal Code: 14534
Plus 4:
Province Region:
Country: USA

Procurement Description: Verified Exemptions. Contract calls
for billing at standard billing rates.

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Additional Comments: