

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	www.mcbdc.org
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: Clough Harbour & Associates, LLP

Type of Procurement: Other Professional Services
 Award Process: Authority Contract - Competitive Bid
 Award Date: 11/09/2008
 End Date:
 Amount: \$22,000
 Amount Expended for Fiscal Year: \$4,537.75
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 111 Winners Circle
 Address Line2:
 City: ALBANY
 State: NY
 Postal Code: 12205
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Survey for Threatened Species

2. Vendor Name: Clough Harbour & Associates, LLP

Type of Procurement: Other Professional Services
 Award Process: Authority Contract - Competitive Bid
 Award Date: 01/08/2009
 End Date:
 Amount: \$19,700
 Amount Expended for Fiscal Year: \$5,100.95
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 111 Winners Circle
 Address Line2:
 City: ALBANY
 State: NY
 Postal Code: 12205
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Habitat/Wetland Management

Procurement Transactions Listing:

3. Vendor Name: Copeland Environmental

Type of Procurement: Other Professional Services
 Award Process: Authority Contract - Competitive Bid
 Award Date: 05/14/2009
 End Date:
 Amount: \$40,000
 Amount Expended for Fiscal Year: \$4,006.23
 Fair market value:
 Explain why the fair market value is less than the amount:

Address Line1: 208 Burke Road
 Address Line2:
 City: SARATOGA SPRINGS
 State: NY
 Postal Code: 12866
 Plus 4:
 Province Region:
 Country: USA
 Procurement Description: Habitat Wetland Management

4. Vendor Name: John McDonald Engineering

Type of Procurement: Design and Construction/Maintenance
 Award Process: Authority Contract - Competitive Bid
 Award Date: 10/18/2007
 End Date:
 Amount: \$245,000
 Amount Expended for Fiscal Year: \$0
 Fair market value:
 Explain why the fair market value is less than the amount:

Address Line1: 7 South Church Street
 Address Line2:
 City: SCHENECTADY
 State: NY
 Postal Code: 12305
 Plus 4:
 Province Region:
 Country: USA
 Procurement Description: Amended Florida Park Ext

Procurement Transactions Listing:

5. Vendor Name: John McDonald Engineering

Type of Procurement: Design and Construction/Maintenance
Award Process: Authority Contract - Competitive Bid
Award Date: 12/22/2008
End Date:
Amount: \$179,900
Amount Expended for Fiscal Year: \$0
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 7 South Church Street
Address Line2:
City: SCHENECTADY
State: NY
Postal Code: 12305
Plus 4:
Province Region:
Country: USA

Procurement Description: Hero Group Inc Project Water/Sewer EngineeringEscrow Accounts; contract amended change order request

6. Vendor Name: John McDonald Engineering

Type of Procurement: Design and Construction/Maintenance
Award Process: Authority Contract - Competitive Bid
Award Date: 02/14/2008
End Date:
Amount: \$15,017.5
Amount Expended for Fiscal Year: \$3,685.96
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 7 South Church Street
Address Line2:
City: SCHENECTADY
State: NY
Postal Code: 12305
Plus 4:
Province Region:
Country: USA

Procurement Description: Amended Contract Environmental II Glen Park originally dated 2006

Procurement Transactions Listing:

<p>7. Vendor Name: Oak Ridge Farm</p> <p>Type of Procurement: Other Professional Services Award Process: Authority Contract - Competitive Bid Award Date: 09/17/2009 End Date: Amount: \$6,000 Amount Expended for Fiscal Year: \$1,200 Fair market value: Explain why the fair market value is less than the amount:</p> <p>Address Line1: 314 Sacandaga Road Address Line2: City: JOHNSTOWN State: NY Postal Code: 12095 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: Habitat Management mowing</p>	<p>8. Vendor Name: Santos Construction Corp</p> <p>Type of Procurement: Design and Construction/Maintenance Award Process: Authority Contract - Competitive Bid Award Date: 10/18/2012 End Date: Amount: \$56,209.73 Amount Expended for Fiscal Year: \$54,552.79 Fair market value: Explain why the fair market value is less than the amount:</p> <p>Address Line1: 39 Gilliland Ave Address Line2: City: AMSTERDAM State: NY Postal Code: 12010 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: Debris Clean up Glen Canal View Business Park</p>
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Procurement Transactions Listing:

9. Vendor Name: West & Company, CPA's

Type of Procurement: Financial Services
Award Process: Authority Contract - Competitive Bid
Award Date: 01/01/2010
End Date:
Amount: \$17,500
Amount Expended for Fiscal Year: \$9,500
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 97 West Main Street
Address Line2:
City: GLOVERSVILLE
State: NY
Postal Code: 12078
Plus 4:
Province Region:
Country: USA
Procurement Description: Annual Independent Audit

Procurement Transactions Listing:

Additional Comments: