

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	www.syracusecentral.com/media/OCIDA/OCIDA%20Handbook%20update%201_16_13%20KS.pdf
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

Procurement Transactions Listing:

1. Vendor Name: Adirondack Cookie Co., Inc.

2. Vendor Name: American Food & Vending

Type of Procurement: Other
 Award Process: Authority Contract - Non-Competitive Bid
 Award Date: 02/08/2012
 End Date:
 Amount: \$12,500
 Amount Expended for Fiscal Year: \$0
 Fair market value: \$12,500

Type of Procurement: Other
 Award Process: Authority Contract - Non-Competitive Bid
 Award Date: 03/07/2012
 End Date:
 Amount: \$12,500
 Amount Expended for Fiscal Year: \$0
 Fair market value: \$12,500

Explain why the fair market value is less than the amount:

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Address Line1: 314 Lakeside Road
 Address Line2:
 City: SYRACUSE
 State: NY
 Postal Code: 13209
 Plus 4:
 Province Region:
 Country: USA

Address Line1: 124 Metropolitan Park Drive
 Address Line2:
 City: LIVERPOOL
 State: NY
 Postal Code: 13088
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Train employees in certification requirws by large vendors.

Procurement Description: Training in communication skills and relationship building.

Procurement Transactions Listing:

3. Vendor Name: CHA

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Competitive Bid
Award Date: 10/08/2009
End Date:
Amount: \$400,305
Amount Expended for Fiscal Year: \$137,149.66
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 441 S. Salina Street
Address Line2:
City: SYRACUSE
State: NY
Postal Code: 13202
Plus 4:
Province Region:
Country: USA

Procurement Description: Engineering services to complete a Generic Environmental Impact Statement for the White Pines Commerce park

4. Vendor Name: CHA

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 11/06/2012
End Date:
Amount: \$43,900
Amount Expended for Fiscal Year: \$0
Fair market value: \$43,900
Explain why the fair market value is less than the amount:

Address Line1: 441 S. Salina Street
Address Line2:
City: SYRACUSE
State: NY
Postal Code: 13202
Plus 4:
Province Region:
Country: USA

Procurement Description: Topographical survey White Pines Commerce Park

Procurement Transactions Listing:

5. Vendor Name: CNY Regional Planning & Dev. Board

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 04/17/2011
End Date:
Amount: \$25,000
Amount Expended for Fiscal Year: \$19,797.74
Fair market value: \$25,000

Explain why the fair market value is less than the amount:

Address Line1: 100 Clinton Square, Suite 200
Address Line2: 126 North Salina St.
City: SYRACUSE
State: NY
Postal Code: 13202
Plus 4:
Province Region:
Country: USA

Procurement Description: White Pines Commerce Park GEIS review.

6. Vendor Name: County of Onondaga

Type of Procurement: Staffing Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 02/07/2012
End Date: 12/31/2012
Amount: \$285,092
Amount Expended for Fiscal Year: \$237,842.71
Fair market value: \$285,092

Explain why the fair market value is less than the amount:

Address Line1: 421 Montgomery Street
Address Line2:
City: SYRACUSE
State: NY
Postal Code: 13202
Plus 4:
Province Region:
Country: USA

Procurement Description: Staffing

Procurement Transactions Listing:

7. Vendor Name: Dixon Schwabl

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Competitive Bid
Award Date: 06/12/2012
End Date:
Amount: \$43,900
Amount Expended for Fiscal Year: \$33,713
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 1595 Moseley Rd
Address Line2:
City: VICTOR
State: NY
Postal Code: 14564
Plus 4:
Province Region:
Country: USA

Procurement Description: Marketing services for White Pines Commerce park

8. Vendor Name: Empire Container

Type of Procurement: Other
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 02/08/2012
End Date:
Amount: \$12,500
Amount Expended for Fiscal Year: \$12,500
Fair market value: \$12,500
Explain why the fair market value is less than the amount:

Address Line1: 151 Midler Park Drive
Address Line2:
City: SYRACUSE
State: NY
Postal Code: 13206
Plus 4:
Province Region:
Country: USA

Procurement Description: Training to utilize the technology associated with new equipment.

Procurement Transactions Listing:

<p>9. Vendor Name: Gilberti Stinziano Heintz & Smith, P.C.</p> <p>Type of Procurement: Legal Services</p> <p>Award Process: Authority Contract - Competitive Bid</p> <p>Award Date: 01/01/2012</p> <p>End Date: 12/31/2014</p> <p>Amount: \$0</p> <p>Amount Expended for Fiscal Year: \$19,767.75</p> <p>Fair market value:</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 555 E. genesee Street</p> <p>Address Line2:</p> <p>City: SYRACUSE</p> <p>State: NY</p> <p>Postal Code: 13202</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: Legal Services</p>	<p>10. Vendor Name: Testone, Marshall, Discenza, CPA's</p> <p>Type of Procurement: Other Professional Services</p> <p>Award Process: Authority Contract - Competitive Bid</p> <p>Award Date: 12/01/2011</p> <p>End Date: 10/31/2014</p> <p>Amount: \$39,600</p> <p>Amount Expended for Fiscal Year: \$13,200</p> <p>Fair market value:</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: The Foundry</p> <p>Address Line2: 432 North Franklin Street</p> <p>City: SYRACUSE</p> <p>State: NY</p> <p>Postal Code: 13204</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: Audit services</p>
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Procurement Transactions Listing:

11. Vendor Name: Unimar Inc.

Type of Procurement: Other
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 09/12/2012
End Date:
Amount: \$12,500
Amount Expended for Fiscal Year: \$0
Fair market value: \$12,500

Explain why the fair market value is less than the amount:

Address Line1: 3195 Vickery Road
Address Line2:
City: SYRACUSE
State: NY
Postal Code: 13212
Plus 4:
Province Region:
Country: USA

Procurement Description: Training in Lean manufacturing, REP system and Microsoft Office suite.

Procurement Transactions Listing:

Additional Comments: