

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://www.otsegoeconomicdevelopment.com">www.otsegoeconomicdevelopment.com</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

**Procurement Transactions Listing:**

1. Vendor Name: Career Opportunituies Rural Enreprenuership

Type of Procurement: Other

Award Process: Non Contract Procurement/Purchase Order

Award Date:

End Date:

Amount:

Amount Expended for Fiscal Year: \$5,000

Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: Career Opporntunities Rural Enrepreneu

Address Line2: Milford Central School

City: MILFORD

State: NY

Postal Code: 13807

Plus 4:

Province Region:

Country: USA

Procurement Description: STEM related training for Project lead the Way

2. Vendor Name: County of Otsego

Type of Procurement: Staffing Services

Award Process: Non Contract Procurement/Purchase Order

Award Date:

End Date:

Amount:

Amount Expended for Fiscal Year: \$27,500

Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: County of Otsego

Address Line2: 197 Main Street

City: COOPERSTOWN

State: NY

Postal Code: 13326

Plus 4:

Province Region:

Country: USA

Procurement Description: Occupancy Expense reimbursement

Procurement Transactions Listing:

3. Vendor Name: Gruver,Zweiffel, Scott LLP

Type of Procurement: Other Professional Services  
Award Process: Non Contract Procurement/Purchase Order  
Award Date:  
End Date:  
Amount:  
Amount Expended for Fiscal Year: \$5,500  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: Gruver, Zweiffel Scott, LLP  
Address Line2: 189 Main St Suite 202  
City: ONEONTA  
State: NY  
Postal Code: 13820  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Annual Audit

4. Vendor Name: Kurte Schulte Attorney at Law

Type of Procurement: Legal Services  
Award Process: Non Contract Procurement/Purchase Order  
Award Date:  
End Date:  
Amount:  
Amount Expended for Fiscal Year: \$7,395  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 12 Club Ave  
Address Line2:  
City: ONEONTA  
State: NY  
Postal Code: 13820  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Legal services

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Procurement Transactions Listing:

Additional Comments: