

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	www.putnamida.org
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: MICHAEL QUIS CERT. PUBLIC ACCOUNTANT

Type of Procurement: Financial Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 11/12/2010
End Date: 03/30/2012
Amount: \$5,900
Amount Expended for Fiscal Year: \$1,750
Fair market value: \$5,900

Explain why the fair market value is less than the amount:

Address Line1: 1822 RT 6
Address Line2:
City: CARMEL
State: NY
Postal Code: 10512
Plus 4:
Province Region:
Country: USA

Procurement Description: PROVIDE A COMPLETE AUDIT OF THE PUTNAM COUNTY INDUSTRIAL AGENCY FOR THE YEAR 12/31/2010 TO 12/31/2011

Procurement Transactions Listing:Additional Comments:

The award date reflects the beginning date of the audit year for which the financial statement is prepared. The auditor's fee is agreed upon in writing as a fixed fee and the minimum and maximum amounts would therefore be the same amount. The Putnam county IDA has no other contracts of any amount.