

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	www.steubencountyida.com
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: Bergmann Associates

Type of Procurement: Consulting Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 09/12/2012
End Date: 12/31/2012
Amount: \$20,000
Amount Expended for Fiscal Year: \$15,827
Fair market value: \$20,000

Explain why the fair market value is less than the amount:

Address Line1: 10B Madison Avenue Extension
Address Line2:
City: ALBANY
State: NY
Postal Code: 12203
Plus 4: 7314
Province Region:
Country: USA

Procurement Description: Consulting services for Environmental Review

2. Vendor Name: EFP Rotenberg LLP

Type of Procurement: Financial Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/12/2012
End Date: 03/31/2012
Amount: \$8,000
Amount Expended for Fiscal Year: \$8,000
Fair market value: \$8,000

Explain why the fair market value is less than the amount:

Address Line1: 280 Kenneth Drive, Suite 100
Address Line2:
City: ROCHESTER
State: NY
Postal Code: 14623
Plus 4:
Province Region:
Country: USA

Procurement Description: Annual Audit

Procurement Transactions Listing:

<p>3. Vendor Name: Harris Beach PLLC</p> <p>Type of Procurement: Legal Services Award Process: Authority Contract - Non-Competitive Bid Award Date: 01/01/2012 End Date: 12/31/2012 Amount: \$26,530 Amount Expended for Fiscal Year: \$26,530 Fair market value: \$26,530</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 99 Garnsey Road Address Line2: City: PITTSFORD State: NY Postal Code: 14534 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: Legal Services</p>	<p>4. Vendor Name: Howell Liberatore & Associates, Inc.</p> <p>Type of Procurement: Other Professional Services Award Process: Non Contract Procurement/Purchase Order Award Date: End Date: Amount: Amount Expended for Fiscal Year: \$9,548.51 Fair market value:</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 50 Pennsylvania Avenue Address Line2: Box 999 City: ELMIRA State: NY Postal Code: 14902 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: Marketing Services to include website upgrade and print marketing material</p>
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Procurement Transactions Listing:

<p>5. Vendor Name: Hunt</p> <p>Type of Procurement: Other Professional Services Award Process: Authority Contract - Non-Competitive Bid Award Date: 07/25/2012 End Date: 11/30/2012 Amount: \$5,908 Amount Expended for Fiscal Year: \$5,908 Fair market value: \$5,908</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: Airport Corporate Park Address Line2: 100 Hunt Center City: HORSEHEADS State: NY Postal Code: 14845 Plus 4: 1019 Province Region: Country: USA</p> <p>Procurement Description: Engineering Services for wetland delineation for Steuben County IDA Industrial Park</p>	<p>6. Vendor Name: Hunt</p> <p>Type of Procurement: Other Professional Services Award Process: Authority Contract - Non-Competitive Bid Award Date: 10/05/2012 End Date: Amount: \$2,200 Amount Expended for Fiscal Year: \$2,200 Fair market value: \$2,200</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: Airport Corporate Park Address Line2: 100 Hunt Center City: HORSEHEADS State: NY Postal Code: 14845 Plus 4: 1019 Province Region: Country: USA</p> <p>Procurement Description: Engineering Services for Steuben County Industrial Park</p>
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Procurement Transactions Listing:

7. Vendor Name: James Sherron

Type of Procurement: Consulting Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 08/01/2011
End Date: 07/31/2014
Amount: \$50,000
Amount Expended for Fiscal Year: \$50,000
Fair market value: \$50,000

Explain why the fair market value is less than the amount:

Address Line1: P.O. Box 393
Address Line2: 7234 State Route 54
City: BATH
State: NY
Postal Code: 14810
Plus 4:
Province Region:
Country: USA

Procurement Description: Consulting

8. Vendor Name: LaBella Associates, P.C.

Type of Procurement: Consulting Services
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$2,842.07
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 300 State Street, Suite 201
Address Line2:
City: ROCHESTER
State: NY
Postal Code: 14614
Plus 4:
Province Region:
Country: USA

Procurement Description: Environmental Review for Wind farm

Procurement Transactions Listing:

<p>9. Vendor Name: Sullivan & Leyden</p> <p>Type of Procurement: Legal Services Award Process: Authority Contract - Non-Competitive Bid Award Date: 01/01/2012 End Date: 12/31/2012 Amount: \$10,920 Amount Expended for Fiscal Year: \$10,920 Fair market value: \$10,920</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: P.O. Box 396 Address Line2: City: WAYLAND State: NY Postal Code: 14572 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: Legal Services</p>	<p>10. Vendor Name: Three Rivers Development Corporation</p> <p>Type of Procurement: Consulting Services Award Process: Authority Contract - Non-Competitive Bid Award Date: 07/01/2011 End Date: 12/31/2012 Amount: \$36,000 Amount Expended for Fiscal Year: \$24,000 Fair market value: \$36,000</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 114 Pine Street, Suite 201 Address Line2: City: CORNING State: NY Postal Code: 14830 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: To support efforts to develop energy institute for Steuben County</p>
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Procurement Report for Steuben County Industrial Development Agency

Run Date: 11/14/2013

Fiscal Year Ending: 12/31/2012

Status: CERTIFIED

Procurement Transactions Listing:

Additional Comments: