

Procurement Report for Town of Erwin Industrial Development Agency

Run Date: 02/06/2014

Fiscal Year Ending: 12/31/2012

Status: CERTIFIED

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://www.erwinny.org/
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1. Vendor Name: EFP Rotenberg, LLC

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Competitive Bid
Award Date: 06/08/2011
End Date:
Amount: \$6,700
Amount Expended for Fiscal Year: \$6,700
Fair market value:

Explain why the fair market
value is less than the amount:

Address Line1: 280 Kenneth Drive
Address Line2: Suite 100
City: ROCHESTER
State: NY
Postal Code: 14623
Plus 4:
Province Region:
Country: USA
Procurement Description: Audit services

2. Vendor Name: EFP Rotenberg, LLP

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Competitive Bid
Award Date: 11/26/2012
End Date:
Amount: \$10,150
Amount Expended for Fiscal Year: \$10,150
Fair market value:

Explain why the fair market
value is less than the amount:

Address Line1: 280 Kenneth Drive, Suite 100
Address Line2:
City: ROCHESTER
State: NY
Postal Code: 14623
Plus 4:
Province Region:
Country: USA
Procurement Description: Audit services

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Procurement Transactions Listing:

3. Vendor Name: Edgar Enterprises of Elmira, Inc.

Type of Procurement: Design and Construction/Maintenance
Award Process: Authority Contract - Competitive Bid
Award Date: 01/01/2011
End Date: 12/31/2011
Amount: \$68,176.35
Amount Expended for Fiscal Year: \$68,176.35
Fair market value:

Explain why the fair market
value is less than the amount:

Address Line1: 330 East 14th Street
Address Line2:
City: ELMIRA
State: NY
Postal Code: 14903
Plus 4:
Province Region:
Country: USA
Procurement Description: General contractor

4. Vendor Name: Monroe Tractor

Type of Procurement: Commodities/Supplies
Award Process: Authority Contract - Competitive Bid
Award Date: 12/31/2011
End Date:
Amount: \$192,972.76
Amount Expended for Fiscal Year: \$192,972.76
Fair market value:

Explain why the fair market
value is less than the amount:

Address Line1: 1001 Lehigh Station Road
Address Line2:
City: HENRIETTA
State: NY
Postal Code: 14467
Plus 4:
Province Region:
Country: USA
Procurement Description: Four wheel loader and accessories

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5. Vendor Name: Passero Associates

Type of Procurement: Design and Construction/Maintenance
Award Process: Authority Contract - Competitive Bid
Award Date: 12/31/2012
End Date:
Amount: \$25,700.03
Amount Expended for Fiscal Year: \$25,700.03
Fair market value:

Explain why the fair market
value is less than the amount:

Address Line1: 242 West Main Street, Suite 100
Address Line2:
City: ROCHESTER
State: NY
Postal Code: 14614
Plus 4:
Province Region:
Country: USA
Procurement Description: General contractor

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Procurement Transactions Listing:

Additional Comments: