

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	fingerlakesedc.com
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: Jensen Brothers

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 11/16/2011  
End Date: 12/31/2014  
Amount: \$9,000  
Amount Expended for Fiscal Year: \$4,915

Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 612 Route 14  
Address Line2:  
City: PENN YAN  
State: NY  
Postal Code: 14527  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Snow Removal of Keuka Business Park parking lot and sidewalks.

2. Vendor Name: Golden Painting

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 12/21/2012  
End Date: 06/30/2013  
Amount: \$10,700  
Amount Expended for Fiscal Year: \$0

Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 3140 County House Road  
Address Line2:  
City: PENN YAN  
State: NY  
Postal Code: 14527  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Painting of various buildings at Keuka Business Park that had masonry repair.

Procurement Transactions Listing:

3. Vendor Name: IBS Builders, LLC

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 09/19/2012  
End Date: 01/31/2013  
Amount: \$7,900  
Amount Expended for Fiscal Year: \$7,900

Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: PO Box 689  
Address Line2:  
City: PENN YAN  
State: NY  
Postal Code: 14527  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Repair of mason on various buildings at Keuka Business Park.

4. Vendor Name: KG Graphics

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 05/16/2012  
End Date: 07/31/2012  
Amount: \$4,640  
Amount Expended for Fiscal Year: \$4,625

Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 936 Lovejoy Road  
Address Line2:  
City: PENN YAN  
State: NY  
Postal Code: 14527  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Directory Sign for Seneca Building at Keuka Business Park.

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Procurement Transactions Listing:

Additional Comments: