

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://www.amsterdamny.gov/business/urban-renewal-agency.php">http://www.amsterdamny.gov/business/urban-renewal-agency.php</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

**Procurement Transactions Listing:**

<p>1. Vendor Name: McDonald Engineering</p> <p>Type of Procurement: Design and Construction/Maintenance  Award Process: Authority Contract - Non-Competitive Bid  Award Date: 10/28/2010  End Date:  Amount: \$108,300  Amount Expended for Fiscal Year: \$108,300  Fair market value: \$108,300</p> <p>Explain why the fair market value is less than the amount:</p>  <p>Address Line1: 7 South Church Street  Address Line2:  City: SCHENECTADY  State: NY  Postal Code: 12305  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: Engineering Services</p>	<p>2. Vendor Name: McDonald Engineering</p> <p>Type of Procurement: Design and Construction/Maintenance  Award Process: Authority Contract - Non-Competitive Bid  Award Date: 03/08/2012  End Date:  Amount: \$49,500  Amount Expended for Fiscal Year: \$0  Fair market value: \$49,500</p> <p>Explain why the fair market value is less than the amount:</p>  <p>Address Line1: 7 Church Street  Address Line2:  City: SCHENECTADY  State: NY  Postal Code: 12305  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: Engineering Services</p>
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**Procurement Transactions Listing:**

3. Vendor Name: Orion Management Company

Type of Procurement: Consulting Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 01/01/2009  
End Date: 12/31/2011  
Amount: \$95,000  
Amount Expended for Fiscal Year: \$23,088  
Fair market value: \$95,000

Explain why the fair market value is less than the amount:

Address Line1: PO Box 459  
Address Line2:  
City: AMSTERDAM  
State: NY  
Postal Code: 12010  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Consulting Services, Project Management

4. Vendor Name: Orion Management Company

Type of Procurement: Consulting Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 01/02/2012  
End Date: 12/31/2013  
Amount: \$60,000  
Amount Expended for Fiscal Year: \$23,150.4  
Fair market value: \$60,000

Explain why the fair market value is less than the amount:

Address Line1: PO Box 459  
Address Line2:  
City: AMSTERDAM  
State: NY  
Postal Code: 12010  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Consulting Services

Procurement Transactions Listing:

5. Vendor Name: Thomas Reichel

Type of Procurement: Design and Construction/Maintenance  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 01/01/2010  
End Date: 12/31/2012  
Amount: \$15,000  
Amount Expended for Fiscal Year: \$3,300  
Fair market value: \$15,000

Explain why the fair market value is less than the amount:

Address Line1: PO Box 418  
Address Line2:  
City: HAGAMAN  
State: NY  
Postal Code: 12086  
Plus 4:  
Province Region:  
Country: USA  
Procurement Description: Lead Inspections

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Procurement Transactions Listing:

Additional Comments: