

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://www.cayugacounty.us/CountyGovernment/WaterandSewerAuthority/Administration.aspx">http://www.cayugacounty.us/CountyGovernment/WaterandSewerAuthority/Administration.aspx</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

<p>1. Vendor Name: CC Soil and Water Conservation District</p> <p>Type of Procurement: Other</p> <p>Award Process: Authority Contract - Non-Competitive Bid</p> <p>Award Date: 08/01/2009</p> <p>End Date:</p> <p>Amount: \$12,852.92</p> <p>Amount Expended for Fiscal Year: \$12,852.92</p> <p>Fair market value:</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 7413 County House</p> <p>Address Line2:</p> <p>City: AUBURN</p> <p>State: NY</p> <p>Postal Code: 13021</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: Office Space Rental</p>	<p>2. Vendor Name: City of Auburn</p> <p>Type of Procurement: Commodities/Supplies</p> <p>Award Process: Authority Contract - Non-Competitive Bid</p> <p>Award Date: 09/11/2003</p> <p>End Date:</p> <p>Amount: \$239,065.05</p> <p>Amount Expended for Fiscal Year: \$239,065.05</p> <p>Fair market value:</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: South Street</p> <p>Address Line2:</p> <p>City: AUBURN</p> <p>State: NY</p> <p>Postal Code: 13021</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: purchase water supply</p>
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Procurement Transactions Listing:

3. Vendor Name: Excellus BC BS

Type of Procurement: Other  
Award Process: Non Contract Procurement/Purchase Order  
Award Date:  
End Date:  
Amount:  
Amount Expended for Fiscal Year: \$12,532.91  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 333 Butternut Drive  
Address Line2:  
City: SYRACUSE  
State: NY  
Postal Code: 13214  
Plus 4: 1803  
Province Region:  
Country: USA  
Procurement Description: Health Insurance

4. Vendor Name: Mark D. Colopy, FA

Type of Procurement: Financial Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 07/15/2009  
End Date:  
Amount: \$108,671.8  
Amount Expended for Fiscal Year: \$108,671.8  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 28 Mill Street  
Address Line2:  
City: OAKFIELD  
State: NY  
Postal Code: 14125  
Plus 4: 1111  
Province Region:  
Country: USA  
Procurement Description: Financial Consultant

Procurement Transactions Listing:

5. Vendor Name: Municipal Solutions

Type of Procurement: Financial Services  
Award Process: Non Contract Procurement/Purchase Order  
Award Date:  
End Date:  
Amount:  
Amount Expended for Fiscal Year: \$5,255.77  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 83 Myrtle St  
Address Line2:  
City: CANANDAIGUA  
State: NY  
Postal Code: 14424  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Financial reporting assistance

6. Vendor Name: Siewert Equipment

Type of Procurement: Commodities/Supplies  
Award Process: Non Contract Procurement/Purchase Order  
Award Date:  
End Date:  
Amount:  
Amount Expended for Fiscal Year: \$10,509.27  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 175 Akron St  
Address Line2:  
City: ROCHESTER  
State: NY  
Postal Code: 14609  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Equipment for sewer systems

Procurement Transactions Listing:

<p>7. Vendor Name: TRESPASZ &amp; MARQUARDT, LLP</p> <p>Type of Procurement: Legal Services  Award Process: Non Contract Procurement/Purchase Order  Award Date:  End Date:  Amount:  Amount Expended for Fiscal Year: \$45,300  Fair market value:    Explain why the fair market value is less than the amount:</p>  <p>Address Line1: 251 West Fayette Street  Address Line2:  City: SYRACUSE  State: NY  Postal Code: 13202  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: BOND ATTORNEY</p>	<p>8. Vendor Name: Testone, Marshall &amp; Discenza, LLP</p> <p>Type of Procurement: Other Professional Services  Award Process: Authority Contract - Competitive Bid  Award Date: 10/19/2011  End Date: 12/31/2014  Amount: \$12,000  Amount Expended for Fiscal Year: \$12,000  Fair market value:    Explain why the fair market value is less than the amount:</p>  <p>Address Line1: 432 North Franklin St  Address Line2:  City: SYRACUSE  State: NY  Postal Code: 13204  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: FY financial auditing services</p>
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Procurement Transactions Listing:

Additional Comments: