

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://www.cityofgloversville.com/ContentManager/index.cfm?Step=Display&ContentID=31
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

Procurement Transactions Listing:

1. Vendor Name: Orion Management Company

Type of Procurement: Consulting Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 02/22/2012
End Date: 12/31/2013
Amount: \$80,000
Amount Expended for Fiscal Year: \$28,900
Fair market value: \$80,000

Explain why the fair market value is less than the amount:

Address Line1: PO Box 459
Address Line2:
City: AMSTERDAM
State: NY
Postal Code: 12010
Plus 4:
Province Region:
Country: USA

Procurement Description: Consulting Services

2. Vendor Name: Thomas Reichel

Type of Procurement: Design and Construction/Maintenance
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 02/22/2012
End Date:
Amount: \$20,000
Amount Expended for Fiscal Year: \$2,700
Fair market value: \$20,000

Explain why the fair market value is less than the amount:

Address Line1: PO Box 418
Address Line2:
City: HAGAMAN
State: NY
Postal Code: 12086
Plus 4:
Province Region:
Country: USA

Procurement Description: Lead Inspection services

Procurement Report for Gloversville Community Development Agency

Run Date: 08/14/2013

Fiscal Year Ending: 12/31/2012

Status: CERTIFIED

Procurement Transactions Listing:

Additional Comments: