

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://waterauthority.orangecountygov.com/bylaws_policies.html">http://waterauthority.orangecountygov.com/bylaws_policies.html</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: Henningson, Durham & Richardson

Type of Procurement: Consulting Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 06/20/2012  
End Date: 06/30/2014  
Amount: \$455,000  
Amount Expended for Fiscal Year: \$65,693.35  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 71 Webster Avenue  
Address Line2:  
City: WHITE PLAINS  
State: NY  
Postal Code: 10604  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Consultant for NYS DOS Grant project

2. Vendor Name: McGoey, Hauser & Edsall Engineers

Type of Procurement: Consulting Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 06/20/2012  
End Date: 06/30/2014  
Amount: \$45,000  
Amount Expended for Fiscal Year: \$0  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 33 Airport Center Drive  
Address Line2:  
City: NEW WINDSOR  
State: NY  
Postal Code: 12553  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Consultant for NYS DOS Grant Project

---

Procurement Transactions Listing:

Additional Comments: