

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	WATER.TOWNOFWILTON.COM
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: ADIRONDACK TRUST INSURANCE

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 01/01/2012  
End Date: 12/31/2012  
Amount: \$12,600  
Amount Expended for Fiscal Year: \$12,600  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 31 CHURCH ST.  
Address Line2:  
City: SARATOGA SPRINGS  
State: NY  
Postal Code: 12866  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: INSURANCE

2. Vendor Name: CITY OF SARATOGA SPRINGS

Type of Procurement: Commodities/Supplies  
Award Process: Non Contract Procurement/Purchase Order  
Award Date:  
End Date:  
Amount:  
Amount Expended for Fiscal Year: \$72,270  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: Broadway  
Address Line2:  
City: SARATOGA SPRINGS  
State: NY  
Postal Code: 12866  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: WATER

Procurement Transactions Listing:

3. Vendor Name: CUSACK & COMPANY

Type of Procurement: Financial Services  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 01/01/2012  
 End Date: 12/31/2012  
 Amount: \$16,480  
 Amount Expended for Fiscal Year: \$16,480  
 Fair market value:  
 Explain why the fair market value is less than the amount:

Address Line1: 7 AIRPORT BLVD  
 Address Line2:  
 City: LATHAM  
 State: NY  
 Postal Code: 12110  
 Plus 4:  
 Province Region:  
 Country: USA  
 Procurement Description: AUDIT

4. Vendor Name: D.M. WARDELL

Type of Procurement: Other  
 Award Process: Non Contract Procurement/Purchase Order  
 Award Date:  
 End Date:  
 Amount:  
 Amount Expended for Fiscal Year: \$18,413  
 Fair market value:  
 Explain why the fair market value is less than the amount:

Address Line1: 325 SAND HILL ROAD  
 Address Line2:  
 City: GREENFIELD CENTER  
 State: NY  
 Postal Code: 12833  
 Plus 4:  
 Province Region:  
 Country: USA  
 Procurement Description: EXCAVATING EMERGENCY REPAIRS

Procurement Transactions Listing:

<p>5. Vendor Name: E. J. PRESCOTT INC.</p> <p>Type of Procurement: Commodities/Supplies  Award Process: Non Contract Procurement/Purchase Order  Award Date:  End Date:  Amount:  Amount Expended for Fiscal Year: \$23,415  Fair market value:    Explain why the fair market value is less than the amount:</p>  <p>Address Line1: P.O. BOX 350002  Address Line2:  City: BOSTON  State: MA  Postal Code: 02241  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: WATER PARTS AND METERS SOLE SOURCE SENSUS PRODUCTS</p>	<p>6. Vendor Name: FEENEY CENTI &amp; MACKEY</p> <p>Type of Procurement: Legal Services  Award Process: Authority Contract - Non-Competitive Bid  Award Date: 09/19/2004  End Date:  Amount: \$15,000  Amount Expended for Fiscal Year: \$15,000  Fair market value:    Explain why the fair market value is less than the amount:</p>  <p>Address Line1: 116 GREAT OAKS BLVD.  Address Line2:  City: GUILDERLAND  State: NY  Postal Code: 12084  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: LEGAL SERVICES</p>
--	---

Procurement Transactions Listing:

7. Vendor Name: GEORGE L. LAPLANTE INC.

Type of Procurement: Other  
Award Process: Non Contract Procurement/Purchase Order  
Award Date:  
End Date:  
Amount:  
Amount Expended for Fiscal Year: \$14,728  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 902 CHURCH STREET  
Address Line2:  
City: TROY  
State: NY  
Postal Code: 12180  
Plus 4:  
Province Region:  
Country: USA  
Procurement Description: EMERGENCY PUMP SERVICE

8. Vendor Name: JH CONSULTING GROUP INC

Type of Procurement: Other Professional Services  
Award Process: Non Contract Procurement/Purchase Order  
Award Date:  
End Date:  
Amount:  
Amount Expended for Fiscal Year: \$10,178.5  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: PO BOX 705  
Address Line2:  
City: NEWTONVILLE  
State: NY  
Postal Code: 12128  
Plus 4:  
Province Region:  
Country: USA  
Procurement Description: WATER TESTING

Procurement Transactions Listing:

<p>9. Vendor Name: KOESTER ASSOCIATES INC.</p> <p>Type of Procurement: Commodities/Supplies  Award Process: Non Contract Procurement/Purchase Order  Award Date:  End Date:  Amount:  Amount Expended for Fiscal Year: \$11,456  Fair market value:    Explain why the fair market value is less than the amount:</p>  <p>Address Line1: 3101 SENECA TURNPIKE  Address Line2:  City: CANASTOTA  State: NY  Postal Code: 13032  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: SEWER STATION PARTS SOLE SOURCE</p>	<p>10. Vendor Name: MJR CONSTRUCTION SERVICES</p> <p>Type of Procurement: Other  Award Process: Non Contract Procurement/Purchase Order  Award Date:  End Date:  Amount:  Amount Expended for Fiscal Year: \$12,027  Fair market value:    Explain why the fair market value is less than the amount:</p>  <p>Address Line1: 8 HORTON LANE  Address Line2:  City: CAMBRIDGE  State: NY  Postal Code: 12816  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: CONTRACTOR</p>
---	---

Procurement Transactions Listing:

11. Vendor Name: MVP HEALTH PLAN

12. Vendor Name: NATIONAL GRID

Type of Procurement: Other Professional Services  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 01/01/2012  
 End Date: 12/31/2012  
 Amount: \$36,540  
 Amount Expended for Fiscal Year: \$36,540  
 Fair market value:

Explain why the fair market value is less than the amount:

Type of Procurement: Commodities/Supplies  
 Award Process: Non Contract Procurement/Purchase Order  
 Award Date:  
 End Date:  
 Amount:  
 Amount Expended for Fiscal Year: \$110,950  
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: GPO BOX 26864  
 Address Line2:  
 City: NEW YORK  
 State: NY  
 Postal Code: 10087  
 Plus 4:  
 Province Region:  
 Country: USA  
 Procurement Description: HEALTH INSURANCE

Address Line1: PO BOX 4706  
 Address Line2:  
 City: SYRACUSE  
 State: NY  
 Postal Code: 13221  
 Plus 4:  
 Province Region:  
 Country: USA  
 Procurement Description: ELECTRIC AND GAS

Procurement Transactions Listing:

13. Vendor Name: NYS & LOCAL RETIREMENT SYSTEM

Type of Procurement: Financial Services  
 Award Process: Purchased Under State Contract  
 Award Date:  
 End Date:  
 Amount:  
 Amount Expended for Fiscal Year: \$31,832  
 Fair market value:  
 Explain why the fair market value is less than the amount:

Address Line1: 110 STATE STREET  
 Address Line2:  
 City: ALBANY  
 State: NY  
 Postal Code: 12244  
 Plus 4:  
 Province Region:  
 Country: USA  
 Procurement Description: STATE RETIREMENT SYSTEM

14. Vendor Name: PREMIERE LAWN CARE INC.

Type of Procurement: Other  
 Award Process: Non Contract Procurement/Purchase Order  
 Award Date:  
 End Date:  
 Amount:  
 Amount Expended for Fiscal Year: \$16,055  
 Fair market value:  
 Explain why the fair market value is less than the amount:

Address Line1: 1300 CENTRAL AVE.  
 Address Line2:  
 City: ALBANY  
 State: NY  
 Postal Code: 12205  
 Plus 4:  
 Province Region:  
 Country: USA  
 Procurement Description: LAWN CARE

Procurement Transactions Listing:

15. Vendor Name: SARATOGA CO. WATER AUTHORITY

Type of Procurement: Commodities/Supplies  
Award Process: Non Contract Procurement/Purchase Order  
Award Date:  
End Date:  
Amount:  
Amount Expended for Fiscal Year: \$227,842  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 2540 ROUTE 9  
Address Line2:  
City: MALTA  
State: NY  
Postal Code: 12020  
Plus 4:  
Province Region:  
Country: USA  
Procurement Description: WATER

16. Vendor Name: SLACK CHEMICAL CO. INC.

Type of Procurement: Commodities/Supplies  
Award Process: Non Contract Procurement/Purchase Order  
Award Date:  
End Date:  
Amount:  
Amount Expended for Fiscal Year: \$12,525  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: PO BOX 30  
Address Line2:  
City: CARTHAGE  
State: NY  
Postal Code: 13619  
Plus 4:  
Province Region:  
Country: USA  
Procurement Description: CHEMICALS

Procurement Transactions Listing:

17. Vendor Name: TOWN OF WILTON

Type of Procurement: Other  
 Award Process: Non Contract Procurement/Purchase Order  
 Award Date:  
 End Date:  
 Amount:  
 Amount Expended for Fiscal Year: \$25,738  
 Fair market value:  
 Explain why the fair market value is less than the amount:

Address Line1: 22 TRAVER RD.  
 Address Line2:  
 City: GANSEVOORT  
 State: NY  
 Postal Code: 12831  
 Plus 4:  
 Province Region:  
 Country: USA  
 Procurement Description: OFFICE RENT

18. Vendor Name: TROY BELTING AND SUPPLY

Type of Procurement: Other  
 Award Process: Non Contract Procurement/Purchase Order  
 Award Date:  
 End Date:  
 Amount:  
 Amount Expended for Fiscal Year: \$13,626.25  
 Fair market value:  
 Explain why the fair market value is less than the amount:

Address Line1: 70 Cohoes Road  
 Address Line2:  
 City: WATERVLIET  
 State: NY  
 Postal Code: 12189  
 Plus 4:  
 Province Region:  
 Country: USA  
 Procurement Description: ELECTRIC MOTORS AND PARTS

Procurement Transactions Listing:

<p>19. Vendor Name: VAN BORTEL FORD</p> <p>Type of Procurement: Commodities/Supplies  Award Process: Purchased Under State Contract  Award Date:  End Date:  Amount:  Amount Expended for Fiscal Year: \$32,943.88  Fair market value:    Explain why the fair market value is less than the amount:</p>  <p>Address Line1: 71 Marsh Road  Address Line2:  City: EAST ROCHESTER  State: NY  Postal Code: 14445  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: TRUCK PURCHASE</p>	<p>20. Vendor Name: VF PROPERTIES INC.</p> <p>Type of Procurement: Other  Award Process: Non Contract Procurement/Purchase Order  Award Date:  End Date:  Amount:  Amount Expended for Fiscal Year: \$5,415  Fair market value:    Explain why the fair market value is less than the amount:</p>  <p>Address Line1: 35 Donegal Way  Address Line2:  City: SARATOGA SPRINGS  State: NY  Postal Code: 12866  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: REPAIRS</p>
---	--

Procurement Transactions Listing:

Additional Comments: