

Procurement Report for Chenango Industrial Development Agency

Run Date: 08/14/2014

Fiscal Year Ending: 12/31/2013

Status: CERTIFIED

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://chenangony.org/ecodev/bylaws-and-policies/
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

Procurement Report for Chenango Industrial Development Agency

Run Date: 08/14/2014

Fiscal Year Ending: 12/31/2013

Status: CERTIFIED

Procurement Transactions Listing:

1. Vendor Name:		C & M Construction, LLC	2. Vendor Name:		D. Hillman & Sons, LLC
Type of Procurement:		Design and Construction/Maintenance	Type of Procurement:		Design and Construction/Maintenance
Award Process:		Non Contract Procurement/Purchase Order	Award Process:		Authority Contract - Competitive Bid
Award Date:			Award Date:		11/21/2012
End Date:			End Date:		10/31/2013
Amount:			Amount:		\$409,700
Amount Expended for Fiscal Year:		\$5,360	Amount Expended for Fiscal Year:		\$433,047.7
Fair market value:			Fair market value:		
Explain why the fair market value is less than the amount:			Explain why the fair market value is less than the amount:		
Address Line1:		PO Box 679	Address Line1:		3190 Westland Dr
Address Line2:			Address Line2:		
City:		OXFORD	City:		BOUCKVILLE
State:		NY	State:		NY
Postal Code:		13830	Postal Code:		13310
Plus 4:			Plus 4:		
Province Region:			Province Region:		
Country:		USA	Country:		USA
Procurement Description:		Roof repair to agency owned property; tenant complaining of water leaks in manufacturing space.	Procurement Description:		Contractor for major interior construction/expansion project at agency's former "incubator" facility.

Procurement Report for Chenango Industrial Development Agency

Run Date: 08/14/2014

Fiscal Year Ending: 12/31/2013

Status: CERTIFIED

Procurement Transactions Listing:**3. Vendor Name:** Development Chenango Corporation**4. Vendor Name:** James E. Downey, P.C.

Type of Procurement: Staffing Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/01/2013
End Date: 12/31/2013
Amount: \$61,000
Amount Expended for Fiscal Year: \$61,000
Fair market value: \$61,000

Explain why the fair market
value is less than the amount:

Address Line1: 15 South Broad Street
Address Line2:
City: NORWICH
State: NY
Postal Code: 13815
Plus 4:
Province Region:
Country: USA

Procurement Description: Economic development staffing and
administrative service contract;
contribution includes utilities,
overhead, and shared office expenses.

Type of Procurement: Legal Services
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$8,571.5
Fair market value:

Explain why the fair market
value is less than the amount:

Address Line1: 24 Fair Street
Address Line2:
City: NORWICH
State: NY
Postal Code: 13815
Plus 4:
Province Region:
Country: USA

Procurement Description: Agency counsel services; special
project counsel

Procurement Transactions Listing:

5.	Vendor Name:	L.W. Morse & Son, Inc.	6.	Vendor Name:	Laughlin Lawn & Landscape
Type of Procurement:	Design and Construction/Maintenance		Type of Procurement:	Other	
Award Process:	Non Contract Procurement/Purchase Order		Award Process:	Authority Contract - Competitive Bid	
Award Date:			Award Date:	06/01/2012	
End Date:			End Date:	05/31/2013	
Amount:			Amount:	\$12,000	
Amount Expended for Fiscal Year:	\$7,250		Amount Expended for Fiscal Year:	\$6,000	
Fair market value:			Fair market value:		
Explain why the fair market value is less than the amount:			Explain why the fair market value is less than the amount:		
Address Line1:	40 Division Street		Address Line1:	920 County Road 33	
Address Line2:			Address Line2:		
City:	NORWICH		City:	NORWICH	
State:	NY		State:	NY	
Postal Code:	13815		Postal Code:	13815	
Plus 4:			Plus 4:		
Province Region:			Province Region:		
Country:	USA		Country:	USA	
Procurement Description:	water system repairs upgrades mandated by Chenango County Public Health Department; deemed urgent due to compliance issues.		Procurement Description:	Airport property/Earl B. Clark Business Park lawn, landscaping, and snow removal maintenance services.	

Procurement Report for Chenango Industrial Development Agency

Run Date: 08/14/2014

Fiscal Year Ending: 12/31/2013

Status: CERTIFIED

Procurement Transactions Listing:

7. Vendor Name: Mostert, Manzanero & Scott LLC

Type of Procurement: Financial Services
Award Process: Authority Contract - Competitive Bid
Award Date: 12/19/2012
End Date: 03/31/2015
Amount: \$17,200
Amount Expended for Fiscal Year: \$5,600
Fair market value:

Explain why the fair market
value is less than the amount:

Address Line1: 4 Associate Drive
Address Line2:
City: ONEONTA
State: NY
Postal Code: 13820
Plus 4:
Province Region:
Country: USA

Procurement Description: Auditing services

8. Vendor Name: Thompson Brothers, Inc.

Type of Procurement: Design and Construction/Maintenance
Award Process: Authority Contract - Competitive Bid
Award Date: 08/21/2013
End Date:
Amount: \$32,000
Amount Expended for Fiscal Year: \$32,000
Fair market value:

Explain why the fair market
value is less than the amount:

Address Line1: 120 Ryan Lane
Address Line2: PO Box 214
City: NORWICH
State: NY
Postal Code: 13815
Plus 4:
Province Region:
Country: USA

Procurement Description: Airport property parking lot repair, paving, linestriping, and side walk repair

Procurement Report for Chenango Industrial Development Agency

Run Date: 08/14/2014

Fiscal Year Ending: 12/31/2013

Status: CERTIFIED

Procurement Transactions Listing:

9. Vendor Name:		Thompson Brothers, Inc.	10. Vendor Name:		Wilcox Construction Co.
Type of Procurement:	Other		Type of Procurement:	Design and Construction/Maintenance	
Award Process:	Authority Contract - Competitive Bid		Award Process:	Authority Contract - Competitive Bid	
Award Date:	03/20/2013		Award Date:	05/15/2013	
End Date:	05/31/2014		End Date:		
Amount:	\$10,900		Amount:	\$44,990	
Amount Expended for Fiscal Year:	\$6,800		Amount Expended for Fiscal Year:	\$44,990	
Fair market value:			Fair market value:		
Explain why the fair market value is less than the amount:			Explain why the fair market value is less than the amount:		
Address Line1:		120 Ryan Lane	Address Line1:		814 Bates-Wilson Road
Address Line2:		PO Box 214	Address Line2:		
City:		NORWICH	City:		NORWICH
State:		NY	State:		NY
Postal Code:		13815	Postal Code:		13815
Plus 4:			Plus 4:		
Province Region:			Province Region:		
Country:		USA	Country:		USA
Procurement Description:		Airport property/Earl B. Clark Business Park lawn, landscaping, and snow removal maintenance services.	Procurement Description:		repair to exterior portions of property at airport incubator building, including concrete entrances, installation of handicapped accessible ramp, two stairways in the rear of structure, installation of galvanized steel railings, and repair of sidewalk

Procurement Report for Chenango Industrial Development Agency

Run Date: 08/14/2014

Fiscal Year Ending: 12/31/2013

Status: CERTIFIED

Procurement Transactions Listing:

Additional Comments: