

Procurement Report for Hempstead Industrial Development Agency

Run Date: 06/26/2014

Fiscal Year Ending: 12/31/2013

Status: CERTIFIED

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	www.TOHIDA.org
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

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Procurement Transactions Listing:

1. Vendor Name:		Bluetooth Advertising and Marketing	2. Vendor Name:		Eugene Turner
Type of Procurement:		Other Professional Services	Type of Procurement:		Consulting Services
Award Process:		Authority Contract - Non-Competitive Bid	Award Process:		Authority Contract - Non-Competitive Bid
Award Date:		12/19/2012	Award Date:		12/19/2012
End Date:		12/31/2013	End Date:		12/31/2013
Amount:		\$81,170	Amount:		\$18,000
Amount Expended for Fiscal Year:		\$81,170	Amount Expended for Fiscal Year:		\$18,000
Fair market value:		\$81,170	Fair market value:		\$18,000
Explain why the fair market value is less than the amount:			Explain why the fair market value is less than the amount:		
Address Line1:		100 Merrick Road	Address Line1:		31 Casino Street
Address Line2:		Suite 210W	Address Line2:		Unit 1E
City:		ROCKVILLE CENTRE	City:		FREEPORT
State:		NY	State:		NY
Postal Code:		11570	Postal Code:		11520
Plus 4:			Plus 4:		
Province Region:			Province Region:		
Country:		USA	Country:		USA
Procurement Description:		advertising & marketing for Agency including media, print, radio and website.	Procurement Description:		public relations consulting services, advice regarding marketing the Agency via TV, electronic media, press releases, web site

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Procurement Transactions Listing:

3. Vendor Name: Sheehan and Company CPA's

Type of Procurement: Financial Services
Award Process: Authority Contract - Competitive Bid
Award Date: 12/19/2012
End Date: 12/31/2013
Amount: \$24,250
Amount Expended for Fiscal Year: \$24,250
Fair market value:

Explain why the fair market
value is less than the amount:

Address Line1: 165 Orinoco Drive
Address Line2:
City: BRIGHTWATERS
State: NY
Postal Code: 11718
Plus 4:
Province Region:
Country: USA

Procurement Description: Certified Public Accountants audit of
IDA for filings required by the State.

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Additional Comments: