

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://www.cityofnewburgh-ny.gov/sites/newburghny/files/u98/procurement_policy.pdf
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: Bollam, Sheedy, Torani & Co.

Type of Procurement: Financial Services
Award Process: Authority Contract - Competitive Bid
Award Date: 02/01/2011
End Date: 03/31/2013
Amount: \$14,359.65
Amount Expended for Fiscal Year: \$12,145
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 26 Computer Drive, W
Address Line2:
City: ALBANY
State: NY
Postal Code: 12205
Plus 4:
Province Region:
Country: USA
Procurement Description: Annual Audit Services

2. Vendor Name: City of Newburgh

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 02/14/2012
End Date:
Amount: \$7,000
Amount Expended for Fiscal Year: \$7,000
Fair market value: \$7,000
Explain why the fair market value is less than the amount:

Address Line1: City of Newburgh
Address Line2: 83 Broadway
City: NEWBURGH
State: NY
Postal Code: 12550
Plus 4:
Province Region:
Country: USA
Procurement Description: Personnel services of City staff if needed by the Agency. OTP for office space, Archive space, Internet and website services and communication.

Procurement Transactions Listing:

3. Vendor Name: Oxman Tulis Kirkpatrick Whyatt & Geiger
LLP

Type of Procurement: Legal Services
Award Process: Authority Contract - Competitive Bid
Award Date: 02/01/2009
End Date:
Amount: \$40,635
Amount Expended for Fiscal Year: \$40,635
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 120 Bloomingdale Road
Address Line2:
City: WHITE PLAINS
State: NY
Postal Code: 10605
Plus 4:
Province Region:
Country: USA
Procurement Description: Legal

Procurement Report for Newburgh Industrial Development Agency

Run Date: 10/02/2014

Fiscal Year Ending: 12/31/2013

Status: CERTIFIED

Procurement Transactions Listing:

Additional Comments:

Corrected as request by OSC. Corrections for OTP services from City of Newburgh has been added.