

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://www.senecacountyida.org/documents/ida_documents/policy_documents">http://www.senecacountyida.org/documents/ida_documents/policy_documents</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: CIDEP Consultants

Type of Procurement: Consulting Services  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 09/03/2013  
 End Date: 09/30/2014  
 Amount: \$55,000  
 Amount Expended for Fiscal Year: \$25,724.4  
 Fair market value: \$55,000

Explain why the fair market value is less than the amount:

Address Line1: 1274 Jean Talon East Suite 202  
 Address Line2: H2R 1W3  
 City: Montreal  
 State:  
 Postal Code: H2R 1W3  
 Plus 4:  
 Province Region: Quebec  
 Country: Other

Procurement Description: Marketing

2. Vendor Name: Dermody Burke and Brown

Type of Procurement: Consulting Services  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 01/05/2012  
 End Date:  
 Amount: \$7,225  
 Amount Expended for Fiscal Year: \$7,225  
 Fair market value: \$7,225

Explain why the fair market value is less than the amount:

Address Line1: 1120 Corporate Drive  
 Address Line2:  
 City: AUBURN  
 State: NY  
 Postal Code: 13021  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: CPA Consulting Services

Procurement Transactions Listing:

3. Vendor Name: Eleanor Beattie

4. Vendor Name: Fisher Associates

Type of Procurement: Other Professional Services  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 01/03/2013  
 End Date: 12/31/2013  
 Amount: \$6,175  
 Amount Expended for Fiscal Year: \$6,175  
 Fair market value: \$6,175

Type of Procurement: Consulting Services  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 02/14/2013  
 End Date: 12/31/2013  
 Amount: \$10,000  
 Amount Expended for Fiscal Year: \$9,795.52  
 Fair market value: \$10,000

Explain why the fair market value is less than the amount:

Explain why the fair market value is less than the amount:

Address Line1: 48 N Walnut Street  
 Address Line2:  
 City: WATERLOO  
 State: NY  
 Postal Code: 13165  
 Plus 4:  
 Province Region:  
 Country: USA

Address Line1: 135 Calkins Road  
 Address Line2:  
 City: ROCHESTER  
 State: NY  
 Postal Code: 14623  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: Bookkeeper

Procurement Description: Engineering Services

Procurement Transactions Listing:

5. Vendor Name: Grammercy Communications

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 08/13/2012  
End Date: 08/01/2014  
Amount: \$22,500  
Amount Expended for Fiscal Year: \$22,500  
Fair market value: \$22,500

Explain why the fair market value is less than the amount:

Address Line1: 225 River Street  
Address Line2:  
City: TROY  
State: NY  
Postal Code: 12180  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Public Relations / Marketing

6. Vendor Name: Harris Beach PLLC

Type of Procurement: Legal Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 01/01/2013  
End Date: 12/31/2013  
Amount: \$8,042  
Amount Expended for Fiscal Year: \$8,042  
Fair market value: \$8,042

Explain why the fair market value is less than the amount:

Address Line1: 99 Garnsey Road  
Address Line2:  
City: PITTSFORD  
State: NY  
Postal Code: 14534  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Legal Costs

Procurement Transactions Listing:

7. Vendor Name: Justin McCarthy Consulting LLC

Type of Procurement: Other Professional Services  
Award Process: Non Contract Procurement/Purchase Order  
Award Date:  
End Date:  
Amount:  
Amount Expended for Fiscal Year: \$31,500  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: PO Box 13951  
Address Line2:  
City: ALBANY  
State: NY  
Postal Code: 12212  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Lobbying Services

8. Vendor Name: Raymond F Wager CPA PC

Type of Procurement: Financial Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 01/01/2006  
End Date:  
Amount: \$9,725  
Amount Expended for Fiscal Year: \$9,725  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 332 Jefferson Road  
Address Line2:  
City: ROCHESTER  
State: NY  
Postal Code: 14623  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Auditor

Procurement Transactions Listing:

9. Vendor Name: thayer-carver inc

Type of Procurement: Consulting Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 02/11/2012  
End Date:  
Amount: \$12,500  
Amount Expended for Fiscal Year: \$12,500  
Fair market value: \$12,500

Explain why the fair market value is less than the amount:

Address Line1: 2513 Lakepoint Dr  
Address Line2:  
City: KELLER  
State: TX  
Postal Code: 76248  
Plus 4:  
Province Region:  
Country: USA  
Procurement Description: Marketing Analysis

Procurement Transactions Listing:

Additional Comments: