

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://www.erwinny.org/">http://www.erwinny.org/</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: EFP Rotenberg, LLP

2. Vendor Name: Passero Associates

Type of Procurement: Financial Services  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 01/01/2013  
 End Date:  
 Amount: \$9,675  
 Amount Expended for Fiscal Year: \$9,675  
 Fair market value: \$9,675

Explain why the fair market value is less than the amount:

Address Line1: 280 Kenneth Drive  
 Address Line2:  
 City: ROCHESTER  
 State: NY  
 Postal Code: 14623  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: Audit services

Type of Procurement: Design and Construction/Maintenance  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 10/02/2013  
 End Date:  
 Amount: \$80,564  
 Amount Expended for Fiscal Year: \$80,564  
 Fair market value: \$80,564

Explain why the fair market value is less than the amount:

Address Line1: 242 W Main St #100  
 Address Line2:  
 City: ROCHESTER  
 State: NY  
 Postal Code: 14614  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: Construction administration and inspection services

Procurement Transactions Listing:

3. Vendor Name: Spencer Paving Co., Inc.

Type of Procurement: Design and Construction/Maintenance  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 10/02/2013  
End Date:  
Amount: \$305,104  
Amount Expended for Fiscal Year: \$305,104  
Fair market value: \$305,104

Explain why the fair market value is less than the amount:

Address Line1: 185 Sabin Rd  
Address Line2:  
City: SPENCER  
State: NY  
Postal Code: 14883  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Transient Aircraft Apron Expansion project(construction to date payment)

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Procurement Transactions Listing:

Additional Comments: