

Procurement Report for Town of Erwin Industrial Development Agency

Run Date: 10/15/2014

Fiscal Year Ending: 12/31/2013

Status: CERTIFIED

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://www.erwinny.org/
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Report for Town of Erwin Industrial Development Agency

Run Date: 10/15/2014

Fiscal Year Ending: 12/31/2013

Status: CERTIFIED

Procurement Transactions Listing:

1. Vendor Name: EFP Rotenberg, LLP

2. Vendor Name: Passero Associates

Type of Procurement: Financial Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/01/2013
End Date:
Amount: \$9,675
Amount Expended for Fiscal Year: \$9,675
Fair market value: \$9,675

Explain why the fair market
value is less than the amount:

Address Line1: 280 Kenneth Drive
Address Line2:
City: ROCHESTER
State: NY
Postal Code: 14623
Plus 4:
Province Region:
Country: USA

Procurement Description: Audit services

Type of Procurement: Design and Construction/Maintenance
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 10/02/2013
End Date:
Amount: \$80,564
Amount Expended for Fiscal Year: \$80,564
Fair market value: \$80,564

Explain why the fair market
value is less than the amount:

Address Line1: 242 W Main St #100
Address Line2:
City: ROCHESTER
State: NY
Postal Code: 14614
Plus 4:
Province Region:
Country: USA

Procurement Description: Construction administration and inspection services

Procurement Report for Town of Erwin Industrial Development Agency

Run Date: 10/15/2014

Fiscal Year Ending: 12/31/2013

Status: CERTIFIED

Procurement Transactions Listing:

3. Vendor Name: Spencer Paving Co., Inc.

Type of Procurement: Design and Construction/Maintenance
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 10/02/2013
End Date:
Amount: \$305,104
Amount Expended for Fiscal Year: \$305,104
Fair market value: \$305,104

Explain why the fair market
value is less than the amount:

Address Line1: 185 Sabin Rd
Address Line2:
City: SPENCER
State: NY
Postal Code: 14883
Plus 4:
Province Region:
Country: USA

Procurement Description: Transient Aircraft Apron Expansion
project(construction to date payment)

Procurement Report for Town of Erwin Industrial Development Agency

Run Date: 10/15/2014

Fiscal Year Ending: 12/31/2013

Status: CERTIFIED

Procurement Transactions Listing:

Additional Comments: