

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	wedcny.org
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

<p>1. Vendor Name: Converse &amp; Morell, LLP</p> <p>Type of Procurement: Legal Services  Award Process: Non Contract Procurement/Purchase Order  Award Date:  End Date:  Amount:  Amount Expended for Fiscal Year: \$14,913.5  Fair market value:    Explain why the fair market value is less than the amount:</p>   <p>Address Line1: PO Box 215  Address Line2:  City: PALMYRA  State: NY  Postal Code: 14522  Plus 4: 0215  Province Region:  Country: USA</p> <p>Procurement Description: Legal Services</p>	<p>2. Vendor Name: EFP Rotenberg</p> <p>Type of Procurement: Financial Services  Award Process: Non Contract Procurement/Purchase Order  Award Date:  End Date:  Amount:  Amount Expended for Fiscal Year: \$9,600  Fair market value:    Explain why the fair market value is less than the amount:</p>   <p>Address Line1: 280 Kenneth Drive  Address Line2:  City: ROCHESTER  State: NY  Postal Code: 14623  Plus 4: 5263  Province Region:  Country: USA</p> <p>Procurement Description: Audit Services</p>
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Procurement Transactions Listing:

3. Vendor Name: First Niagara Risk Management

Type of Procurement: Financial Services  
Award Process: Non Contract Procurement/Purchase Order  
Award Date:  
End Date:  
Amount:  
Amount Expended for Fiscal Year: \$5,186.74  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 777 Canal View Blvd.  
Address Line2:  
City: ROCHESTER  
State: NY  
Postal Code: 14623  
Plus 4: 2825  
Province Region:  
Country: USA

Procurement Description: Insurances

4. Vendor Name: Francis M. Celona, CPA

Type of Procurement: Financial Services  
Award Process: Non Contract Procurement/Purchase Order  
Award Date:  
End Date:  
Amount:  
Amount Expended for Fiscal Year: \$5,087.75  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 1173 Pittsford-Victor Road  
Address Line2: Suite 250  
City: PITTSFORD  
State: NY  
Postal Code: 14534  
Plus 4: 3823  
Province Region:  
Country: USA

Procurement Description: Accounting Services

Procurement Transactions Listing:

5. Vendor Name: Joan Delaro

Type of Procurement: Consulting Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 01/01/2013  
End Date: 12/31/2013  
Amount: \$20,000  
Amount Expended for Fiscal Year: \$1,286.46  
Fair market value: \$20,000

Explain why the fair market value is less than the amount:

Address Line1: 308 Charlotte  
Address Line2:  
City: NEWARK  
State: NY  
Postal Code: 14513  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Business Retention and Expansion

6. Vendor Name: John Strait

Type of Procurement: Consulting Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 01/01/2013  
End Date: 12/31/2013  
Amount: \$20,000  
Amount Expended for Fiscal Year: \$4,486.71  
Fair market value: \$20,000

Explain why the fair market value is less than the amount:

Address Line1: 310 Washington Stree  
Address Line2:  
City: NEWARK  
State: NY  
Postal Code: 14513  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Business Retention and Expansion

Procurement Transactions Listing:

<p>7. Vendor Name: MRB Group</p> <p>Type of Procurement: Design and Construction/Maintenance  Award Process: Authority Contract - Non-Competitive Bid  Award Date: 05/25/2012  End Date:  Amount: \$30,000  Amount Expended for Fiscal Year: \$26,904.85  Fair market value: \$30,000</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 145 Culver Road  Address Line2:  City: ROCHESTER  State: NY  Postal Code: 14620  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: Engineering Services</p>	<p>8. Vendor Name: Philadelphia Insurance Company</p> <p>Type of Procurement: Financial Services  Award Process: Non Contract Procurement/Purchase Order  Award Date:  End Date:  Amount:  Amount Expended for Fiscal Year: \$6,481  Fair market value:</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: PO Box 70251  Address Line2:  City: PHILADELPHIA  State: PA  Postal Code: 19176  Plus 4: 0251  Province Region:  Country: USA</p> <p>Procurement Description: Insurance</p>
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Procurement Transactions Listing:

Additional Comments:

Updated with noncontractual vendor expenses exceeding \$5000