

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	fingerlakesedc.com
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: Church Creative Flooring

Type of Procurement: Commodities/Supplies
 Award Process: Authority Contract - Competitive Bid
 Award Date: 09/18/2013
 End Date: 10/31/2013
 Amount: \$5,272.74
 Amount Expended for Fiscal Year: \$5,272.74

Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 1 Keuka Business Park
 Address Line2:
 City: PENN YAN
 State: NY
 Postal Code: 14527
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: carpet for newly renovated offices

2. Vendor Name: Glenn Wright

Type of Procurement: Other
 Award Process: Authority Contract - Competitive Bid
 Award Date: 04/17/2013
 End Date: 12/31/2016
 Amount: \$2,000
 Amount Expended for Fiscal Year: \$3,536

Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 2379 Old Route 14A
 Address Line2:
 City: PENN YAN
 State: NY
 Postal Code: 14527
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Brush mowing at Horizon Business Park. Mowing was per hour. Other variables are the weather. Amount is what was budgeted for 2013.

Procurement Transactions Listing:

3. Vendor Name: Knapp & Schlappi Lumber Co.

Type of Procurement: Design and Construction/Maintenance
Award Process: Authority Contract - Competitive Bid
Award Date: 06/19/2013
End Date: 08/31/2013
Amount: \$2,688
Amount Expended for Fiscal Year: \$2,688
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 273 Lake Street
Address Line2:
City: PENN YAN
State: NY
Postal Code: 14527
Plus 4:
Province Region:
Country: USA

Procurement Description: Replacement of rotted metal double doors.

4. Vendor Name: Notheast Enterprises

Type of Procurement: Design and Construction/Maintenance
Award Process: Authority Contract - Competitive Bid
Award Date: 07/17/2013
End Date: 09/30/2013
Amount: \$12,000
Amount Expended for Fiscal Year: \$15,809.2
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 201 Elm Street
Address Line2:
City: PENN YAN
State: NY
Postal Code: 14527
Plus 4:
Province Region:
Country: USA

Procurement Description: Space renovation for a specific tenant.

Procurement Transactions Listing:

5. Vendor Name: The Bonadio Group

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Competitive Bid
Award Date: 06/19/2013
End Date: 12/31/2015
Amount: \$19,350
Amount Expended for Fiscal Year: \$6,000
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 171 Sully's Trail, Suite 201
Address Line2:
City: PITTSFORD
State: NY
Postal Code: 14534
Plus 4:
Province Region:
Country: USA

Procurement Description: Bids for professional audit service for three years.

6. Vendor Name: Toshiba Business Solutions

Type of Procurement: Technology - Hardware
Award Process: Authority Contract - Competitive Bid
Award Date: 09/18/2013
End Date: 10/31/2013
Amount: \$3,670
Amount Expended for Fiscal Year: \$3,670
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 180 Kenneth Drive, Suite 200
Address Line2:
City: ROCHESTER
State: NY
Postal Code: 14623
Plus 4:
Province Region:
Country: USA

Procurement Description: bids for new multifunctional office machine

Procurement Transactions Listing:

Additional Comments: