

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://villageofcarthageny.com/cidc
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

<p>1. Vendor Name: Aubertine & Currier</p> <p>Type of Procurement: Other Professional Services Award Process: Authority Contract - Non-Competitive Bid Award Date: 10/24/2013 End Date: Amount: \$14,725 Amount Expended for Fiscal Year: \$2,731.25 Fair market value: \$14,725</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 522 Bradley Street Address Line2: City: WATERTOWN State: NY Postal Code: 13601 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: subdivison and engineering work to redevelop the Braman Site</p>	<p>2. Vendor Name: Bowers & Company</p> <p>Type of Procurement: Other Professional Services Award Process: Authority Contract - Non-Competitive Bid Award Date: 12/12/2012 End Date: Amount: \$7,107.5 Amount Expended for Fiscal Year: \$7,107.5 Fair market value: \$7,107.5</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 167 Polk St. Suite 340 Address Line2: City: WATERTOWN State: NY Postal Code: 13601 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: Accountants hired to conduct audit for 2013</p>
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Procurement Transactions Listing:

3. Vendor Name: Carthage Chamber of Commerce

Type of Procurement: Staffing Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 07/31/2012
End Date:
Amount: \$12,274.3
Amount Expended for Fiscal Year: \$12,274.3
Fair market value: \$12,274.3

Explain why the fair market value is less than the amount:

Address Line1: 120 south Mechanic Street
Address Line2:
City: CARTHAGE
State: NY
Postal Code: 13619
Plus 4:
Province Region:
Country: USA

Procurement Description: Provide secretarial/administrative services to CIDC

4. Vendor Name: Tim Farley

Type of Procurement: Legal Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/01/2005
End Date:
Amount: \$6,809.9
Amount Expended for Fiscal Year: \$6,809.9
Fair market value: \$6,809.9

Explain why the fair market value is less than the amount:

Address Line1: 514 State Street
Address Line2:
City: CARTHAGE
State: NY
Postal Code: 13619
Plus 4:
Province Region:
Country: USA

Procurement Description: Legal Services

Procurement Report for Carthage Industrial Development Corporation

Run Date: 11/13/2014

Fiscal Year Ending: 12/31/2013

Status: CERTIFIED

Procurement Transactions Listing:

Additional Comments: