

**Procurement-Information:**

| Question   | Response | URL (if applicable)   |
|--|----------|---|
| 1. Does the Authority have procurement guidelines?   | Yes      | <a href="http://cayuga.yourtasc.com">http://cayuga.yourtasc.com</a> |
| 2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?   | Yes      |   |
| 3. Does the Authority allow for exceptions to the procurement guidelines?  | Yes      |   |
| 4. Does the Authority assign credit cards to employees for travel and/or business purchases?   | No       |   |
| 5. Does the Authority require prospective bidders to sign a non-collusion agreement?   | Yes      |   |
| 6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.   | Yes      |   |
| 7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?  | Yes      |   |
| 8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?                            | No       |   |
| 8a If Yes, was a record made of this impermissible contact?  |          |   |
| 9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law? | Yes      |   |

Procurement Transactions Listing:

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| <p>1. Vendor Name: Harris Beach PLLC</p> <p>Type of Procurement: Legal Services</p> <p>Award Process: Non Contract Procurement/Purchase Order</p> <p>Award Date:</p> <p>End Date:</p> <p>Amount:</p> <p>Amount Expended for Fiscal Year: \$8,467</p> <p>Fair market value:</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 99 Garnsey Road</p> <p>Address Line2:</p> <p>City: PITTSFORD</p> <p>State: NY</p> <p>Postal Code: 14534</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: Legal and related services</p> | <p>2. Vendor Name: Toski &amp; Co., P.C.</p> <p>Type of Procurement: Financial Services</p> <p>Award Process: Authority Contract - Competitive Bid</p> <p>Award Date: 12/31/2013</p> <p>End Date: 12/31/2015</p> <p>Amount: \$16,500</p> <p>Amount Expended for Fiscal Year: \$7,900</p> <p>Fair market value:</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 300 Essjay Road, Ste.115</p> <p>Address Line2:</p> <p>City: WILLIAMSVILLE</p> <p>State: NY</p> <p>Postal Code: 14221</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: Audit</p> |
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Procurement Transactions Listing:

Additional Comments: