

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://www.syracuselandsbank.dreamhosters.com/wp-content/uploads/2014/02/Procurement-Policy.pdf
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	No	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

Procurement Transactions Listing:

<p>1. Vendor Name: Bowers & Company CPAs</p> <p>Type of Procurement: Financial Services Award Process: Authority Contract - Competitive Bid Award Date: 07/18/2013 End Date: Amount: \$8,692 Amount Expended for Fiscal Year: \$8,692 Fair market value: Explain why the fair market value is less than the amount:</p> <p>Address Line1: 1200 AXA Tower I Address Line2: 100 Madison Street City: SYRACUSE State: NY Postal Code: 13202 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: accounting/bookkeeping services</p>	<p>2. Vendor Name: Brown & Brown Empire State</p> <p>Type of Procurement: Financial Services Award Process: Authority Contract - Competitive Bid Award Date: 08/15/2013 End Date: Amount: \$50,983 Amount Expended for Fiscal Year: \$50,983 Fair market value: Explain why the fair market value is less than the amount:</p> <p>Address Line1: 500 Plum Street Address Line2: Suite 200 City: SYRACUSE State: NY Postal Code: 13204 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: property and liability insurance</p>
--	--

Procurement Transactions Listing:

3. Vendor Name: City of Syracuse Commissioner of Finance
 Type of Procurement: Other
 Award Process: Non Contract Procurement/Purchase Order
 Award Date:
 End Date:
 Amount:
 Amount Expended for Fiscal Year: \$22,499
 Fair market value:
 Explain why the fair market value is less than the amount:

Address Line1: 233 W. Washington Street
 Address Line2:
 City: SYRACUSE
 State: NY
 Postal Code: 13202
 Plus 4:
 Province Region:
 Country: USA
 Procurement Description: purchase of real property; \$151 each

4. Vendor Name: Diversified Services LLC
 Type of Procurement: Design and Construction/Maintenance
 Award Process: Authority Contract - Competitive Bid
 Award Date: 08/13/2013
 End Date:
 Amount: \$15,290
 Amount Expended for Fiscal Year: \$15,290
 Fair market value:
 Explain why the fair market value is less than the amount:

Address Line1: 525 Plum Street
 Address Line2: Suite 100
 City: SYRACUSE
 State: NY
 Postal Code: 13204
 Plus 4:
 Province Region:
 Country: USA
 Procurement Description: property inspections and maintenance

Procurement Transactions Listing:

<p>5. Vendor Name: Lock 49</p> <p>Type of Procurement: Technology - Consulting/Development or Sup Award Process: Authority Contract - Competitive Bid Award Date: 08/13/2013 End Date: Amount: \$7,500 Amount Expended for Fiscal Year: \$7,500 Fair market value: Explain why the fair market value is less than the amount:</p> <p>Address Line1: 745 N. Salina Street Address Line2: City: SYRACUSE State: NY Postal Code: 13208 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: website design</p>	<p>6. Vendor Name: Menter, Rudin, & Trivelpiece, P.C.</p> <p>Type of Procurement: Legal Services Award Process: Authority Contract - Competitive Bid Award Date: 04/09/2013 End Date: Amount: \$38,556 Amount Expended for Fiscal Year: \$38,556 Fair market value: Explain why the fair market value is less than the amount:</p> <p>Address Line1: 308 Maltbie Street Address Line2: Suite 200 City: SYRACUSE State: NY Postal Code: 13204 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: legal services</p>
--	---

Procurement Transactions Listing:

7. Vendor Name: STR Grants LLC

Type of Procurement: Technology - Consulting/Development or Sup
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 08/13/2013
End Date: 08/12/2014
Amount: \$19,470
Amount Expended for Fiscal Year: \$19,470
Fair market value: \$19,470

Explain why the fair market value is less than the amount:

Address Line1: 3975 Fair Ridge Drive
Address Line2: Suite 125 S
City: FAIRFAX
State: VA
Postal Code: 22033
Plus 4:
Province Region:
Country: USA

Procurement Description: training and customization of property management database software; only such product designed specifically for land banks' use.

8. Vendor Name: Tempo Enterprises LLC

Type of Procurement: Design and Construction/Maintenance
Award Process: Authority Contract - Competitive Bid
Award Date: 08/13/2013
End Date:
Amount: \$36,377
Amount Expended for Fiscal Year: \$36,377
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 305 N. Crouse Ave
Address Line2:
City: SYRACUSE
State: NY
Postal Code: 13203
Plus 4:
Province Region:
Country: USA

Procurement Description: property inspections and maintenance

Procurement Transactions Listing:

Additional Comments: