

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://www.mcidcweb.com/policies
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: County of Monroe

Type of Procurement: Other

Award Process: Authority Contract - Non-Competitive Bid

Award Date: 01/01/2013

End Date: 12/31/2013

Amount: \$65,000

Amount Expended for Fiscal Year: \$65,000

Fair market value: \$65,000

Explain why the fair market value is less than the amount:

Address Line1: 39 West Main Street

Address Line2:

City: ROCHESTER

State: NY

Postal Code: 14614

Plus 4:

Province Region:

Country: USA

Procurement Description: Covers a portion of overhead including copying charges, postage, printing, advertising and rent.

2. Vendor Name: County of Monroe Industrial Development Agency

Type of Procurement: Financial Services

Award Process: Authority Contract - Non-Competitive Bid

Award Date: 02/01/2012

End Date: 01/31/2015

Amount: \$30,000

Amount Expended for Fiscal Year: \$23,495

Fair market value: \$30,000

Explain why the fair market value is less than the amount:

Address Line1: 50 W Main St

Address Line2:

City: ROCHESTER

State: NY

Postal Code: 14614

Plus 4:

Province Region:

Country: USA

Procurement Description: Credit Analyst Service

Procurement Transactions Listing:

3. Vendor Name: Harris Beach

Type of Procurement: Legal Services
 Award Process: Authority Contract - Non-Competitive Bid
 Award Date: 01/01/2011
 End Date: 12/31/2014
 Amount: \$20,000
 Amount Expended for Fiscal Year: \$20,000
 Fair market value: \$20,000

Explain why the fair market value is less than the amount:

Address Line1: 99 Garnsey Road
 Address Line2:
 City: PITTSFORD
 State: NY
 Postal Code: 14534
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Legal Services

4. Vendor Name: The Bonadio Group

Type of Procurement: Other Professional Services
 Award Process: Authority Contract - Competitive Bid
 Award Date: 01/01/2013
 End Date: 12/31/2013
 Amount: \$9,975
 Amount Expended for Fiscal Year: \$9,900
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 171 Sully's Trail
 Address Line2:
 City: PITTSFORD
 State: NY
 Postal Code: 14534
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Accounting / Audit Services

Procurement Transactions Listing:

Additional Comments: