

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://www.nyctdc.org/downloads/pdf/procurement_policy.pdf
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

<p>1. Vendor Name: NYC Department of Information Technology and Telecommunications</p> <p>Type of Procurement: Other</p> <p>Award Process: Authority Contract - Non-Competitive Bid</p> <p>Award Date: 01/01/2013</p> <p>End Date: 06/30/2015</p> <p>Amount: \$542,529</p> <p>Amount Expended for Fiscal Year: \$290,997.07</p> <p>Fair market value: \$542,529</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 255 Greenwich Street</p> <p>Address Line2: 9th Floor</p> <p>City: NEW YORK</p> <p>State: NY</p> <p>Postal Code: 10007</p> <p>Plus 4: 2422</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: DoITT provides Corporation office space, furniture and equipment and support of certain personnel, including specifically, the Treasurer and Secretary of the Corporation</p>	<p>2. Vendor Name: NYC Office of Management Budget</p> <p>Type of Procurement: Financial Services</p> <p>Award Process: Authority Contract - Non-Competitive Bid</p> <p>Award Date: 12/10/2012</p> <p>End Date:</p> <p>Amount: \$150,000</p> <p>Amount Expended for Fiscal Year: \$50,388</p> <p>Fair market value: \$150,000</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 255 Greenwich Street, 6th Floor</p> <p>Address Line2:</p> <p>City: NEW YORK</p> <p>State: NY</p> <p>Postal Code: 10007</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: Accounting and financial reporting services and related services</p>
--	---

Procurement Transactions Listing:

3. Vendor Name: SEP Technology Consulting, LLC

Type of Procurement: Technology - Consulting/Development or Sup
 Award Process: Authority Contract - Non-Competitive Bid
 Award Date: 12/28/2012
 End Date: 12/28/2015
 Amount: \$349,000
 Amount Expended for Fiscal Year: \$172,755
 Fair market value: \$349,000

Explain why the fair market value is less than the amount:

Address Line1: 1501 Broadway, 12th Floor
 Address Line2:
 City: NEW YORK
 State: NY
 Postal Code: 10036
 Plus 4: 5601
 Province Region:
 Country: USA

Procurement Description: Senior Project Management consulting services. The amount payable under this contract is a maximum amount payable per year.

4. Vendor Name: SEP Technology Consulting, LLC

Type of Procurement: Technology - Consulting/Development or Sup
 Award Process: Authority Contract - Non-Competitive Bid
 Award Date: 03/01/2013
 End Date: 02/29/2016
 Amount: \$349,000
 Amount Expended for Fiscal Year: \$112,200
 Fair market value: \$349,000

Explain why the fair market value is less than the amount:

Address Line1: 1501 Broadway, 12th Floor
 Address Line2:
 City: NEW YORK
 State: NY
 Postal Code: 10036
 Plus 4: 5601
 Province Region:
 Country: USA

Procurement Description: Senior Project Management consulting services. The amount payable under this contract is a maximum amount payable per year.

Procurement Transactions Listing:

5. Vendor Name: SEP Technology Consulting, LLC

Type of Procurement: Technology - Consulting/Development or Sup
Award Process: Authority Contract - Competitive Bid
Award Date: 01/02/2013
End Date: 01/01/2016
Amount: \$349,000
Amount Expended for Fiscal Year: \$127,625
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 1501 Broadway, 12th Floor
Address Line2:
City: NEW YORK
State: NY
Postal Code: 10036
Plus 4: 5601
Province Region:
Country: USA

Procurement Description: Senior Business Analyst consulting services. The amount payable under this contract is a maximum amount payable per year.

6. Vendor Name: Staples

Type of Procurement: Commodities/Supplies
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 04/18/2013
End Date:
Amount: \$15,117.75
Amount Expended for Fiscal Year: \$15,117.75
Fair market value: \$15,117.75
Explain why the fair market value is less than the amount:

Address Line1: Staples Advantage, Dept. NY
Address Line2: P.O. Box 41526
City: BOSTON
State: MA
Postal Code: 02241
Plus 4: 5256
Province Region:
Country: USA

Procurement Description: Office supplies and equipment

Procurement Transactions Listing:Additional Comments:

Please note that the contract amounts stated for the New York City Office of Management and Budget ("OMB") and the New York City Department of Information Technology & Telecommunications ("DoITT") are estimated annual amounts for a full year of operations. Please further note that the contract amounts for the contracts with SEP Technology Consulting are maximum annual amounts.