

Procurement Report for Schenectady County Capital Resource Corporation

Run Date: 11/13/2014

Fiscal Year Ending: 12/31/2013

Status: CERTIFIED

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	www.schenectadycounty.com
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Type of Procurement: Design and Construction/Maintenance
Award Process: Authority Contract - Competitive Bid
Award Date: 06/01/2013
End Date:
Amount: \$40,284
Amount Expended for Fiscal Year: \$40,284
Fair market value:

Explain why the fair market
value is less than the amount:

Address Line1: 71 Canvas Street
Address Line2:
City: COHOES
State: NY
Postal Code: 12047
Plus 4:
Province Region:
Country: USA
Procurement Description: Construction services

2. Vendor Name: Bunkoff General Contractors Inc.

Type of Procurement: Design and Construction/Maintenance
Award Process: Authority Contract - Competitive Bid
Award Date: 10/01/2013
End Date:
Amount: \$68,293
Amount Expended for Fiscal Year: \$68,293
Fair market value:

Explain why the fair market
value is less than the amount:

Address Line1: 790 Watervliet Shaker Road
Address Line2:
City: LATHAM
State: NY
Postal Code: 12110
Plus 4:
Province Region:
Country: USA
Procurement Description: construction services

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Type of Procurement: Design and Construction/Maintenance
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$9,925
Fair market value:

Explain why the fair market
value is less than the amount:

Address Line1: PO Box 383
Address Line2:
City: SCHENECTADY
State: NY
Postal Code: 12301
Plus 4:
Province Region:
Country: USA

Procurement Description: architectural services

4. Vendor Name: T. Wilson Associates

Type of Procurement: Design and Construction/Maintenance
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 07/01/2013
End Date:
Amount: \$20,000
Amount Expended for Fiscal Year: \$10,000
Fair market value: \$20,000

Explain why the fair market
value is less than the amount:

Address Line1: 30 Jay Street
Address Line2:
City: SCHENECTADY
State: NY
Postal Code: 12305
Plus 4:
Province Region:
Country: USA

Procurement Description: construction management

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Procurement Transactions Listing:

Additional Comments: