

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://www.btdd.biz/PARAC_Policies.html">www.btdd.biz/PARAC_Policies.html</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	No	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

Procurement Transactions Listing:

1. Vendor Name: Albrecht, Viggiano, Zureck & Co

2. Vendor Name: Harris Beach PLLC

Type of Procurement: Financial Services  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 12/05/2013  
 End Date: 12/04/2014  
 Amount: \$13,500  
 Amount Expended for Fiscal Year: \$13,500  
 Fair market value: \$25,500

Explain why the fair market value is less than the amount:

Type of Procurement: Other Professional Services  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 12/30/2013  
 End Date: 12/31/2013  
 Amount: \$35,000  
 Amount Expended for Fiscal Year: \$35,000  
 Fair market value: \$95,000

Explain why the fair market value is less than the amount:

Address Line1: 25 Suffolk Court  
 Address Line2:  
 City: HAUPPAUGE  
 State: NY  
 Postal Code: 11788  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: Audit BTDC Financial Statements

Address Line1: 333 Earle Ovington Blvd, Suite 901  
 Address Line2:  
 City: UNIONDALE  
 State: NY  
 Postal Code: 11553  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: Advise on NonProfit, Tax Exempt Financing Whereas BTDC Acts as Conduit for Other Entities

Procurement Transactions Listing:

<p>3. Vendor Name: Roy J. Smitheimer</p> <p>Type of Procurement: Consulting Services</p> <p>Award Process: Authority Contract - Non-Competitive Bid</p> <p>Award Date: 04/09/2013</p> <p>End Date: 12/31/2013</p> <p>Amount: \$26,000</p> <p>Amount Expended for Fiscal Year: \$12,000</p> <p>Fair market value: \$26,000</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 12 Wakefield Avenue</p> <p>Address Line2:</p> <p>City: PORT WASHINGTON</p> <p>State: NY</p> <p>Postal Code: 11050</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: Economic and Community Development Consulting Services</p>	<p>4. Vendor Name: Shapiro, Goldstein, Moses &amp; Artuso LLP</p> <p>Type of Procurement: Financial Services</p> <p>Award Process: Authority Contract - Non-Competitive Bid</p> <p>Award Date: 10/15/2013</p> <p>End Date: 12/31/2013</p> <p>Amount: \$5,600</p> <p>Amount Expended for Fiscal Year: \$5,600</p> <p>Fair market value: \$7,500</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 2600 Jericho Turnpike, Suite 200</p> <p>Address Line2:</p> <p>City: WOODBURY</p> <p>State: NY</p> <p>Postal Code: 11797</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: Full Charge BookKeeping &amp; Accounting Services</p>
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Procurement Transactions Listing:

5. Vendor Name: Vanessa Greene

Type of Procurement: Consulting Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 12/06/2012  
End Date: 12/31/2013  
Amount: \$40,975.2  
Amount Expended for Fiscal Year: \$40,975.2  
Fair market value: \$45,000

Explain why the fair market value is less than the amount:

Address Line1: 1329 Avalon Square  
Address Line2:  
City: GLEN COVE  
State: NY  
Postal Code: 11542  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Assist the BTDC in using the Arts to Create Distinctive Communities, Generate Jobs & Promote Substantive Community & Economic Development In New Cassel, NY

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Procurement Transactions Listing:

Additional Comments: