

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://www.utcldc.com/policies">http://www.utcldc.com/policies</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

Procurement Transactions Listing:

<p>1. Vendor Name: Bonadio &amp; Co. LLP</p> <p>Type of Procurement: Other Professional Services  Award Process: Authority Contract - Competitive Bid  Award Date: 01/03/2011  End Date: 12/31/2013  Amount: \$60,000  Amount Expended for Fiscal Year: \$20,000  Fair market value:    Explain why the fair market value is less than the amount:</p> <p>Address Line1: 171 Sully's Trail  Address Line2: Suite 201  City: PITTSFORD  State: NY  Postal Code: 14534  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: Audit &amp; Tax Services</p>	<p>2. Vendor Name: Brown &amp; Brown of NY Inc.</p> <p>Type of Procurement: Other Professional Services  Award Process: Authority Contract - Competitive Bid  Award Date: 09/19/2011  End Date: 09/19/2014  Amount: \$30,000  Amount Expended for Fiscal Year: \$7,685.3  Fair market value:    Explain why the fair market value is less than the amount:</p> <p>Address Line1: 45 East Ave  Address Line2:  City: ROCHESTER  State: NY  Postal Code: 14604  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: Broker Services</p>
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Procurement Transactions Listing:

3. Vendor Name: Brown & Brown of NY Inc.

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 08/01/2013  
End Date: 08/01/2014  
Amount: \$23,147  
Amount Expended for Fiscal Year: \$23,147  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 45 East Ave  
Address Line2:  
City: ROCHESTER  
State: NY  
Postal Code: 14604  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Directors & Officers Liability Insurance

4. Vendor Name: Brown & Brown of NY Inc.

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 03/28/2013  
End Date: 03/28/2014  
Amount: \$13,601.18  
Amount Expended for Fiscal Year: \$13,601.18  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 45 East Ave  
Address Line2:  
City: ROCHESTER  
State: NY  
Postal Code: 14604  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: General Liability Insurance

Procurement Transactions Listing:

5. Vendor Name: Catalog and Commerce Solutions LLC

6. Vendor Name: Dell Marketing L.P.

Type of Procurement: Technology - Consulting/Development or Sup  
 Award Process: Authority Contract - Competitive Bid  
 Award Date: 01/01/2012  
 End Date: 12/31/2014  
 Amount: \$202,905  
 Amount Expended for Fiscal Year: \$67,625  
 Fair market value:

Explain why the fair market value is less than the amount:

Type of Procurement: Technology - Software  
 Award Process: Purchased Under State Contract  
 Award Date:  
 End Date:  
 Amount:  
 Amount Expended for Fiscal Year: \$231,748  
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 263 East St  
 Address Line2: PO Box 111  
 City: PITTSFORD  
 State: NY  
 Postal Code: 14534  
 Plus 4:  
 Province Region:  
 Country: USA  
 Procurement Description: Website Maintenance

Address Line1: C/o Dell USA LP  
 Address Line2: PO Box 643561  
 City: PITTSBURGH  
 State: PA  
 Postal Code: 15264  
 Plus 4:  
 Province Region:  
 Country: USA  
 Procurement Description: Microsoft licenses

Procurement Transactions Listing:

7. Vendor Name: ECC Technologies Inc.

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 02/14/2005  
End Date: 02/14/2021  
Amount: \$410,080.74  
Amount Expended for Fiscal Year: \$410,080.74  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 2136 Five Mile Line Rd  
Address Line2:  
City: PENFIELD  
State: NY  
Postal Code: 14526  
Plus 4:  
Province Region:  
Country: USA  
Procurement Description: Network Services

8. Vendor Name: ECC Technologies Inc.

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 08/01/2012  
End Date: 07/31/2014  
Amount: \$125,000  
Amount Expended for Fiscal Year: \$30,187.5  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 2136 Five Mile Line Rd  
Address Line2:  
City: PENFIELD  
State: NY  
Postal Code: 14526  
Plus 4:  
Province Region:  
Country: USA  
Procurement Description: Network Services Refresh

Procurement Transactions Listing:

9. Vendor Name: Frontrunner Network Systems

Type of Procurement: Telecommunication Equipment or Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 08/05/2007  
End Date: 08/04/2010  
Amount: \$59,432.76  
Amount Expended for Fiscal Year: \$19,810.92

Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 412 Linden Avenue  
Address Line2:  
City: ROCHESTER  
State: NY  
Postal Code: 14625  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Telephony Maintenance

10. Vendor Name: Hamer Enterprises

Type of Procurement: Technology - Consulting/Development or Support  
Award Process: Authority Contract - Competitive Bid  
Award Date: 03/01/2005  
End Date: 02/07/2015  
Amount: \$1,163,500  
Amount Expended for Fiscal Year: \$126,749.96

Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 1218 Industrial Blvd  
Address Line2:  
City: EAGLE PASS  
State: TX  
Postal Code: 78852  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Treasury Tax Collection Application (EZ Access Inc.)

Procurement Transactions Listing:

11. Vendor Name: Harris Beach PLLC

Type of Procurement: Legal Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 01/01/2013  
End Date: 12/31/2013  
Amount: \$11,993.66  
Amount Expended for Fiscal Year: \$11,993.66  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 99 Garnsey Road  
Address Line2:  
City: PITTSFORD  
State: NY  
Postal Code: 14534  
Plus 4:  
Province Region:  
Country: USA  
Procurement Description: Legal Services

12. Vendor Name: IBM Corporation

Type of Procurement: Technology - Hardware  
Award Process: Purchased Under State Contract  
Award Date:  
End Date:  
Amount:  
Amount Expended for Fiscal Year: \$126,870  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 80 State St  
Address Line2:  
City: ALBANY  
State: NY  
Postal Code: 12207  
Plus 4:  
Province Region:  
Country: USA  
Procurement Description: IBM/Cisco Server Equipment & Maintenance - Refresh

Procurement Transactions Listing:

13. Vendor Name: IBM Corporation

14. Vendor Name: M&T Bank

Type of Procurement: Technology - Consulting/Development or Sup  
 Award Process: Authority Contract - Competitive Bid  
 Award Date: 02/07/2005  
 End Date: 02/06/2015  
 Amount: \$4,695,000  
 Amount Expended for Fiscal Year: \$399,999.96  
 Fair market value:

Explain why the fair market value is less than the amount:

Type of Procurement: Financial Services  
 Award Process: Authority Contract - Competitive Bid  
 Award Date: 12/19/2007  
 End Date: 01/31/2018  
 Amount: \$2,730,552.11  
 Amount Expended for Fiscal Year: \$348,346.98  
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 80 State St  
 Address Line2:  
 City: ALBANY  
 State: NY  
 Postal Code: 12207  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: ERP Hosting & SAP Support

Address Line1: 255 East Ave  
 Address Line2:  
 City: ROCHESTER  
 State: NY  
 Postal Code: 14604  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: Municipal Lease Agreement

Procurement Transactions Listing:

15. Vendor Name: Navitech Services Corporation

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 02/04/2013  
End Date: 02/03/2017  
Amount: \$413,206.61  
Amount Expended for Fiscal Year: \$413,206.61  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 200 Park Ave  
Address Line2:  
City: ROCHESTER  
State: NY  
Postal Code: 14607  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: UTC Project Management

16. Vendor Name: Navitech Services Corporation

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 12/19/2010  
End Date: 12/18/2013  
Amount: \$173,370.99  
Amount Expended for Fiscal Year: \$58,938.44  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 200 Park Ave  
Address Line2:  
City: ROCHESTER  
State: NY  
Postal Code: 14607  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Copier Project Management

Procurement Transactions Listing:

17. Vendor Name: Rel Comm

Type of Procurement: Technology - Hardware  
Award Process: Authority Contract - Competitive Bid  
Award Date: 04/01/2013  
End Date: 12/31/2020  
Amount: \$1,631,197.74  
Amount Expended for Fiscal Year: \$1,631,197.74  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 250 Cumberland St  
Address Line2:  
City: ROCHESTER  
State: NY  
Postal Code: 14605  
Plus 4:  
Province Region:  
Country: USA  
Procurement Description: Telephony Refresh

18. Vendor Name: Rel Comm

Type of Procurement: Telecommunication Equipment or Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 02/07/2005  
End Date: 12/31/2014  
Amount: \$133,742.52  
Amount Expended for Fiscal Year: \$133,742.52  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 250 Cumberland St  
Address Line2:  
City: ROCHESTER  
State: NY  
Postal Code: 14605  
Plus 4:  
Province Region:  
Country: USA  
Procurement Description: Telephony Maintenance

Procurement Transactions Listing:

19. Vendor Name: Ronco

Type of Procurement: Technology - Hardware  
Award Process: Authority Contract - Competitive Bid  
Award Date: 04/01/2013  
End Date: 12/31/2020  
Amount: \$1,672,641.16  
Amount Expended for Fiscal Year: \$1,672,641.16  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 595 Sheridan D  
Address Line2:  
City: TONAWANDA  
State: NY  
Postal Code: 14150  
Plus 4:  
Province Region:  
Country: USA  
Procurement Description: Network Infrastructure Refresh

20. Vendor Name: SAP Public Services Inc.

Type of Procurement: Technology - Consulting/Development or Sup  
Award Process: Authority Contract - Competitive Bid  
Award Date: 02/07/2005  
End Date: 02/06/2021  
Amount: \$170,298.8  
Amount Expended for Fiscal Year: \$170,298.8  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: PO Box 827598  
Address Line2:  
City: PHILADELPHIA  
State: PA  
Postal Code: 19182  
Plus 4:  
Province Region:  
Country: USA  
Procurement Description: Software Maintenance

Procurement Transactions Listing:

21. Vendor Name: Sirius Computer Solutions

Type of Procurement: Technology - Hardware  
Award Process: Purchased Under State Contract  
Award Date:  
End Date:  
Amount:  
Amount Expended for Fiscal Year: \$38,370.53  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 375 Woodcliff Dr.  
Address Line2:  
City: FAIRPORT  
State: NY  
Postal Code: 14450  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Lenovo Computing Equipment - Refresh

22. Vendor Name: Sirius Computer Solutions

Type of Procurement: Technology - Hardware  
Award Process: Non Contract Procurement/Purchase Order  
Award Date:  
End Date:  
Amount:  
Amount Expended for Fiscal Year: \$6,860  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 375 Woodcliff Dr.  
Address Line2:  
City: FAIRPORT  
State: NY  
Postal Code: 14450  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Network Infrastructure & Maintenance - Refresh

Procurement Transactions Listing:

<p>23. Vendor Name: Sirius Computer Solutions</p> <p>Type of Procurement: Technology - Consulting/Development or Sup  Award Process: Purchased Under State Contract  Award Date:  End Date:  Amount:  Amount Expended for Fiscal Year: \$14,045.89  Fair market value:  Explain why the fair market value is less than the amount:</p> <p>Address Line1: 375 Woodcliff Dr.  Address Line2:  City: FAIRPORT  State: NY  Postal Code: 14450  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: Network Maintenance - On-going</p>	<p>24. Vendor Name: Sirius Computer Solutions</p> <p>Type of Procurement: Technology - Consulting/Development or Sup  Award Process: Authority Contract - Competitive Bid  Award Date: 02/19/2013  End Date: 02/18/2016  Amount: \$24,026.49  Amount Expended for Fiscal Year: \$24,026.49  Fair market value:  Explain why the fair market value is less than the amount:</p> <p>Address Line1: 375 Woodcliff Dr.  Address Line2:  City: FAIRPORT  State: NY  Postal Code: 14450  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: Server Maintenance Ongoing</p>
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Procurement Transactions Listing:

25. Vendor Name: Toshiba Business Solutions

Type of Procurement: Technology - Consulting/Development or Sup  
Award Process: Authority Contract - Competitive Bid  
Award Date: 12/18/2012  
End Date: 12/31/2013  
Amount: \$236,275.31  
Amount Expended for Fiscal Year: \$236,275.31  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 180 Kenneth Dr.  
Address Line2: #200  
City: ROCHESTER  
State: NY  
Postal Code: 14623  
Plus 4:  
Province Region:  
Country: USA  
Procurement Description: Copier Maintenance

26. Vendor Name: Toshiba Business Solutions

Type of Procurement: Technology - Hardware  
Award Process: Authority Contract - Competitive Bid  
Award Date: 12/19/2007  
End Date: 12/18/2012  
Amount: \$208,626  
Amount Expended for Fiscal Year: \$208,626  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 180 Kenneth Dr.  
Address Line2: #200  
City: ROCHESTER  
State: NY  
Postal Code: 14623  
Plus 4:  
Province Region:  
Country: USA  
Procurement Description: Copier Equipment Refresh

Procurement Transactions Listing:

27. Vendor Name: Toshiba Business Solutions

Type of Procurement: Technology - Consulting/Development or Sup  
Award Process: Authority Contract - Competitive Bid  
Award Date: 08/01/2013  
End Date: 12/31/2018  
Amount: \$6,011.04  
Amount Expended for Fiscal Year: \$6,011.04  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 180 Kenneth Dr.  
Address Line2: #200  
City: ROCHESTER  
State: NY  
Postal Code: 14623  
Plus 4:  
Province Region:  
Country: USA  
Procurement Description: Copier System Refresh Project

28. Vendor Name: Wegman Services

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 01/01/2013  
End Date: 12/31/2015  
Amount: \$56,188.8  
Amount Expended for Fiscal Year: \$16,500  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 710 Latta Rd  
Address Line2:  
City: ROCHESTER  
State: NY  
Postal Code: 14612  
Plus 4:  
Province Region:  
Country: USA  
Procurement Description: Contracting Agent

Procurement Report for Upstate Telecommunications Corporation

Run Date: 11/28/2014

Fiscal Year Ending: 12/31/2013

Status: CERTIFIED

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Procurement Transactions Listing:

Additional Comments: