

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://wicldc.com/wp-content/uploads/2012/08/WICLDC-Procurement-Policy-062111-reviewed-072313.pdf">http://wicldc.com/wp-content/uploads/2012/08/WICLDC-Procurement-Policy-062111-reviewed-072313.pdf</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

Procurement Transactions Listing:

1. Vendor Name: AGCS Marine Insurance

2. Vendor Name: Barrett Paving Materials INC.

Type of Procurement: Other Professional Services  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 10/01/2011  
 End Date: 10/01/2012  
 Amount: \$25,873.26  
 Amount Expended for Fiscal Year: \$25,873.26  
 Fair market value: \$25,873.26

Explain why the fair market value is less than the amount:

Type of Procurement: Design and Construction/Maintenance  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 11/01/2012  
 End Date: 11/30/2012  
 Amount: \$7,239.5  
 Amount Expended for Fiscal Year: \$7,239.5  
 Fair market value: \$7,239.5

Explain why the fair market value is less than the amount:

Address Line1: PO Box 0522  
 Address Line2:  
 City: CAROL STREAM  
 State: IL  
 Postal Code: 60132  
 Plus 4: 0522  
 Province Region:  
 Country: USA

Procurement Description: Insurance

Address Line1: 26572 NYS Route 37  
 Address Line2:  
 City: WATERTOWN  
 State: NY  
 Postal Code: 13601  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: Paving Materials

Procurement Transactions Listing:

3. Vendor Name: Fireman's Fund

4. Vendor Name: P&M Construction

Type of Procurement: Other Professional Services  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 10/01/2012  
 End Date: 10/01/2013  
 Amount: \$29,143  
 Amount Expended for Fiscal Year: \$29,143  
 Fair market value: \$29,143

Explain why the fair market value is less than the amount:

Address Line1: PO Box 4743  
 Address Line2:  
 City: SYRACUSE  
 State: NY  
 Postal Code: 13221  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: General Liability Insurance

Type of Procurement: Design and Construction/Maintenance  
 Award Process: Authority Contract - Competitive Bid  
 Award Date: 11/04/2012  
 End Date: 06/12/2013  
 Amount: \$32,731  
 Amount Expended for Fiscal Year: \$47,645.51  
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 759 Starbuck Avenue  
 Address Line2:  
 City: WATERTOWN  
 State: NY  
 Postal Code: 13601  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: Landscaping, Facility work, Building B Roof Project, Building B Gutter Project

Procurement Transactions Listing:

5. Vendor Name: SWBG Wholesale Inc.

Type of Procurement: Design and Construction/Maintenance  
 Award Process: Authority Contract - Competitive Bid  
 Award Date: 11/24/2009  
 End Date: 11/24/2016  
 Amount: \$12,000  
 Amount Expended for Fiscal Year: \$13,000  
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 193 Green Street  
 Address Line2:  
 City: WATERTOWN  
 State: NY  
 Postal Code: 13601  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: Snow Plowing & Supplies

6. Vendor Name: Schwerzmann & Wise, PC

Type of Procurement: Legal Services  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 07/01/2012  
 End Date:  
 Amount: \$16,263.69  
 Amount Expended for Fiscal Year: \$16,263.69  
 Year:  
 Fair market value: \$16,263.69

Explain why the fair market value is less than the amount:

Address Line1: 137 Main Avenue, 2nd Floor  
 Address Line2: P.O. Box 704  
 City: WATERTOWN  
 State: NY  
 Postal Code: 13601  
 Plus 4: 0704  
 Province Region:  
 Country: USA

Procurement Description: Legal Services

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Procurement Transactions Listing:

Additional Comments: