

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://www.saratogacitycenter.org/wp-content/uploads/2010/05/Procurement-Guidelines.pdf
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: BR Johnson Inc

Type of Procurement: Commodities/Supplies
Award Process: Authority Contract - Competitive Bid
Award Date: 05/08/2013
End Date:
Amount: \$302,000
Amount Expended for Fiscal Year: \$271,800
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 6960 Fly Road
Address Line2:
City: EAST SYRACUSE
State: NY
Postal Code: 13057
Plus 4: 9660
Province Region:
Country: USA

Procurement Description: Removal and replacement of individual operable partitions and tracks.

2. Vendor Name: CT Male Associates PC

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Competitive Bid
Award Date: 06/12/2013
End Date:
Amount: \$40,732
Amount Expended for Fiscal Year: \$35,714
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 50 Century Hill Drive
Address Line2:
City: LATHAM
State: NY
Postal Code: 12110
Plus 4:
Province Region:
Country: USA

Procurement Description: Geo Technical and Seismic Testing with Additional DEC Investigation for Parking Structure Project

Procurement Transactions Listing:

3. Vendor Name: Family Danz

Type of Procurement: Design and Construction/Maintenance
Award Process: Authority Contract - Competitive Bid
Award Date: 08/07/2012
End Date: 05/03/2013
Amount: \$347,088
Amount Expended for Fiscal Year: \$26,744
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 404 N. Pearl St
Address Line2:
City: ALBANY
State: NY
Postal Code: 12207
Plus 4:
Province Region:
Country: USA

Procurement Description: HVAC Replacement

4. Vendor Name: LA Group PC

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Competitive Bid
Award Date: 03/13/2013
End Date:
Amount: \$28,750
Amount Expended for Fiscal Year: \$10,183.13
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 40 Long Alley
Address Line2:
City: SARATOGA SPRINGS
State: NY
Postal Code: 12866
Plus 4:
Province Region:
Country: USA

Procurement Description: SEQR Legal/Engineering

Procurement Transactions Listing:

5. Vendor Name: Landmark Flooring Concepts Inc.

Type of Procurement: Commodities/Supplies
Award Process: Purchased Under State Contract
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$6,934.3
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 5 Interstate Avenue
Address Line2:
City: ALBANY
State: NY
Postal Code: 12205
Plus 4:
Province Region:
Country: USA

Procurement Description: Carpet Replacement

6. Vendor Name: Lemery Greisler LLC

Type of Procurement: Legal Services
Award Process: Authority Contract - Competitive Bid
Award Date: 03/13/2013
End Date:
Amount: \$30,000
Amount Expended for Fiscal Year: \$0
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 10 Railroad Place
Address Line2:
City: SARATOGA SPRINGS
State: NY
Postal Code: 12866
Plus 4:
Province Region:
Country: USA

Procurement Description: Legal & Bond Council Services

Procurement Transactions Listing:

<p>7. Vendor Name: Phillips Associates</p> <p>Type of Procurement: Other Professional Services Award Process: Authority Contract - Competitive Bid Award Date: 03/13/2013 End Date: Amount: \$13,750 Amount Expended for Fiscal Year: \$11,000 Fair market value: Explain why the fair market value is less than the amount:</p> <p>Address Line1: 376 Broadway Address Line2: City: SARATOGA SPRINGS State: NY Postal Code: 12866 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: Engineering for Lighting Upgrades</p>	<p>8. Vendor Name: United Rentals</p> <p>Type of Procurement: Commodities/Supplies Award Process: Authority Contract - Competitive Bid Award Date: 11/13/2013 End Date: 12/06/2013 Amount: \$13,054 Amount Expended for Fiscal Year: \$13,054 Fair market value: Explain why the fair market value is less than the amount:</p> <p>Address Line1: 1401 Vischer Ferry Road Address Line2: City: CLIFTON PARK State: NY Postal Code: 12065 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: Mobile Vertical Lift Model #20MVL</p>
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Procurement Transactions Listing:

Additional Comments: