

Procurement Report for Town of Erwin Industrial Development Agency

Run Date: 04/17/2015

Fiscal Year Ending: 12/31/2014

Status: CERTIFIED

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://www.erwinny.org/
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:**1. Vendor Name:** B&H Taxi Lane Lighting

Type of Procurement: Other
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 10/01/2014
End Date:
Amount: \$138,578
Amount Expended for Fiscal Year: \$138,578
Fair market value: \$138,578

Explain why the fair market
value is less than the amount:

Address Line1: 1403 Milburn Drive
Address Line2:
City: CONKLIN
State: NY
Postal Code: 13748
Plus 4:
Province Region:
Country: USA

Procurement Description: Lighting

2. Vendor Name: EFP Rotenberg, LLP

Type of Procurement: Financial Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/01/2015
End Date:
Amount: \$7,425
Amount Expended for Fiscal Year: \$7,425
Fair market value: \$7,425

Explain why the fair market
value is less than the amount:

Address Line1: 280 Kenneth Drive
Address Line2:
City: ROCHESTER
State: NY
Postal Code: 14623
Plus 4:
Province Region:
Country: USA

Procurement Description: Audit services

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Procurement Transactions Listing:**3. Vendor Name:** Passero Associates

Type of Procurement: Consulting Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 02/01/2014
End Date:
Amount: \$109,335.98
Amount Expended for Fiscal Year: \$109,335.98
Fair market value: \$109,335.98

Explain why the fair market
value is less than the amount:

Address Line1: 242 W. Main Street #100
Address Line2:
City: ROCHESTER
State: NY
Postal Code: 14614
Plus 4:
Province Region:
Country: USA

Procurement Description: Engineering

4. Vendor Name: Spencer Paving

Type of Procurement: Other
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 08/01/2014
End Date:
Amount: \$8,079.58
Amount Expended for Fiscal Year: \$8,079.58
Fair market value: \$8,079.58

Explain why the fair market
value is less than the amount:

Address Line1: 185 Sabin Road
Address Line2:
City: SPENCER
State: NY
Postal Code: 14883
Plus 4:
Province Region:
Country: USA

Procurement Description: Paving

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Procurement Transactions Listing:

5. Vendor Name: Suit-Kote Corp

Type of Procurement: Other
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 11/01/2014
End Date:
Amount: \$15,060.09
Amount Expended for Fiscal Year: \$15,060.09
Fair market value: \$15,060.09

Explain why the fair market
value is less than the amount:

Address Line1: 2 Rockwood Street
Address Line2:
City: ROCHESTER
State: NY
Postal Code: 14610
Plus 4:
Province Region:
Country: USA

Procurement Description: Road construction and maintenance

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Procurement Transactions Listing:

Additional Comments: