

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://jcida.com/wp-content/uploads/sites/11/2013/08/JCIDA-Procurement-Policy-090414.pdf
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

Procurement Transactions Listing:

1. Vendor Name: Aubertine & Currirer Architects

Type of Procurement: Design and Construction/Maintenance
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$17,957.5
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 522 Bradley Street
Address Line2:
City: WATERTOWN
State: NY
Postal Code: 13601
Plus 4:
Province Region:
Country: USA

Procurement Description: Engineering services (Stream)Convergys deck/parking lot projects

2. Vendor Name: B. Laing Associates

Type of Procurement: Other Professional Services
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$19,573.62
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 225 Main Street
Address Line2: Suite 500
City: NORTHPORT
State: NY
Postal Code: 11768
Plus 4:
Province Region:
Country: USA

Procurement Description: Environmental Studiesairport property

Procurement Transactions Listing:

3. Vendor Name: CITEC

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Competitive Bid
Award Date: 08/01/2013
End Date: 07/31/2014
Amount: \$11,000
Amount Expended for Fiscal Year: \$6,020.06

Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: PO Box 8561
Address Line2:
City: POTSDAM
State: NY
Postal Code: 13699
Plus 4: 8561
Province Region:
Country: USA

Procurement Description: HAB Training for manufacturers

4. Vendor Name: Capital Construction

Type of Procurement: Design and Construction/Maintenance
Award Process: Authority Contract - Competitive Bid
Award Date: 07/22/2013
End Date: 10/03/2013
Amount: \$10,171.4
Amount Expended for Fiscal Year: \$10,171.4

Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 646 Coffeen Street
Address Line2:
City: WATERTOWN
State: NY
Postal Code: 13601
Plus 4:
Province Region:
Country: USA

Procurement Description: (Stream) Convergys deck project

Procurement Transactions Listing:

<p>5. Vendor Name: Daniel Kelly</p> <p>Type of Procurement: Consulting Services Award Process: Authority Contract - Competitive Bid Award Date: 07/23/2013 End Date: Amount: \$10,610 Amount Expended for Fiscal Year: \$10,610 Fair market value: Explain why the fair market value is less than the amount:</p> <p>Address Line1: 815 Sherman Street Address Line2: City: WATERTOWN State: NY Postal Code: 13601 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: Rail Consulting Services</p>	<p>6. Vendor Name: Haylor, Freyer & Coon, Inc.</p> <p>Type of Procurement: Other Professional Services Award Process: Non Contract Procurement/Purchase Order Award Date: End Date: Amount: Amount Expended for Fiscal Year: \$13,925.86 Fair market value: Explain why the fair market value is less than the amount:</p> <p>Address Line1: PO Box 4743 Address Line2: City: SYRACUSE State: NY Postal Code: 13221 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: Renewal D&O insurance/commercial</p>
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Procurement Transactions Listing:

<p>7. Vendor Name: Hyde-Stone Mechanical</p> <p>Type of Procurement: Design and Construction/Maintenance Award Process: Non Contract Procurement/Purchase Order Award Date: End Date: Amount: Amount Expended for Fiscal Year: \$17,054.94 Fair market value: Explain why the fair market value is less than the amount:</p> <p>Address Line1: 22962 Murrock Circle Address Line2: City: WATERTOWN State: NY Postal Code: 13601 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: (Stream) Convergys: repairs to transformer, A/C</p>	<p>8. Vendor Name: Mosher Business Advisors Corp.</p> <p>Type of Procurement: Consulting Services Award Process: Non Contract Procurement/Purchase Order Award Date: End Date: Amount: Amount Expended for Fiscal Year: \$10,350 Fair market value: Explain why the fair market value is less than the amount:</p> <p>Address Line1: 430 Spring Lake Road Address Line2: City: CUTTINGSVILLE State: VT Postal Code: 05738 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: Consulting Airport: business park planning</p>
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Procurement Transactions Listing:

9. Vendor Name:	Peerless Insurance	10. Vendor Name:	Poulsen & Podvin PC
Type of Procurement:	Other Professional Services	Type of Procurement:	Other Professional Services
Award Process:	Non Contract Procurement/Purchase Order	Award Process:	Non Contract Procurement/Purchase Order
Award Date:		Award Date:	
End Date:		End Date:	
Amount:		Amount:	
Amount Expended for Fiscal Year:	\$19,674.54	Amount Expended for Fiscal Year:	\$11,273
Fair market value:		Fair market value:	
Explain why the fair market value is less than the amount:		Explain why the fair market value is less than the amount:	
Address Line1:	62 Maple Avenue	Address Line1:	145 Clinton Street
Address Line2:		Address Line2:	
City:	KEENE	City:	WATERTOWN
State:	NH	State:	NY
Postal Code:	03431	Postal Code:	13601
Plus 4:		Plus 4:	
Province Region:		Province Region:	
Country:	USA	Country:	USA
Procurement Description:	Commercial Insurance	Procurement Description:	Audit Services

Procurement Transactions Listing:

11. Vendor Name: SWBG

Type of Procurement: Design and Construction/Maintenance
Award Process: Authority Contract - Competitive Bid
Award Date: 12/03/2009
End Date: 05/17/2017
Amount: \$12,570
Amount Expended for Fiscal Year: \$24,146
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 193 Green Street
Address Line2:
City: WATERTOWN
State: NY
Postal Code: 13601
Plus 4:
Province Region:
Country: USA

Procurement Description: (Stream) Convergys: Snow Plowing/lawn care

12. Vendor Name: W. James Heary, Esq.

Type of Procurement: Legal Services
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$18,578.57
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 120 Washington Street
Address Line2: Suite 500
City: WATERTOWN
State: NY
Postal Code: 13601
Plus 4:
Province Region:
Country: USA

Procurement Description: Legal Services

Procurement Transactions Listing:

13. Vendor Name: Watertown Industrial Center LDC

Type of Procurement: Design and Construction/Maintenance
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 06/06/2013
End Date: 05/31/2014
Amount: \$16,737.59
Amount Expended for Fiscal Year: \$16,737.59
Fair market value: \$15,000

Explain why the fair market value is less than the amount: \$15k is contract price, certain items are priced hourly separate from contract price

Address Line1: 800 Starbuck Avenue
Address Line2: Suite 804
City: WATERTOWN
State: NY
Postal Code: 13601
Plus 4:
Province Region:
Country: USA

Procurement Description: (Stream) Convergys Property Maintenance

Procurement Transactions Listing:

Additional Comments: