

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://www.cityofnewburgh-ny.gov/sites/newburghny/files/u98/procurement_policy.pdf">http://www.cityofnewburgh-ny.gov/sites/newburghny/files/u98/procurement_policy.pdf</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

Procurement Transactions Listing:

1. Vendor Name: Bollam, Sheedy, Torani & Co.

Type of Procurement: Financial Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 10/21/2013  
End Date: 04/30/2015  
Amount: \$9,750  
Amount Expended for Fiscal Year: \$9,750  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 26 Computer Drive West  
Address Line2:  
City: ALBANY  
State: NY  
Postal Code: 12205  
Plus 4:  
Province Region:  
Country: USA  
Procurement Description: Annual Audit Services

2. Vendor Name: Camoin Associates

Type of Procurement: Consulting Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 12/15/2014  
End Date: 01/16/2015  
Amount: \$6,000  
Amount Expended for Fiscal Year: \$3,000  
Fair market value: \$6,000  
Explain why the fair market value is less than the amount:

Address Line1: 120 West Avenue, Suite 302  
Address Line2:  
City: SARATOGA SPRINGS  
State: NY  
Postal Code: 12866  
Plus 4:  
Province Region:  
Country: USA  
Procurement Description: Consulting Services

Procurement Transactions Listing:

3. Vendor Name: Oxman Tulis Kirkpatrick Whyatt & Geiger  
LLP

Type of Procurement: Legal Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 02/01/2009  
End Date:  
Amount: \$40,453  
Amount Expended for Fiscal Year: \$40,453  
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 120 Bloomingdale Road, Suite 100  
Address Line2:  
City: WHITE PLAINS  
State: NY  
Postal Code: 10605  
Plus 4:  
Province Region:  
Country: USA  
Procurement Description: Legal

---

Procurement Transactions Listing:

Additional Comments: