

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://www.orleansdevelopment.org/#!/eda-boards/cnuo
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

Procurement Transactions Listing:

1. Vendor Name: H. Sichertman & Company

2. Vendor Name: Hurwitz & Fine PC

Type of Procurement: Other Professional Services
 Award Process: Authority Contract - Competitive Bid
 Award Date: 04/23/2012
 End Date: 12/31/2012
 Amount: \$100,000
 Amount Expended for Fiscal Year: \$0
 Fair market value:

Explain why the fair market value is less than the amount:

Type of Procurement: Legal Services
 Award Process: Non Contract Procurement/Purchase Order
 Award Date:
 End Date:
 Amount:
 Amount Expended for Fiscal Year: \$49,949.76
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 5852 Forest Creek Drive
 Address Line2:
 City: EAST AMHERST
 State: NY
 Postal Code: 14051
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Grant Management

Address Line1: 1300 Liberty Building
 Address Line2:
 City: BUFFALO
 State: NY
 Postal Code: 14202
 Plus 4: 3670
 Province Region:
 Country: USA

Procurement Description: Legal Services

Procurement Transactions Listing:

3. Vendor Name: Louis Zicari

Type of Procurement: Consulting Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 10/30/2014
End Date: 12/31/2015
Amount: \$8,125
Amount Expended for Fiscal Year: \$8,125
Fair market value: \$8,125

Explain why the fair market value is less than the amount:

Address Line1: 135 Edgemoor Road
Address Line2:
City: ROCHESTER
State: NY
Postal Code: 14618
Plus 4:
Province Region:
Country: USA

Procurement Description: EPA Grant Application

4. Vendor Name: Mindful Media Group

Type of Procurement: Consulting Services
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$11,583.4
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 221 Smallwood Drive
Address Line2:
City: SNYDER
State: NY
Postal Code: 14226
Plus 4:
Province Region:
Country: USA

Procurement Description: Marketing Support

Procurement Transactions Listing:

5. Vendor Name: O'Brien & Gere Engineers Inc

Type of Procurement: Consulting Services
Award Process: Authority Contract - Competitive Bid
Award Date: 12/12/2007
End Date:
Amount: \$212,000
Amount Expended for Fiscal Year: \$0
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 400 Andrews Street
Address Line2: Harro East Building Suite 710
City: ROCHESTER
State: NY
Postal Code: 14604
Plus 4:
Province Region:
Country: USA
Procurement Description: NYS DEC ERP Adminstration

6. Vendor Name: Toski & Co. PC

Type of Procurement: Financial Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 12/13/2013
End Date: 12/31/2015
Amount: \$30,600
Amount Expended for Fiscal Year: \$5,000
Fair market value: \$30,600
Explain why the fair market value is less than the amount:

Address Line1: 300Essjay Road
Address Line2: Suite 115
City: WILLIAMSVILLE
State: NY
Postal Code: 14221
Plus 4:
Province Region:
Country: USA
Procurement Description: Auditing Services

Procurement Transactions Listing:

Additional Comments: