

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://portchester.virtualtownhall.net/Pages/portChesterNY_BComm/IDA/index
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: CHRISTOPHER STEERS

Type of Procurement: Staffing Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 05/14/2015
End Date: 05/31/2015
Amount: \$18,000
Amount Expended for Fiscal Year: \$750
Fair market value: \$18,000

Explain why the fair market value is less than the amount:

Address Line1: 128 S. BROADWAY
Address Line2: APT 1
City: WHITE PLAINS
State: NY
Postal Code: 10605
Plus 4:
Province Region:
Country: USA

Procurement Description: ADMINISTRATIVE DIRECTOR P/T

2. Vendor Name: DRESCHER & MALECKI, LLP

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Competitive Bid
Award Date: 06/30/2013
End Date:
Amount: \$4,046
Amount Expended for Fiscal Year: \$4,046
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 3083 WILLIAM STREET
Address Line2: SUITE 5
City: CHEEKTOWAGA
State: NY
Postal Code: 14227
Plus 4:
Province Region:
Country: USA

Procurement Description: AUDITING SERVICES

Procurement Transactions Listing:

3. Vendor Name: HARRIS BEACH PLLC

Type of Procurement: Legal Services
Award Process: Authority Contract - Competitive Bid
Award Date: 06/01/2013
End Date:
Amount: \$5,933
Amount Expended for Fiscal Year: \$5,933
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 677 BROADWAY
Address Line2: SUITE 1101
City: ALBANY
State: NY
Postal Code: 12207
Plus 4:
Province Region:
Country: USA
Procurement Description: LEGAL SERVICES

4. Vendor Name: LEONIE DOUGLAS

Type of Procurement: Staffing Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 06/01/2013
End Date:
Amount: \$6,000
Amount Expended for Fiscal Year: \$6,000
Fair market value: \$6,000
Explain why the fair market value is less than the amount:

Address Line1: 2 CANFIELD AVENUE
Address Line2: APT 822
City: WHITE PLAINS
State: NY
Postal Code: 10601
Plus 4:
Province Region:
Country: USA
Procurement Description: FINANCIAL OFFICER

Procurement Transactions Listing:

5. Vendor Name: LEONIE E. DOUGLAS

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 06/01/2013
End Date:
Amount: \$6,000
Amount Expended for Fiscal Year: \$6,000
Fair market value: \$6,000

Explain why the fair market value is less than the amount:

Address Line1: 2 CANFIELD AVENUE
Address Line2:
City: WHITE PLAINS
State: NY
Postal Code: 10601
Plus 4:
Province Region:
Country: USA
Procurement Description: FINANCIAL SERVICES

6. Vendor Name: NATIONAL COUNCIL FOR COM DEV.

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Competitive Bid
Award Date: 09/16/2013
End Date:
Amount: \$30,000
Amount Expended for Fiscal Year: \$0
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 708 3RD AVENUE
Address Line2: SUITE 710
City: NEW YORK
State: NY
Postal Code: 10017
Plus 4:
Province Region:
Country: USA
Procurement Description: ECONOMIC DEVELOPMENT

Procurement Transactions Listing:

7. Vendor Name: SPAIN AGENCY

Type of Procurement: Other
Award Process: Authority Contract - Competitive Bid
Award Date: 06/01/2013
End Date:
Amount: \$3,137
Amount Expended for Fiscal Year: \$3,137
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 625 ROUTE 6
Address Line2:
City: MAHOPAC
State: NY
Postal Code: 10541
Plus 4:
Province Region:
Country: USA
Procurement Description: LIABILITY INS.

8. Vendor Name: URBANOMICS

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Competitive Bid
Award Date: 05/09/2014
End Date:
Amount: \$75,000
Amount Expended for Fiscal Year: \$3,130
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 115 5TH AVENUE
Address Line2:
City: NEW YORK
State: NY
Postal Code: 10003
Plus 4:
Province Region:
Country: USA
Procurement Description: ECONOMIC DEVELOPMENT

Procurement Transactions Listing:

Additional Comments: