Procurement Report for Sullivan County Industrial Development Agency **Run Date: 04/24/2015**

Fiscal Year Ending: 12/31/2014 **Status: CERTIFIED**

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	www.sullivanida.com
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1.

Vendor Name:	ALSCO Management Inc
Type of Procurement:	Consulting Services
Award Process:	Non Contract Procurement/Purchase Order
Award Date:	
End Date:	
Amount:	
Amount Expended for Fiscal Year:	$32,494.8
Fair market value:	
Explain why the fair market value is less than the amount:	
Address Line1:	548 Broadway
Address Line2:	P.O. Box 688
City:	MONTICELLO
State:	NY
Postal Code:	12701
Plus 4:	
Province Region:	
Country:	USA
Procurement Description:	Business consultant work.

2.

Vendor Name:	Billman Ross & Associates, Inc.
Type of Procurement:	Design and Construction/Maintenance
Award Process:	Authority Contract - Competitive Bid
Award Date:	06/24/2014
End Date:	
Amount:	$230,971
Amount Expended for Fiscal Year:	$97,871.7
Fair market value:	
Explain why the fair market value is less than the amount:	
Address Line1:	256 Bloomingdale Road
Address Line2:	
City:	MIDDLETOWN
State:	NY
Postal Code:	10940
Plus 4:	
Province Region:	
Country:	USA
Procurement Description:	Construction Work on building owned by the County of Sullivan IDA.

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Procurement Transactions Listing:

3. Vendor Name: Cirillo Architects, PC

Type of Procurement: Design and Construction/Maintenance
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: $21,000
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 6 Courtland Street
Address Line2:
City: MIDDLETOWN
State: NY
Postal Code: 10940
Plus 4:
Province Region:
Country: USA

Procurement Description: Development of mechanical, electrical, and plumbing plans and specifications for a building to be owned by the IDA.

4. Vendor Name: Cooper Arias, LLP

Type of Procurement: Other Professional Services
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: $8,400
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: Route 17B
Address Line2: P.O. Box 190
City: MONGAUP VALLEY
State: NY
Postal Code: 12762
Plus 4:
Province Region:
Country: USA

Procurement Description: Yearly auditing services.

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Procurement Transactions Listing:

5. Vendor Name: Ecological Analysis

Type of Procurement: Consulting Services
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: $8,425
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 633 Route 211 East
Address Line2:
City: MIDDLETOWN
State: NY
Postal Code: 10940
Plus 4:
Province Region:
Country: USA

Procurement Description: Environmental site periodic review and analysis.

6. Vendor Name: Fisher Mears Associates

Type of Procurement: Consulting Services
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: $9,500
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: P.O. Box 424
Address Line2:
City: LIBERTY
State: NY
Postal Code: 12754
Plus 4:
Province Region:
Country: USA

Procurement Description: Consultant and advertising services.

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Procurement Transactions Listing:

7. Vendor Name: Garigliano Law Offices

Type of Procurement: Legal Services
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: $41,586.36
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 449 Broadway
Address Line2: P.O. Drawer 1069
City: MONTICELLO
State: NY
Postal Code: 12701
Plus 4:
Province Region:
Country: USA

Procurement Description: Legal Fees, Agency Attorney

8. Vendor Name: Glenn L. Smith Consulting Engineer, PC

Type of Procurement: Other Professional Services
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: $42,171.44
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: P.O. Box 156
Address Line2: 533 Broadway
City: MONTICELLO
State: NY
Postal Code: 12701
Plus 4:
Province Region:
Country: USA

Procurement Description: Professional engineering services

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Procurement Transactions Listing:

9. Vendor Name: Steve White

Type of Procurement: Consulting Services
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: $9,000
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: P.O. Box 482
Address Line2:
City: MONGAUP VALLEY
State: NY
Postal Code: 12762
Plus 4:
Province Region:
Country: USA

Procurement Description: Consultation Services.

10. Vendor Name: Sullivan County Paving & Construction, Inc.

Type of Procurement: Other
Award Process: Authority Contract - Competitive Bid
Award Date: 10/17/2013
End Date:
Amount: $1,299,574.25
Amount Expended for Fiscal Year: $1,051,671.09
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 420 Bernas Road
Address Line2:
City: COCHECTON
State: NY
Postal Code: 12726
Plus 4:
Province Region:
Country: USA

Procurement Description: Excavating work at industrial park site.

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Procurement Transactions Listing:

11. Vendor Name: Wilson, Elser, Moskowitz, Edelman & Dicke

Type of Procurement: Consulting Services
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: $101,095.21
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 677 Broadway
Address Line2:
City: ALBANY
State: NY
Postal Code: 12207
Plus 4:
Province Region:
Country: USA

Procurement Description: Lobbying Expenses

Procurement Transactions Listing:

Additional Comments: