

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://www.syracuse.ny.us/SIDA_Policies
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

Procurement Transactions Listing:

1. Vendor Name: City of Syracuse - Corporation Counsel

Type of Procurement: Legal Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/01/2010
End Date:
Amount: \$43,685.89
Amount Expended for Fiscal Year: \$43,685.89
Fair market value: \$43,685.89

Explain why the fair market value is less than the amount:

Address Line1: Corporation Counsel's Office City of
Address Line2: 233 West Washington Street
City: SYRACUSE
State: NY
Postal Code: 13202
Plus 4:
Province Region:
Country: USA

Procurement Description: Legal Services

2. Vendor Name: Grossman St. Amour

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/01/2014
End Date: 12/31/2014
Amount: \$17,000
Amount Expended for Fiscal Year: \$16,550
Fair market value: \$17,000

Explain why the fair market value is less than the amount:

Address Line1: Suite 900
Address Line2: 110 West Fayette Street
City: SYRACUSE
State: NY
Postal Code: 13202
Plus 4:
Province Region:
Country: USA

Procurement Description: Accounting Services

Procurement Transactions Listing:

3. Vendor Name: Hiscock & Barclay, LLP

Type of Procurement: Legal Services
 Award Process: Authority Contract - Non-Competitive Bid
 Award Date: 01/01/2010
 End Date:
 Amount: \$22,129
 Amount Expended for Fiscal Year: \$22,129
 Fair market value: \$22,129

Explain why the fair market value is less than the amount:

Address Line1: One Park Place
 Address Line2:
 City: SYRACUSE
 State: NY
 Postal Code: 13202
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Legal Services

4. Vendor Name: Integra Realty Services

Type of Procurement: Other Professional Services
 Award Process: Authority Contract - Competitive Bid
 Award Date: 09/16/2014
 End Date: 12/31/2014
 Amount: \$6,000
 Amount Expended for Fiscal Year: \$6,000
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 120 E. Washington St.
 Address Line2:
 City: SYRACUSE
 State: NY
 Postal Code: 13202
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Appraisal Services

Procurement Transactions Listing:

5. Vendor Name: National Development Council

Type of Procurement: Consulting Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/01/2014
End Date: 12/31/2014
Amount: \$75,000
Amount Expended for Fiscal Year: \$62,500
Fair market value: \$75,000

Explain why the fair market value is less than the amount:

Address Line1: Suite 710
Address Line2: 708 Third Avenue
City: NEW YORK
State: NY
Postal Code: 10017
Plus 4:
Province Region:
Country: USA

Procurement Description: Consulting Services

6. Vendor Name: P& K Outdoor Services

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Competitive Bid
Award Date: 05/23/2014
End Date: 11/30/2014
Amount: \$26,200
Amount Expended for Fiscal Year: \$26,200
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: PO Box 414
Address Line2:
City: CAMILLUS
State: NY
Postal Code: 13031
Plus 4:
Province Region:
Country: USA

Procurement Description: Landscaping

Procurement Transactions Listing:

7. Vendor Name: Syracuse Urban Renewal Agency

Type of Procurement: Staffing Services
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$194,914.49
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: Rm. 602 City Hall Commons
Address Line2: 201 East Washington Street
City: SYRACUSE
State: NY
Postal Code: 13202
Plus 4:
Province Region:
Country: USA

Procurement Description: Portion of salaries paid by the Agency for the Executive Director and staff members who are also employees of the City of Syracuse

8. Vendor Name: haylor Freyor & Coon

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/01/2014
End Date: 12/31/2014
Amount: \$24,809.99
Amount Expended for Fiscal Year: \$24,809.99
Fair market value: \$24,809.99
Explain why the fair market value is less than the amount:

Address Line1: 231 Salina Meadows
Address Line2:
City: SYRACUSE
State: NY
Postal Code: 13221
Plus 4:
Province Region:
Country: USA

Procurement Description: Directors Liability Insurance

Procurement Report for Syracuse Industrial Development Agency

Run Date: 09/21/2015

Fiscal Year Ending: 12/31/2014

Status: CERTIFIED

Procurement Transactions Listing:

Additional Comments: