

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://www.binghamton-ny.gov/binghamton-local-development-corporation-blcdc">http://www.binghamton-ny.gov/binghamton-local-development-corporation-blcdc</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

**Procurement Transactions Listing:**

1. Vendor Name: Keystone Environmental Services

Type of Procurement: Other Professional Services  
Award Process: Non Contract Procurement/Purchase Order  
Award Date:  
End Date:  
Amount:  
Amount Expended for Fiscal Year: \$0  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 58 Exchange Street  
Address Line2:  
City: BINGHAMTON  
State: NY  
Postal Code: 13901  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Environmental testing required by the New York State Main Street Grant Program.

2. Vendor Name: Philadelphia Industrial Development Corp./Portfol

Type of Procurement: Technology - Software  
Award Process: Non Contract Procurement/Purchase Order  
Award Date:  
End Date:  
Amount:  
Amount Expended for Fiscal Year: \$6,500  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 1500 Market Street  
Address Line2: Suite 26  
City: PHILADELPHIA  
State: PA  
Postal Code: 19102  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Purchase of perpetual license for Portfol Software, loan portfolio management system.

Procurement Report for Binghamton Local Development Corporation

Run Date: 03/09/2015

Fiscal Year Ending: 08/31/2014

Status: CERTIFIED

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Procurement Transactions Listing:

Additional Comments: