

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://cortland.yourtasc.com">http://cortland.yourtasc.com</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name:	BLX	2. Vendor Name:	Harris Beach PLLC
Type of Procurement:	Other Professional Services	Type of Procurement:	Legal Services
Award Process:	Non Contract Procurement/Purchase Order	Award Process:	Non Contract Procurement/Purchase Order
Award Date:		Award Date:	
End Date:		End Date:	
Amount:		Amount:	
Amount Expended for Fiscal Year:	\$9,304	Amount Expended for Fiscal Year:	\$5,000
Fair market value:		Fair market value:	
Explain why the fair market value is less than the amount:		Explain why the fair market value is less than the amount:	
Address Line1:	51 West 52nd Street	Address Line1:	99 Garnsey Road
Address Line2:		Address Line2:	
City:	NEW YORK	City:	PITTSFORD
State:	NY	State:	NY
Postal Code:	10019	Postal Code:	14534
Plus 4:		Plus 4:	
Province Region:		Province Region:	
Country:	USA	Country:	USA
Procurement Description:	Rating Agency	Procurement Description:	Legal and related services

Procurement Transactions Listing:

3. Vendor Name: Richard McNeilly CPA

Type of Procurement: Financial Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 12/03/2014  
End Date:  
Amount: \$5,500  
Amount Expended for Fiscal Year: \$5,500  
Fair market value: \$5,500

Explain why the fair market value is less than the amount:

Address Line1: 124 West Franklin Street  
Address Line2:  
City: HORSEHEADS  
State: NY  
Postal Code: 14845  
Plus 4:  
Province Region:  
Country: USA  
Procurement Description: Audit services

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Procurement Transactions Listing:

Additional Comments: