**Procurement Report for Town of Hempstead Local Development Corp.** **Run Date: 04/13/2015**

**Fiscal Year Ending: 12/31/2014** **Status: CERTIFIED**

**Procurement-Information:**

| Question | Response | URL (if applicable) |
|---|---|---|
| 1. Does the Authority have procurement guidelines? | Yes | www.tohldc.org |
| 2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board? | Yes | |
| 3. Does the Authority allow for exceptions to the procurement guidelines? | Yes | |
| 4. Does the Authority assign credit cards to employees for travel and/or business purchases? | No | |
| 5. Does the Authority require prospective bidders to sign a non-collusion agreement? | No | |
| 6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?. | Yes | |
| 7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"? | Yes | |
| 8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law? | No | |
| 8a If Yes, was a record made of this impermissible contact? | | |
| 9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law? | No | |

**Procurement Report for Town of Hempstead Local Development Corp.** **Run Date: 04/13/2015**

**Fiscal Year Ending: 12/31/2014** **Status: CERTIFIED**

**Procurement Transactions Listing:**

**1.**

| | |
|---|---|
| Vendor Name: | Sheehan & Company CPAs |
| Type of Procurement: | Financial Services |
| Award Process: | Authority Contract - Non-Competitive Bid |
| Award Date: | 12/17/2014 |
| End Date: | |
| Amount: | $8,600 |
| Amount Expended for Fiscal Year: | $8,600 |
| Fair market value: | $8,600 |
| Explain why the fair market value is less than the amount: | |
| Address Line1: | 165 Orinoco Drive |
| Address Line2: | |
| City: | BRIGHTWATERS |
| State: | NY |
| Postal Code: | 11718 |
| Plus 4: | |
| Province Region: | |
| Country: | USA |
| Procurement Description: | Certified Public Accountants audit and submit on behalf of the Corporation financial filings to the state as required by law. |

**2.**

| | |
|---|---|
| Vendor Name: | Town of Hempstead IDA |
| Type of Procurement: | Commodities/Supplies |
| Award Process: | Authority Contract - Non-Competitive Bid |
| Award Date: | 04/28/2010 |
| End Date: | |
| Amount: | $7,196.08 |
| Amount Expended for Fiscal Year: | $7,196.08 |
| Fair market value: | $7,196.08 |
| Explain why the fair market value is less than the amount: | |
| Address Line1: | 350 Front St. |
| Address Line2: | |
| City: | HEMPSTEAD |
| State: | NY |
| Postal Code: | 11550 |
| Plus 4: | |
| Province Region: | |
| Country: | USA |
| Procurement Description: | Postage, Phone, and Rent Reimbursement. Payment remitted every six months. Twice a year. |

**Procurement Report for Town of Hempstead Local Development Corp.** **Run Date: 04/13/2015**

**Fiscal Year Ending: 12/31/2014** **Status: CERTIFIED**

**Procurement Transactions Listing:**

**Additional Comments:**