

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://jcida.com/wp-content/uploads/sites/11/2013/08/JCLDC-Procurement-Policy-090414.pdf">http://jcida.com/wp-content/uploads/sites/11/2013/08/JCLDC-Procurement-Policy-090414.pdf</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

**Procurement Transactions Listing:**

<p>1. Vendor Name: Aubertine &amp; Currier Architects</p> <p>Type of Procurement: Design and Construction/Maintenance  Award Process: Non Contract Procurement/Purchase Order  Award Date:  End Date:  Amount:  Amount Expended for Fiscal Year: \$63,156.25  Fair market value:  Explain why the fair market value is less than the amount:</p> <p>Address Line1: 522 Bradley Street  Address Line2:  City: WATERTOWN  State: NY  Postal Code: 13601  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: Engineeringconst. docs, misc.</p>	<p>2. Vendor Name: Canadian Manufactures &amp; Exporters</p> <p>Type of Procurement: Other Professional Services  Award Process: Non Contract Procurement/Purchase Order  Award Date:  End Date:  Amount:  Amount Expended for Fiscal Year: \$8,700  Fair market value:  Explain why the fair market value is less than the amount:</p> <p>Address Line1: 1 Nicholas Street  Address Line2: Suite 1500  City: Ottawa  State:  Postal Code: K1N 7B7  Plus 4:  Province Region: Ontario  Country: Other</p> <p>Procurement Description: Advertising</p>
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Procurement Transactions Listing:

<p>3. Vendor Name: Curtis Furniture</p> <p>Type of Procurement: Commodities/Supplies</p> <p>Award Process: Non Contract Procurement/Purchase Order</p> <p>Award Date:</p> <p>End Date:</p> <p>Amount:</p> <p>Amount Expended for Fiscal Year: \$6,495</p> <p>Fair market value:</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 25465 NYS Route 342</p> <p>Address Line2:</p> <p>City: EVANS MILLS</p> <p>State: NY</p> <p>Postal Code: 13637</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: 50 down payment for board room table for new office</p>	<p>4. Vendor Name: EMC-Online Manufacturing Network</p> <p>Type of Procurement: Other Professional Services</p> <p>Award Process: Non Contract Procurement/Purchase Order</p> <p>Award Date:</p> <p>End Date:</p> <p>Amount:</p> <p>Amount Expended for Fiscal Year: \$5,245.23</p> <p>Fair market value:</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: PO Box 396</p> <p>Address Line2:</p> <p>City: Owen Sound</p> <p>State:</p> <p>Postal Code: N4K5P7</p> <p>Plus 4:</p> <p>Province Region: Ontario</p> <p>Country: Other</p> <p>Procurement Description: Steering committeemember dues</p>
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Procurement Transactions Listing:

<p>5. Vendor Name: Entecco Energy</p> <p>Type of Procurement: Consulting Services  Award Process: Authority Contract - Non-Competitive Bid  Award Date: 04/03/2014  End Date: 07/31/2014  Amount: \$11,796  Amount Expended for Fiscal Year: \$11,796  Fair market value: \$11,796</p> <p>Explain why the fair market value is less than the amount:</p>  <p>Address Line1: 400 Andrews Avenue  Address Line2:  City: ROCHESTER  State: NY  Postal Code: 14604  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: Consulting energy</p>	<p>6. Vendor Name: First Insurance</p> <p>Type of Procurement: Other Professional Services  Award Process: Non Contract Procurement/Purchase Order  Award Date:  End Date:  Amount:  Amount Expended for Fiscal Year: \$45,482.92  Fair market value:</p> <p>Explain why the fair market value is less than the amount:</p>  <p>Address Line1: PO Box 66468  Address Line2:  City: CHICAGO  State: IL  Postal Code: 60666  Plus 4: 0468  Province Region:  Country: USA</p> <p>Procurement Description: Insurance coverage for Florelle Tissue Building</p>
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Procurement Transactions Listing:

7. Vendor Name: Fort Drum Regional Liason Organization

8. Vendor Name: Furnishing Solutions

Type of Procurement: Other  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 01/01/2012  
 End Date: 09/30/2016  
 Amount: \$5,750  
 Amount Expended for Fiscal Year: \$5,750  
 Fair market value: \$5,750

Explain why the fair market value is less than the amount:

Address Line1: PO Box 775  
 Address Line2:  
 City: WATERTOWN  
 State: NY  
 Postal Code: 13601  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: Membership/Marketing effort

Type of Procurement: Commodities/Supplies  
 Award Process: Non Contract Procurement/Purchase Order  
 Award Date:  
 End Date:  
 Amount:  
 Amount Expended for Fiscal Year: \$14,117  
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 6202 Stone Arabia Road  
 Address Line2:  
 City: CICERO  
 State: NY  
 Postal Code: 13039  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: 50 deposit for office furniture for new office

Procurement Transactions Listing:

9. Vendor Name: Haylor, Freyer & Coon, Inc.

Type of Procurement: Other Professional Services  
Award Process: Non Contract Procurement/Purchase Order  
Award Date:  
End Date:  
Amount:  
Amount Expended for Fiscal Year: \$11,662.18  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: PO Box 4743  
Address Line2: 231 Salina Meadows Parkway  
City: SYRACUSE  
State: NY  
Postal Code: 13221  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: down payment for florelle building

10. Vendor Name: Key Bank

Type of Procurement: Commodities/Supplies  
Award Process: Non Contract Procurement/Purchase Order  
Award Date:  
End Date:  
Amount:  
Amount Expended for Fiscal Year: \$10,301.16  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: PO Box 89446  
Address Line2:  
City: CLEVELAND  
State: OH  
Postal Code: 44101  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Credit card purchases registrations, travel expenses, marketing, meals, etc.

Procurement Transactions Listing:

11. Vendor Name: National Grid

12. Vendor Name: Northern Computers

Type of Procurement: Commodities/Supplies  
 Award Process: Non Contract Procurement/Purchase Order  
 Award Date:  
 End Date:  
 Amount:  
 Amount Expended for Fiscal Year: \$7,924.94  
 Fair market value:

Type of Procurement: Technology - Consulting/Development or Sup  
 Award Process: Non Contract Procurement/Purchase Order  
 Award Date:  
 End Date:  
 Amount:  
 Amount Expended for Fiscal Year: \$14,638  
 Fair market value:

Explain why the fair market value is less than the amount:

Explain why the fair market value is less than the amount:

Address Line1: 300 Erie Blvd.  
 Address Line2:  
 City: SYRACUSE  
 State: NY  
 Postal Code: 13202  
 Plus 4:  
 Province Region:  
 Country: USA

Address Line1: 130 Park Place  
 Address Line2: Suite 1  
 City: WATERTOWN  
 State: NY  
 Postal Code: 13601  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: Utilities

Procurement Description: IT: computer and repairs

Procurement Transactions Listing:

<p>13. Vendor Name: TI International Tourism</p> <p>Type of Procurement: Other Professional Services  Award Process: Non Contract Procurement/Purchase Order  Award Date:  End Date:  Amount:  Amount Expended for Fiscal Year: \$5,267.75  Fair market value:    Explain why the fair market value is less than the amount:</p> <p>Address Line1: PO Box 709  Address Line2:  City: WELLESLEY ISLAND  State: NY  Postal Code: 13640  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: Advertising</p>	<p>14. Vendor Name: Time Warner Cable Media</p> <p>Type of Procurement: Other Professional Services  Award Process: Authority Contract - Non-Competitive Bid  Award Date: 10/01/2013  End Date: 09/30/2014  Amount: \$17,514  Amount Expended for Fiscal Year: \$17,514  Fair market value: \$17,514    Explain why the fair market value is less than the amount:</p> <p>Address Line1: PO Box 27908  Address Line2:  City: NEW YORK  State: NY  Postal Code: 10087  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: Advertising</p>
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Procurement Transactions Listing:

<p>15. Vendor Name: WPBS</p> <p>Type of Procurement: Other Professional Services  Award Process: Authority Contract - Non-Competitive Bid  Award Date: 10/01/2013  End Date: 09/30/2014  Amount: \$6,000  Amount Expended for Fiscal Year: \$6,000  Fair market value: \$6,000</p> <p>Explain why the fair market value is less than the amount:</p>  <p>Address Line1: 1056 Arsenal Street  Address Line2:  City: WATERTOWN  State: NY  Postal Code: 13601  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: Advertising</p>	<p>16. Vendor Name: Watertown Industrial Center LDC</p> <p>Type of Procurement: Other  Award Process: Authority Contract - Non-Competitive Bid  Award Date: 07/01/2010  End Date: 06/30/2015  Amount: \$15,767.06  Amount Expended for Fiscal Year: \$15,767.06  Fair market value: \$15,767.06</p> <p>Explain why the fair market value is less than the amount:</p>  <p>Address Line1: 800 Starbuck Avenue  Address Line2: Suite 804  City: WATERTOWN  State: NY  Postal Code: 13601  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: Rent/misc.</p>
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Procurement Transactions Listing:

Additional Comments: