

Procurement Report for Jefferson County Local Development Corporation

Run Date: 03/05/2015

Fiscal Year Ending: 09/30/2014

Status: CERTIFIED

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://jcida.com/wp-content/uploads/sites/11/2013/08/JCLDC-Procurement-Policy-090414.pdf
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

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1. Vendor Name:	Aubertine & Currier Architects	2. Vendor Name:	Canadian Manufactures & Exporters
Type of Procurement:	Design and Construction/Maintenance	Type of Procurement:	Other Professional Services
Award Process:	Non Contract Procurement/Purchase Order	Award Process:	Non Contract Procurement/Purchase Order
Award Date:		Award Date:	
End Date:		End Date:	
Amount:		Amount:	
Amount Expended for Fiscal Year:	\$63,156.25	Amount Expended for Fiscal Year:	\$8,700
Fair market value:		Fair market value:	
Explain why the fair market value is less than the amount:		Explain why the fair market value is less than the amount:	
Address Line1:	522 Bradley Street	Address Line1:	1 Nicholas Street
Address Line2:		Address Line2:	Suite 1500
City:	WATERTOWN	City:	Ottawa
State:	NY	State:	
Postal Code:	13601	Postal Code:	K1N 7B7
Plus 4:		Plus 4:	
Province Region:		Province Region:	Ontario
Country:	USA	Country:	Other
Procurement Description:	Engineeringconst. docs, misc.	Procurement Description:	Advertising

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3. Vendor Name:		Curtis Furniture	4. Vendor Name:		EMC-Online Manufacturing Network
Type of Procurement:		Commodities/Supplies	Type of Procurement:		Other Professional Services
Award Process:		Non Contract Procurement/Purchase Order	Award Process:		Non Contract Procurement/Purchase Order
Award Date:			Award Date:		
End Date:			End Date:		
Amount:			Amount:		
Amount Expended for Fiscal Year:		\$6,495	Amount Expended for Fiscal Year:		\$5,245.23
Fair market value:			Fair market value:		
Explain why the fair market value is less than the amount:			Explain why the fair market value is less than the amount:		
Address Line1:		25465 NYS Route 342	Address Line1:		PO Box 396
Address Line2:			Address Line2:		
City:		EVANS MILLS	City:		Owen Sound
State:		NY	State:		
Postal Code:		13637	Postal Code:		N4K5P7
Plus 4:			Plus 4:		
Province Region:			Province Region:		Ontario
Country:		USA	Country:		Other
Procurement Description:		50 down payment for board room table for new office	Procurement Description:		Steering committeemember dues

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Procurement Transactions Listing:

5. Vendor Name: Entecco Energy		6. Vendor Name: First Insurance	
Type of Procurement:	Consulting Services	Type of Procurement:	Other Professional Services
Award Process:	Authority Contract - Non-Competitive Bid	Award Process:	Non Contract Procurement/Purchase Order
Award Date:	04/03/2014	Award Date:	
End Date:	07/31/2014	End Date:	
Amount:	\$11,796	Amount:	
Amount Expended for Fiscal Year:	\$11,796	Amount Expended for Fiscal Year:	\$45,482.92
Fair market value:	\$11,796	Fair market value:	
Explain why the fair market value is less than the amount:		Explain why the fair market value is less than the amount:	
Address Line1:	400 Andrews Avenue	Address Line1:	PO Box 66468
Address Line2:		Address Line2:	
City:	ROCHESTER	City:	CHICAGO
State:	NY	State:	IL
Postal Code:	14604	Postal Code:	60666
Plus 4:		Plus 4:	0468
Province Region:		Province Region:	
Country:	USA	Country:	USA
Procurement Description:	Consulting energy	Procurement Description:	Insurance coverage for Florelle Tissue Building

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7. Vendor Name:		Fort Drum Regional Liason Organization	8. Vendor Name:		Furnishing Solutions
Type of Procurement:	Other		Type of Procurement:	Commodities/Supplies	
Award Process:	Authority Contract - Non-Competitive Bid		Award Process:	Non Contract Procurement/Purchase Order	
Award Date:	01/01/2012		Award Date:		
End Date:	09/30/2016		End Date:		
Amount:	\$5,750		Amount:		
Amount Expended for Fiscal Year:	\$5,750		Amount Expended for Fiscal Year:	\$14,117	
Fair market value:	\$5,750		Fair market value:		
Explain why the fair market value is less than the amount:			Explain why the fair market value is less than the amount:		
Address Line1:	PO Box 775		Address Line1:	6202 Stone Arabia Road	
Address Line2:			Address Line2:		
City:	WATERTOWN		City:	CICERO	
State:	NY		State:	NY	
Postal Code:	13601		Postal Code:	13039	
Plus 4:			Plus 4:		
Province Region:			Province Region:		
Country:	USA		Country:	USA	
Procurement Description:	Membership/Marketing effort		Procurement Description:	50 deposit for office furniture for new office	

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Key Bank

Type of Procurement: Other Professional Services
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$11,662.18
Fair market value:

Explain why the fair market
value is less than the amount:

Type of Procurement: Commodities/Supplies
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$10,301.16
Fair market value:

Explain why the fair market
value is less than the amount:

Address Line1: PO Box 4743
Address Line2: 231 Salina Meadows Parkway
City: SYRACUSE
State: NY
Postal Code: 13221
Plus 4:
Province Region:
Country: USA

Procurement Description: down payment for florelle building

Address Line1: PO Box 89446
Address Line2:
City: CLEVELAND
State: OH
Postal Code: 44101
Plus 4:
Province Region:
Country: USA

Procurement Description: Credit card purchases registrations,
travel expenses, marketing, meals, etc.

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11. Vendor Name: National Grid

Type of Procurement: Commodities/Supplies
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$7,924.94
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 300 Erie Blvd.
Address Line2:
City: SYRACUSE
State: NY
Postal Code: 13202
Plus 4:
Province Region:
Country: USA

Procurement Description: Utilities

12. Vendor Name: Northern Computers

Type of Procurement: Technology - Consulting/Development or Support
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$14,638
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 130 Park Place
Address Line2: Suite 1
City: WATERTOWN
State: NY
Postal Code: 13601
Plus 4:
Province Region:
Country: USA

Procurement Description: IT: computer and repairs

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Time Warner Cable Media

Type of Procurement: Other Professional Services
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$5,267.75
Fair market value:

Explain why the fair market
value is less than the amount:

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 10/01/2013
End Date: 09/30/2014
Amount: \$17,514
Amount Expended for Fiscal Year: \$17,514
Fair market value: \$17,514

Explain why the fair market
value is less than the amount:

Address Line1: PO Box 709
Address Line2:
City: WELLESLEY ISLAND
State: NY
Postal Code: 13640
Plus 4:
Province Region:
Country: USA
Procurement Description: Advertising

Address Line1: PO Box 27908
Address Line2:
City: NEW YORK
State: NY
Postal Code: 10087
Plus 4:
Province Region:
Country: USA
Procurement Description: Advertising

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15. Vendor Name:		WPBS	16. Vendor Name:		Watertown Industrial Center LDC
Type of Procurement:		Other Professional Services	Type of Procurement:		Other
Award Process:		Authority Contract - Non-Competitive Bid	Award Process:		Authority Contract - Non-Competitive Bid
Award Date:		10/01/2013	Award Date:		07/01/2010
End Date:		09/30/2014	End Date:		06/30/2015
Amount:		\$6,000	Amount:		\$15,767.06
Amount Expended for Fiscal Year:		\$6,000	Amount Expended for Fiscal Year:		\$15,767.06
Fair market value:		\$6,000	Fair market value:		\$15,767.06
Explain why the fair market value is less than the amount:			Explain why the fair market value is less than the amount:		
Address Line1:		1056 Arsenal Street	Address Line1:		800 Starbuck Avenue
Address Line2:			Address Line2:		Suite 804
City:		WATERTOWN	City:		WATERTOWN
State:		NY	State:		NY
Postal Code:		13601	Postal Code:		13601
Plus 4:			Plus 4:		
Province Region:			Province Region:		
Country:		USA	Country:		USA
Procurement Description:		Advertising	Procurement Description:		Rent/misc.

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Additional Comments: