

Procurement-Information:

| Question | Response | URL (if applicable) |
|--|----------|---------------------------|
| 1. Does the Authority have procurement guidelines? | Yes | CapitalRegionLandBank.com |
| 2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board? | Yes | |
| 3. Does the Authority allow for exceptions to the procurement guidelines? | Yes | |
| 4. Does the Authority assign credit cards to employees for travel and/or business purchases? | No | |
| 5. Does the Authority require prospective bidders to sign a non-collusion agreement? | Yes | |
| 6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?. | Yes | |
| 7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"? | Yes | |
| 8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law? | No | |
| 8a If Yes, was a record made of this impermissible contact? | | |
| 9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law? | No | |

Procurement Transactions Listing:

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| <p>1. Vendor Name: Newkey Media Solutions LLC</p> <p>Type of Procurement: Other Professional Services Award Process: Authority Contract - Non-Competitive Bid Award Date: 08/21/2014 End Date: Amount: \$7,995 Amount Expended for Fiscal Year: \$4,092 Fair market value: \$7,995</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 55 Raylinsky Road Address Line2: City: BALLSTON LAKE State: NY Postal Code: 12019 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: Web Design, Branding</p> | <p>2. Vendor Name: Orion Management Company</p> <p>Type of Procurement: Other Professional Services Award Process: Authority Contract - Competitive Bid Award Date: 04/24/2014 End Date: 12/31/2014 Amount: \$23,551 Amount Expended for Fiscal Year: \$23,551 Fair market value:</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 263 Guy Park Avenue Address Line2: City: AMSTERDAM State: NY Postal Code: 12010 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: Program Management in Amsterdam and Grant Wrting</p> |
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Procurement Transactions Listing:

3. Vendor Name: Place Alliance

Type of Procurement: Other Professional Services
 Award Process: Authority Contract - Competitive Bid
 Award Date: 09/25/2014
 End Date:
 Amount: \$10,560
 Amount Expended for Fiscal Year: \$9,865
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 30 Jay Street Suite 200
 Address Line2:
 City: SCHENECTADY
 State: NY
 Postal Code: 12305
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Visioning Park Design

4. Vendor Name: STR Grants LLC

Type of Procurement: Technology - Software
 Award Process: Authority Contract - Non-Competitive Bid
 Award Date: 03/20/2014
 End Date: 12/31/2014
 Amount: \$21,875
 Amount Expended for Fiscal Year: \$21,875
 Fair market value: \$21,875

Explain why the fair market value is less than the amount:

Address Line1: 3975 Fair Ridge Drive
 Address Line2:
 City: FAIRFAX
 State: VA
 Postal Code: 22033
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Property Management Software purchase, training and license

Procurement Transactions Listing:

5. Vendor Name: TW&A Construction Management

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Competitive Bid
Award Date: 04/24/2014
End Date: 12/31/2014
Amount: \$29,390
Amount Expended for Fiscal Year: \$29,390
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 30 Jay Street
Address Line2:
City: SCHENECTADY
State: NY
Postal Code: 12305
Plus 4:
Province Region:
Country: USA

Procurement Description: Program Management

6. Vendor Name: Whiteman Osterman & Hanna

Type of Procurement: Legal Services
Award Process: Authority Contract - Competitive Bid
Award Date: 01/17/2014
End Date: 12/31/2015
Amount: \$32,758
Amount Expended for Fiscal Year: \$32,758
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: One Commerce Plaza
Address Line2:
City: ALBANY
State: NY
Postal Code: 12260
Plus 4:
Province Region:
Country: USA

Procurement Description: Legal Counsel

Procurement Transactions Listing:

Additional Comments: